



Making a difference...together

MINUTES OF A MEETING OF THE Southern Gulf Islands Harbours Commission, held Friday, May 27, 2022 at 9:30 a.m., Goldstream Meeting Room, 479 Island Highway, Victoria, BC

PRESENT: Commissioners: B. Mabberley (Vice Chair) (EP), Galiano Island; P. Brent (EP), Saturna Island; J. Hall (EP), Piers Island/Swartz Bay; D. Howe (EP)(10 am), Southern Gulf Island Electoral Area Director

Staff: S. Henderson, Senior Manager, Real Estate & SGI Administration; D. Puskas, Manager, Capital Projects; D. Dionne, Administrative Coordinator (Recorder); A. Chan, Senior Administrative Assistant, Real Estate & SGI Administration

Also Present: P. Binner, Wharfinger Coordinator

REGRETS: B. Dearden (Chair), Mayne Island; J. Deschenes, North Pender Island; R. Fenton, South Pender Island;

EP = Electronic Participation

The meeting was called to order at 9:45 am.

At the time the meeting was called to order, a quorum had not been reached. The Commission members present agreed to proceed as an information meeting and that they would return to Commission business if quorum was reached. The Commission moved directly to Item 3 on the agenda. Quorum was reached at 10 am and the Vice Chair proceeded with the business of the day.

1. APPROVAL OF AGENDA

MOVED by Commissioner Brent, **SECONDED** by Commissioner Hall,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Brent, **SECONDED** by Commissioner Hall,
That the minutes of the March 25, 2022 meeting be adopted.

CARRIED

3. CHAIR'S REMARKS

The Vice Chair made the following remarks:

- On April 13, 2022 the CRD Board approved a newly developed *Best Practices Guide for Meetings*. One new best practice is to no longer conduct a vote on recommendations to "receive for information". You will notice items on the agenda to be received for information that the recommendation has changed to read "*There is no recommendation. This report is for information only.*" Staff will respond to questions related to the item but no vote will be called. Following the 2022 General Local Election, the Best Practices Guide for Meetings will be incorporated into the new Board orientation on meeting procedures. Please connect with Staff to receive a copy.

4. PRESENTATIONS/DELEGATIONS

There were presentations or delegations.

5. COMMISSION BUSINESS

5.1. Southern Gulf Islands Harbours Service Project and Operations Update – May 2022

Staff provided a summary of the project updates and noted the following additional information:

- **Spanish Hills:** site inspection with Pacific Industrial Marine (PIM) two days ago, scope has been adjusted and is within budget to get what is required out there.
- **Port Washington:** Work has been awarded to Salish Sea, site inspection scheduled for June 14.
- **Piers Island Additional Float:** out for tender. Some contractors have indicated that they already have floats made, so they will be able to make the summer fisheries window.
- **Swartz Bay:** construction inspection with PIM confirmed the length of the float is exactly the same length as a failing float at Hope Bay. PIM is willing to replace the float, within budget.
- **Hope Bay:** PIM was the successful proponent. Site inspection completed on Wednesday. The inspection revealed that the stringers on that float are failed. PIM has proposed that the float they are removing from Swartz Bay can be refurbished and then brought to Hope Bay to replace the failed float there, within budget.

D. Howe joined the meeting

- **Miners Bay:** a meeting with BC Ferries that was scheduled for earlier this week was postponed to next week and staff will prepare a written update on progress after that meeting.

Actions:

- Staff to coordinate a review of the 2016 Moffett & Nichol report regarding Miners Bay dock safety - the ambulance driver is reluctant to drive the ambulance out onto the dock until they have seen a safety report.
- Staff to coordinate replacement of rotten boards at Miners Bay.
- Staff to reassess the loads at Miners Bay and Port Washington in future assessment.
- Staff to review decking at Swartz Bay that needs replacing as part of maintenance program.

A summary of the operational updates:

- **Lyll Harbour:** new floatation installed and completed, transition plate has been ordered and should be here this week and ready for modifications. Zinc anodes have been replaced.

The Project and Operations update report was received for information.

5.2. Horton Road Alternative Uses – Discussion

Staff advised that discussions are ongoing, including not decommissioning the dock and reviewing whether there is another non-profit user that may be able to use it. Staff are expecting to have more information prior to the next meeting.

6. NEW BUSINESS

There was no new business.

7. MOTION TO CLOSE THE MEETING

The Commission moved into closed session at 10:17 am.

MOVED by Commissioner Brent, **SECONDED** by Commissioner Hall,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3:

1. Labour or Employee Relations under Section 90 (1)(c); and
2. Land Acquisition/Disposition/Expropriation or Improvements under Section 90 (1)(e)

CARRIED

8. RISE AND REPORT

The Commission rose from its closed session at 10:50 am without report.

9. ADJOURNMENT

The Commission agreed to cancel its July 22, 2022 meeting and convene at its next regularly scheduled meeting on September, 23, 2022.

The Commission thanked D. Puskas for his work with the Commission over the years and wished him luck in his new role.

MOVED by Commissioner Brent, **SECONDED** by Commissioner Hall,
That the May 27, 2022 meeting be adjourned at 10:50 am.

CARRIED

CHAIR

SECRETARY