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**MINUTES OF A MEETING OF THE SOUTHERN GULF ISLANDS HARBOURS COMMISSION, held Friday, June 25, 2021 at 9:30 a.m., Goldstream Meeting room, 479 Island Highway, Victoria, BC, Victoria, BC**

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**PRESENT: Commissioners:** B. Dearden (Chair) (EP), Mayne Island; P. Brent (Vice Chair) (EP), Saturna Island; J. Deschenes (EP), North Pender Island; D. Howe, Electoral Area Director; B. Maberley, Galiano Island  
**Staff:** T. Robbins, General Manager; D. Puskas, Manager, Capital Projects; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations (EP); S. Henderson, Manager, Real Estate Services; D. Dionne, Administrative Coordinator (Recorder)

**REGRETS:** R. Fenton, South Pender Island; J. Hall, Piers Island/Swartz Bay

EP = Electronic Participation

The meeting was called to order at 9:33 a.m.

### 1. APPROVAL OF AGENDA

The following items were added as New Business:

- Cetacean Conservation Signage Update
- Lyall Harbour - New Tenant
- Miners Bay Dock
- Inter-Island Water Taxi Pilot

**MOVED** by Commissioner Maberley, **SECONDED** by Commissioner Brent,  
That the agenda be approved as amended.

**CARRIED**

### 2. ADOPTION OF MINUTES

The minutes were amended for a correction to Item 10.1, in paragraph one and in the first bullet under paragraph two, where it refers to "Galiano Conservation" it should read "Galiano Conservancy".

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Maberley,  
That the minutes of the April 23, 2021 meeting be adopted as amended.

**CARRIED**

### 3. CHAIR'S REMARKS

The Chair stated that there may be a need to hold a special meeting regarding proposed Bylaw 2844 amendments.

### 4. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

## 5. COMMISSION BUSINESS

### 5.1. Project Update – June 2021

D. Puskas reviewed the project updates as referenced in the staff report and also noted the following additional information:

- Anson Road - A bylaw infraction notice was placed on the retaining wall closest to the shore in the setback area. Staff are preparing the variance application. In speaking with Islands Trust it was an unavoidable setback issue and shouldn't impede the schedule. The Bylaw infraction was a result of a complaint, staff are working to try and expedite the application. It should not result in any major budget impact. Access roads to the neighbour's yards are to remain – that was a design requirement. Staff to follow up with Chair Dearden regarding the purpose of this design requirement.

Discussion ensued regarding process for working with Islands Trust, staff advised that as a courtesy, staff can notify Islands Trust as to when contracts are let or awarded, where they may or may not result in permits.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Mabberley,  
That the Southern Gulf Islands Harbours Commission receive this report for information.

**CARRIED**

### 5.2. West Coast Marine Response Corporation (WCMRC) Update [Verbal]

M. Lawry provided the following updates:

- The equipment that is being considered is based on a pilot project at Whalers Bay which would be the model being used going forward.
- The revised engineering report from Harold overall has not changed, but their recommendation now is that if we were to proceed, how to potentially moor the equipment to the docks and they recommend that there be ongoing discussions and assessments of those facilities.
- Have determined that Port Washington is not suitable, would therefore only be looking at the facilities at Lyall Harbour and Montague Harbour.
- Lyall Harbour – installing one package tied up parallel on the outside.

Discussion ensued and M. Lawry responded to questions from the Commission regarding:

- Locations and number of packages considered to be installed at Montague Harbour and possible challenges getting the ambulance boat in.
- The flexibility of the packages to be moved or installed at a later date or
- Montague Harbour- WCMRC to reevaluate for a second package.
- Anson Road – Staff to send the diagrams to WCMRC to review where a package could be located and see if any additional work might need to be done before completion of construction.
- Staff to review the agreement with WCMRC prior to the deployment of the equipment.

*M. Lawry left the meeting*

**5.3. BC Ferries – Sturdies Bay Update**

T. Robbins advised that staff met with BC Ferries at the terminal with their development engineer and went through their design concepts. They've completed their public engagement, included the feedback in their concept plan and incorporated some of the feedback the CRD provided.

**MOVED** by Commissioner Maberley, **SECONDED** by Commissioner Howe,  
That the Commission accept the recommendations from BC Ferries and have staff proceed with the changes with BC Ferries to allow for the adjustments to the proposed schedule.

**CARRIED**

**5.4. Bylaw 2844 Discussion [Verbal]**

Chair Dearden spoke to the item noting that he and Commissioner Brent reviewed Bylaw 2844 and came up with some suggested revisions. He stated that he would like input from the other Commissioners prior to putting any major changes in place.

Discussion ensued regarding:

- Whether to narrow the scope to be more dock specific
- How to provide more clarity regarding a moorage facility, transient facility and marina
- Allowing a third party organization to manage a facility
- Providing some guidance for the Wharfingers
- Holding a special meeting in September to discuss the possible amendments to the Bylaw
- Timing of the Alternative Approval Process
- Preparing a redline draft that incorporates the input from Chair Dearden and Commissioner Brent for circulation to the whole Commission for their review and further input.
- Possible agreement with Main Island Boaters Association
- Whaler's Bay agreement

Staff to take the Commissions' suggestions and feedback for amending Bylaw 2844, prepare a redline draft with the amendments and circulate it to the Commission through the summer for review and feedback.

Staff to schedule a special meeting in September to present the draft bylaw amendment based on the feedback received through the summer.

**5.5. Dock Inspections Reports**

D. Robson reported that there was one high maintenance item identified for Port Browning regarding float issues and staff have responded and improved the floatation.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Maberley,  
That the dock inspection reports be received for information.

**CARRIED**

## 6. NEW BUSINESS

### 6.1. Cetacean Conservation Signage

**Actions:**

- Include language about indigenous harvesting and that the CRD reviews the wording for accuracy.
- Staff to connect the Galiano Conservancy with the Commission members to confirm signage wording for each Island.

### 6.2. Inter-Island Water Taxi Pilot

T. Robbins advised that there is a group planning to do an inter-island water taxi pilot in September.

Staff will provide the proposed schedule for September and contact details for Chris Hall to the Commission.

### 6.5. Miners Bay Dock

**Actions:**

- Staff to have the rails on both sides of Float A at Miners Bay dock painted and install signage to designate emergency/service (transient) moorage only
- Staff include the service dock designation through the bylaw amendment
- Staff to review the process for giving notice to the existing long-term moorage to advise of the expected change in designation of the dock

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Maberley,  
That the Commission has Miners Bay Float A contain no long-term moorage and that any fixtures not approved by the CRD be removed such as spring lines.

**CARRIED**

## 7. ADJOURNMENT

The Commission confirmed cancelling the regular meeting scheduled for August 27, 2021 and instead hold a special meeting in September to consider the proposed amendments to Bylaw 2844. Staff to set up a special meeting in September.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Maberley,  
That the June 25, 2021 meeting be adjourned at 10:58 a.m.

**CARRIED**

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**CHAIR**

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**SECRETARY**