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**Minutes of a Meeting of the Southern Gulf Islands Harbour Commission
Held October 27, 2017 at the Saanich Peninsula Health Unit, Mt. Newton X Road,
Victoria, BC**

- PRESENT:** Commission: Ben Mabberley, Galiano Island; David Maude, Mayne Island; John Hall, Piers Is.; Dave Hargreaves, N. Pender Island; D. Howe, Regional Director
Staff: Ted Robbins, General Manager, Integrated Water Services; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Dale Puskas, Manager, Capital Works; M. Brown (recorder);
- ABSENT:** L. Peck, Saturna Island; Robert Fenton, S. Pender Island; Peter Binner, Dock Operations Coordinator
- PUBLIC:** 2

The meeting was called to order at 9:00 am.

1. APPROVAL OF AGENDA

MOVED by, **SECONDED** by, Director Howe
that the agenda be approved with the addition of discussion on Lyall Harbour under new business.

CARRIED

2. ADOPTION OF MINUTES

MOVED by David Maude, **SECONDED** by, Dave Hargreaves
that the minutes of the September 22, 2017 meeting be adopted.

CARRIED

3. CHAIR'S REMARKS

The Chair reported that a meeting with BC Ferries representatives had taken place at Miners Bay on October 26, 2017.

4. PRESENTATIONS/DELEGATIONS

John Manning on behalf of BC Ambulance Service, skipper for medivac services in the Gulf Islands, expressed concerns regarding the Swartz Bay dock. He noted the slippery condition of the dock, especially in winter, as well as the bumpiness of the planking. It was requested that if the planking were to be replaced that it be made smooth as they are not allowed to give any pain medication to their patients. He also noted the big fenders along the float which keeps the boat too far out and that use of rub stripping is too firm.

Discussion ensued and it was suggested that roofing material be used as a non-slip surface on the dock and at the loading zone. Dan Robson agreed to investigate both the fender situation and non-slip surface material for Swartz Bay.

MOVED by Ben Mabberley, **SECONDED** by David Maude that all the dock facilities be provided with non-skid roofing shingles.

CARRIED

MOVED by Dave Hargreaves, **SECONDED** by John Hall, that the SGIHC requests staff to investigate concrete surfacing options at dock facilities.

CARRIED

5. CORRESPONDENCE

A copy of an email regarding lack of moorage space at Port Browning for transient boaters was provided for the commissioners' review and discussion. It was noted that the property is being sold and the issues of parking and of right-of-way access to the dock were discussed.

Dave Hargreaves offered to discuss with Peter and Claude and report back on the issue of the need for a loading zone and transient moorage space at Port Browning.

6. 2017 SOUTHERN GULF ISLANDS HARBOURS CAPITAL PROJECTS – RECOMMENDATION TO AWARD (REPORT #SGIHC 2017-06)

Dale Puskas reviewed the staff report. It was noted that the results of the Montague/Fernwood dock vote would be forwarded to Salt Spring Island and that \$47,000 was designated for work at the Montague Harbour dock.

MOVED by Director Howe, **SECONDED** by Dave Hargreaves that the Southern Gulf Islands Harbours Commission approve award of 2017-307 2017 Dock Infrastructure Improvements for Fernwood Dock, Salt Spring Island and Montague Harbour, Galiano Island to Heavy Metal Marine for \$150, 226.65.

CARRIED

Commission members discussed the two options for Piers Island, including a possible "T" on the extension. It was noted that consideration would need to be given to the area of the water lease and additional stress on the end of the float.

MOVED by David Maude, **SECONDED** by John Hall that the Southern Gulf Islands Harbours Commission approve award of 2017-305 2017 Dock Infrastructure Improvements for Piers island to Pacific industrial Marine for \$78,748.95 and, further, directs staff to finalize option 1 design and amend the contract accordingly.

CARRIED

Ted Robbins reports on a meeting with BC Ferries at Miners Bay to discuss possible changes to the arrangement and size of a larger and more substantial float. BC Ferries is to summarize their recommendations in a forthcoming email which the CRD would review.

The removal of the fuel lines at Miners Bay was discussed and it was suggested that a price be obtained for that work along with contacting the owner for a contribution for that removal in order that the work be done while a contractor is on site.

MOVED by David Maude, **SECONDED** by Director Howe, that the Southern Gulf Islands Harbours Commission approve award of 2017-306 2017 Dock Infrastructure Improvements for Miners Bay to Heavy Metal Marine for \$78,310.58 and, further, directs staff to amend the contract accordingly, up to the approved capital projects budget for Miners Bay of \$220,889.

CARRIED

7. STURDIES BAY WHARFINGER RFP UPDATE

Dan Robson reported that no submissions had been received for the position. Tying the Sturdies Bay position in with another wharfinger's position is to be considered. In the meantime, the Chair agreed to help with the care of Sturdies Bay dock facility.

8. MINERS BAY DOCK – CRD/BC FERRIES UPDATE

This item was dealt with in #6.

9. DOCK OPERATIONS REPORTS

Peter Binner was not present for the review. Dan Robson gave a quick overview and noted that loading zones and pressure washing are the two common concerns. In the future dock reports will be provided every two months. It was questioned if acute items in the dock report could be yellow-lined.

It was recommended that the roofing shingle placement on the docks be done immediately to mitigate slippery winter conditions. It was reported that some of the pilings at Sturdies Bay need shimming and that one piling is swaying. Dan agreed to contact Georgeson Tug.

The Horton Bay dock situation was discussed and it was noted that the CRD does only minor maintenance there as the dock still belongs to the DFO.

10. NEW BUSINESS

Lyll Harbour

The issue of the gas dock was discussed and it was reported that the owners of the facility are not willing to spend money on the facility without a long-term lease. The issues of DFO divesture and upland owner's consent are still outstanding.

Next Meeting

It was reported that Skype meetings could be held by the SGIHC but a place would need to be provided where the Chair was present and the public could attend.

The next SGIHC meeting will be held in January, 2018.

11. ADJOURNMENT

MOVED by Director Howe, **SECONDED** by David Maude that the meeting adjourn, 11:05 am.

CARRIED