



## Notice of Meeting and Meeting Agenda Integrated Waste Management Task Force

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Friday, April 1, 2016

8:40 AM

Room 107

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### COMMITTEE MEMBERS:

DIRECTORS: V. Derman (Chair), K. Williams (Vice-Chair), R. Atwell,  
A. Finall, C. Hamilton, C. Plant, J. Ranns, G. Young,  
B. Desjardins (Board Chair, ex-officio)

### 1. Approval of Agenda

### 2. Adoption of Minutes

#### 2.1. [16-430](#) Minutes of the March 4, 2016 Meeting

**Recommendation:** That the minutes of the March 4, 2016 meeting be adopted.

**Attachments:** [Minutes of the March 4, 2016 Meeting](#)

### 3. Chair's Remarks

### 4. Presentations/Delegations

#### 4.1. [16-468](#) Presentation from Janicki Bioengery - Omni Processor Technology

### 5. Committee Business

#### 5.1. [16-469](#) Update on the Task Force's Report to the CRD Board

### 6. New Business

### 7. Adjournment

Next Meeting: Friday, April 15, 2016 at 8:40 a.m. in Room 107



# Capital Regional District

## Meeting Minutes Special Task Force on Integrated Resource Management

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Friday, March 4, 2016

8:40 AM

Room 107

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### PRESENT

**DIRECTORS:** V. Derman (Chair), K. Williams (Vice-Chair), R. Atwell, C. Hamilton, C. Plant, G. Young, B. Desjardins (Board Chair, ex-officio)

**ABSENT:** A. Finall, J. Ranns

**STAFF:** R. Smith, Senior Manager, Environmental Resource Management, D. Dionne (recorder)

**ALSO PRESENT:** M. Williams (Chair, Saanich Peninsula Wastewater Commission)

### 1. Approval of Agenda

**MOVED by Director Hamilton, SECONDED by Director Atwell,  
That the agenda be approved.  
CARRIED**

### 2. Adoption of Minutes

**2.1. 16-361** Adoption of the Minutes of February 26, 2016

**MOVED by Director Williams, SECONDED by Director Desjardins,  
That the minutes of February 26, 2016 be adopted.  
CARRIED**

### 3. Chair's Remarks

*Chair Derman welcomed Mike Williams, Chair of the Peninsula Wastewater Commission, who was invited as a liaison to the Commission. He thanked Task Force members for the fast tracked work completed to date. He also noted that there may be a remaining role for the Task Force and will discuss further under New Business. He also suggested that meeting frequency be moved to bi-weekly.*

### 4. Presentations/Delegations

*There were none.*

### 5. Committee Business

**5.1. 16-359 Gasification Pilot Regulatory Requirements**

*R. Smith spoke to the report noting that there was an attempt to outline two processes, one for a gasification pilot and the other implications for a permanent facility. He also noted that:*

- *The regulatory process for a pilot would likely be a 12 month process to submit an application to get in the queue for approval.*
- *A permanent facility would have a potential need for an Environmental Impact Study and other studies which would bring the process out to potentially two years.*
- *Any change to the process would not be via staff to staff, but rather at a political level.*
- *This process would begin after a pilot proponent has been selected, this would be the next step.*

**MOVED by Director Atwell, SECONDED by Director Williams,  
That the Task Force receive report Gasification Pilot Regulatory  
Requirements, for information.  
CARRIED**

**5.2. 16-365 Report to the Capital Regional District Board**

*Chair Derman spoke to the report noting that he met with both L. Hutcheson and R. Lapham who worked with him to create the structure as shown in Appendix 2 of the report. He described the proposed structure, talked about overlapping mandates for various committees. Discussion ensued with the following changes/additions requested to the report:*

- *Strengthen the wording around the role of staff in the report and the Appendix 2 diagram and clarify the roles of staff and elected officials in the process.*
- *Describe the various groups that have conveyed interest in a Request for Expressions of Interest process, and the overlapping jurisdictions and how the structure presented in Appendix 2 will help to resolve these.*
- *Include and describe the liaison role of the Saanich Peninsula Wastewater Commission.*
- *Describe the process for selecting the Evaluation Team.*
- *Add an "Executive Summary" at the start of the report.*
- *Add the potential timeline of the selection process.*
- *There was a request, regarding Appendix 1, the February 24 report to the Core Area Liquid Waste Management Committee, to get confirmation from Highbury Energy whether or not they have any demonstration or larger installations currently in operation, in order for this information to be included in that report.*

**MOVED by Director Plant, SECONDED by Director Atwell,  
That the Task Force approve the report as amended and forward to the  
Capital Regional District Board.  
CARRIED  
OPPOSED Young**

## 6. New Business

*Chair Derman identified that the Task Force could carry on in a new role whereby it would continue to collect technical expertise around the various technologies in order to continue to be a well-informed group and be able to provide oversight. With the goal of passing the information on to the Select Committee within two or three months. Meetings would be a bi-weekly schedule.*

*Director Plant was asked by a resident if the Burnaby incinerator takes biosolids, staff will follow up.*

*R. Smith provided an update on Enerkem in Edmonton. He noted that the facility is in the process of potentially being commissioned for the methanol to ethanol process. The City of Edmonton owns the sorting segment on the front end and Enerkem owns and operates the facility.*

*Staff were asked to confirm with Rudy Kilian what the dry tonnes of biosolids projections are for 2030, was the 60 tonnes/day by 2025 or 2030?*

## 7. Adjournment

**MOVED by Director Plant, SECONDED by Director Williams,  
That the meeting be adjourned at 9:43 a.m.  
CARRIED**

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CHAIR

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RECORDER