



Making a difference...together

**Minutes of a Meeting of the Special Task Force on Integrated Resource Management
Held January 22, 2016 in the Board Room, 625 Fisgard St., Victoria, BC**

PRESENT: **Directors:** V. Derman (Chair), K. Williams (Vice Chair), R. Atwell, A. Finall (8:36), C. Hamilton, C. Plant, J. Ranns, G. Young
Staff: L. Hutcheson, General Manager, Parks & Environmental Services, D. Dionne, Recording Secretary
Also Present: Alternate Director C. Day
ABSENT: **Director:** B. Desjardins (Ex-Officio), L. Helps

The meeting was called to order at 8:30 a.m.

The committee agreed that future meetings will begin at 8:40 a.m. due to the building doors not being unlocked until 8:30 a.m.

1. Approval of Agenda

MOVED by Director Williams **SECONDED** by Director Plant,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes of January 15, 2016

MOVED by Director Williams, **SECONDED** by Director Plant,
That the minutes of January 15, 2016 be approved as circulated.

CARRIED

3. Chair's Remarks

Chair Derman welcomed the group and introduced Chris Corps and Graeme Bethell, of Pivotal IRM Inc., who will be providing a presentation to the Task Force.

4. Presentations/Delegations

The presentation was conducted under Agenda Item 5.3.

5. Committee Business

5.1 Revised Terms of Reference

Discussion ensued regarding the recommended changes made at the last meeting. The following further revisions were made:

Page 1, Item 1.0 Purpose, bullet two under Committee To, was modified to read:

Recommend to the Board a process for broadly seeking submissions from the private sector for implementing the recommended initiative

Page 1, Item 2.0 Purpose, bullet three, strike entirely.

MOVED by Director Ranns, **SECONDED** by Director Williams,
That the Task Force recommend to the Board that the revised Terms of Reference be
Approved.

CARRIED

5.2 Inventory of Capital Regional District Waste Streams

A question was raised regarding the paper fibres shown in the general refuse section of Appendix A, *Detailed 2014 Summary of Waste Received at Hartland*. Staff clarified that this is based on a 2010 analysis of the waste stream at Hartland. A copy of Appendix A was handed to the presenters from Pivotal IRM for their information.

MOVED by Director Plant, **SECONDED** by Director Williams,
That the Task Force receive the report, Inventory of Capital Regional District Waste
Streams, for information.

CARRIED

5.3 Pivotal IRM Inc. Presentation

Chris Corps and Graham Bethell presented information on Pivotal IRM's proposed gasification system (presentation on file). The presenters responded to a list of questions (attached) distributed by Chair Derman, as well as further questions from members of the Task Force.

Discussion ensued with the following questions raised:

- Is there a need to formalize the presentation process with an invitation to interested parties and groups with other possible technologies?
- Should there be an independent analysis of proposals?

Further discussion resulted in a decision to add a discussion item to the next agenda on how the Task Force would proceed in moving recommendations forward to the Board.

MOVED by Director Finall, **SECONDED** by Director Ranns,
That the following remaining agenda items be deferred to the next meeting.

5.4 Aqua-Tex Scientific Consulting Ltd. Report: Resources from Waste – Integrated Resource Management Phase I Study Report

5.5 Motions approved by CRD Board regarding pilot projects

CARRIED

6. New Business

There was none.

7. Adjournment

MOVED by Director Plant, **SECONDED** by Director Hamilton,
That the meeting be adjourned at 10:27 a.m.

CARRIED

CHAIR

RECORDER