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**Minutes of a Meeting of the Southern Gulf Islands Harbour Commission
Held September 22, 2017 at the Saanich Peninsula Health Unit, Mt. Newton X Road,
Victoria, BC**

PRESENT: Commission: B. Maberley, Galiano Island; David Maude, Mayne Island; B. Young, Piers Is.; L. Peck, Saturna Island; Robert Fenton, S. Pender Island; D. Howe, Regional Director
Staff: Ted Robbins, General Manager, Integrated Water Services; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Dale Puskas, Manager, Capital Works; M. Brown (recorder); Peter Binner, Dock Operations Coordinator

ABSENT: Dave Hargreaves

PUBLIC: 4

The meeting was called to order at 9:06 am.

1. Approval of Agenda

MOVED by Robert Fenton, **SECONDED** by, Larry Peck that the agenda be approved with the addition of the following: (a) Lyall Harbour seaplane dock, (b) wharfinger status and (c) spill response.

CARRIED

2. Adoption of Minutes

MOVED by Bryce Young, **SECONDED** by, Larry Peck that the minutes of the June 9, 2017 meeting be adopted.

CARRIED

3. Chair's Remarks – The Chair noted that this would be Bryce Young's final meeting on the Commission and thanked him for his dedication to Piers Island.

4. Presentations/Delegations - John Hall (for Brian Wheeler) re Piers Island Dock
Mr. Hall handed out photocopies of the dock and gave background information on the numbers of dock users and residents, its exposure to marine traffic and southeast winds. He further stated that boats are rafted 2 or 3 deep in the summer and are being damaged and also noted his concern re people getting injured. He would like to have some consultation re user experience.

Ted Robbins stated that the tenders were closing for this year's work on Piers Island and that they would come back to the commission. Mr. Hall was shown the recent plans for the dock which also included the lease area.

5. Correspondence

- a) Dan MacDonald, Seair Seaplanes, July 12, 2017, regarding Mayne Island seaplane dock relocation

Commission members noted some good points raised in the letter.

- b) Brian Wheeler, July 16, 2017, regarding Piers Island dock

This material was covered in the presentation by Mr. Hall. Peter Binner confirmed that the problem with the Piers Island and Montague dock ladders had been resolved.

c) Correspondence regarding Montague Harbour Dock

Dan Robson reported on the wharfinger's engagement with dock users and his desire for enforcement of CRD bylaws regarding boats tying up without identification or payment of fees.

Commission members noted this problem also happens at other CRD docks. It was agreed that further discussion would take place during an In Camera meeting.

d) Spill Response Equipment Storage

Ben reported that the Western Canada Marine Response Corporation has been mandated to work with local coastal communities in the event of an oil spill and that they be able to deploy containment booms. A pilot project is underway in Whaler Bay. The initial proposal was for a sea can shipping container on a 30'x12' float being attached to the dock.

Commission members discussed the issue and suggested using the wharfhead or installation of a mooring. It was reported that funds had been allocated to Regional Director Mike Hicks for the protection of Sooke Harbour. Ted Robbins noted that this may be a topic for the EA Services Committee and that he will contact Director Hicks.

6. Miners Bay Dock

Ted Robbins reviewed his meeting with BC Ferries CEO, Mark Collins and stated that there will be an on site meeting where they will provide their opinion on potential upgrades.

Commission members questioned the issue of ferry speed reduction in Active Pass and Ted reported that this has happened in other areas but ferry captains will be asked to confirm what has happened in Active Pass in the past. Commission members questioned if the DOT should be involved. Further discussion ensued on establishment of a trust fund. It was also noted that BC Ferries and Islands Trust were not included in the transportation plans for the area.

7. Operating Budget Update - Attachment

Dan provided an updated information package and noted that the operations budget is healthy except in the administrative expenses due to the divestiture process.

8. Wharfinger Agreement Status

Ted reported that all of the wharfinger agreements will need to be renewed at the end of this year. The wharfinger at Sturdies Bay has resigned. Further discussion will take place at the in camera meeting.

9. Dock Operations Reports - Attachment

Peter Binner noted that there are a lot of small jobs needing to be done. Peter reviewed the report, noting floats requiring repairs to bull rails and moving of a light standard at Port Washington. It was reported that there is an issue at Horton Bay re the length of the loading

zone. Dan stated that maintenance items identified by Peter can just be done if there are no budget implications.

10. 2017 Capital Plan Work Schedule – Attachment

Dale reported that the 2016 Change Orders had been completed. It appears there will be a budget surplus to go to the Reserve Fund. The schedule notes work to be done on Piers, Is., Montague Hbr. and Miners Bay. Ted stated that the plan is to bring tenders back to the commission

11. Lyall Harbour Dock Divestiture Update

Ted stated that the divestiture process has been put on hold due to the fuel dock infrastructure issue. Commission members discussed the future longevity of a fuel dock on Saturna Island. Currently the issue is between a private business and the DFO.

12. New Business

Lyall Harbour Seaplane Dock

Larry Peck provided information and spoke of the safety concerns raised re SE winds and the current placement of the light standard on the dock. An offer of an 8x16 ft float and funds for its installation has been received to help alleviate safety risks for seaplanes. It was noted that we would have to request DFO approval and that some technical information would be required. Larry suggested that the item be tabled.

Director Howe left the meeting, 11:40am.

13. Motion to Close the Meeting

MOVED by Robert Fenton, **SECONDED** by Bryce Young that the SGIHC close the meeting in accordance with the Community Charter, Part 3, s. 90 (1)(a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*

CARRIED

The Committee closed the meeting at 11:42 am.

The regular meeting of the SGIHC reconvened at 12.10 pm.

14. Adjournment

MOVED by Robert Fenton **SECONDED** by Larry Peck that the meeting adjourn, 12:10 pm.

CARRIED