

**Minutes of a Meeting of the  
SOUTHERN GULF ISLANDS HARBOURS COMMISSION  
held on Tuesday, September 16, 2014 at the  
Saanich Peninsula Health Unit, Mt. Newton X Rd., Saanichton, BC**

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PRESENT: Stephen Cropper - Chair, Mayne Island  
Jon Heaney, N. Pender Island  
Bryce Young, Piers Island  
Mike Callendar, S. Pender Island  
Larry Peck, Saturna Island  
Sheila Midgley, Galiano Island  
David Howe, Regional Director  
Pete Williams, Ports Manager  
Ted Robbins, General Manager CRD Integrated Water Services  
Marian Brown, Recording Secretary

The meeting was called to order at 1:04 pm and the Chair welcomed those present.

**1. Approval of Agenda**

**Moved** by Jon Heaney, **seconded** by Mike Callendar, that the agenda be approved with the addition of signage, "Spills aren't Slick", under New Business. **Carried**

**2. Approval of Minutes – July 15, 2014**

**Moved** by Sheila Midgley, **seconded** by Larry Peck that the minutes of the SGIHC meeting held July 15, 2014 be adopted with one change, item 3, change "an awards" to read "a nature and arts". **Carried**

**3. Report of the Chair**

The Chair reported on a Piers Island August 29 meeting to discuss their dock. Notes taken by Bryce Young were provided. It was noted that CRD staff as well as all SGIHC members should be advised of community meetings.

The Chair noted that this was his last meeting as his term is expiring at the end of September and thanked fellow SGIHC members.

The selection of new members from nominations received will be made by staff and not be reviewed by SGIHC members. Members expressed their concern re lack of transparency, trust, and community input.

**4. Presentations/Delegations – None**

**5. Report of the CRD Director**

Director Howe thanked Stephen, Jon and Larry for their work with the SGIHC as their terms of office expire at the end of the month.

**6. Report of the Ports Manager**

Bryce noted the two key issues raised at the Piers Island meeting were the configuration of the dock and safety on the ramp. There is a need for more sheltered moorage. Discussion ensued on the current triangle configuration as well as an additional float. The Ports Manager noted that repairs are coming due.

**Moved** by Jon Heaney, **seconded** by Mike Callendar, that the SGIHC authorizes the Ports Manager to confirm with the engineer on options for the reconfiguration of the Piers Island dock and to come back to the committee with the report. The objective of the reconfiguration is to increase protected moorage.

Discussion ensued on possible funding options and the need for assurance that other islands have the same opportunity.

Question on the motion was called.

**Carried**

The Ports Manager and staff agreed to confer on the issue of dock “improvements/increase” in relation to divestiture funds.

The Ports Manager continued with his report and noted the following:

- agreements being drafted by IWS: detailed inspection report for Miners Bay; life cycle summary of all docks; and scope and details of Retreat Cove repairs
- Piers Island meeting
- renewal agreement between CRD and DFO for Horton Bay had been signed by DFO and sent to staff
- Montague Harbour had no wharfinger this summer
- Retreat Cove not likely to meet schedule of repairs for 2014, tendering project
- Sturdies Bay had no wharfinger this summer
- Port Washington float is not level and may need to bring in a diver
- Port Browning requires minor repairs
- Swartz Bay steel collars are required but low tide is needed to review the site; best to leave until next June

Sheila noted that the tie rail at Sturdies Bay is loose. Pete agreed to check this.

**Moved** by Bryce Young, **seconded** by Sheila Midgley that the Report of the Ports Manager be received.

**Carried**

## **7. Report of the Treasurer**

Jon Heaney provided a printout of the report for August 2014 and noted we are within the budget projections.

Director Howe expressed concern re the SGIHC 11.7% requisition in the forthcoming draft budget. The Ports Manager reviewed the figures and noted that the answer to the problem is with the requisition carried through from the previous budget.

**Moved** by Bryce Young, **seconded** by Sheila Midgley that the Report of the Treasurer be received.

**Carried**

## **8. New Business**

Larry stated that the Cetus Society wished to post a sign on Saturna Island which states “Spills aren’t Slick”. The Ports Manager agreed to post the sign on all docks.

*Commission members recessed from 3:16 – 3:25 pm.*

**9. Closed Meeting**

**Moved** by Sheila Midgley, **seconded** by Jon Heaney, that the SGIHC close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district of another position appointed by the regional district. **Carried**

*The Committee closed the meeting at 3:27 pm.*

*The regular meeting of the SGIHC reconvened at 5:31 pm.*

**10. Rise and Report – No rise and report**

**11. Next Meeting Date – October 2014 – date to be announced**

**12. Adjournment**

**Moved** by Jon Heaney, **seconded** by Larry Peck that the meeting adjourn, 5:35 pm. **Carried**