

**Minutes of a Meeting of the
SOUTHERN GULF ISLANDS HARBOURS COMMISSION
held on Tuesday, November 19, 2013 at the
Saanich Peninsula Health Unit, Mt. Newton X Rd., Saanichton, BC**

PRESENT: Stephen Cropper - Chair, Mayne Island
Jon Heaney, N. Pender Island
Bryce Young, Piers Island
Sheila Midgley, Galiano Island
Larry Peck, Saturna Island
Ted Robbins, General Manager CRD Integrated Water Services
Pete Williams, Ports Manager
Marian Brown, Recording Secretary

ABSENT: Mike Callendar, S. Pender Island; David Howe, Regional Director

Also in Attendance: Ian Dow

The meeting was called to order at 1:00 pm.

1. Welcome and Introductions – Chair welcomed those present.

2. Approval of Agenda

Moved by Bryce Young, **seconded** by Larry Peck, that the agenda be approved. **Carried**

3. Approval of Minutes – September 24, 2013

Moved by Jon Heaney, **seconded** by Bryce Young that the minutes of the SGIHC meeting held September 24, 2013 be adopted as amended.

Carried

4. Chair Report

Sea Bus Proposal – Attachment to agenda

The Chair spoke to the agenda item (written by Mike Hoebel, SGI EDC Chair) and noted the need for BC Ferries participation. Discussion ensued on the issue of vehicle parking and their imposition on roads and neighbourhoods. The Chair stated that this is a part of the integration of land transportation and will address the issue to the author.

Proposed Changes to SGI Harbour Services

Discussion ensued on the meaning of “utilities administrative model” from page 1 of the minutes of September 24, 2013. This was clarified by Ted Robbins.

5. CRD Director Report – No Director in Attendance

6. Miners Bay Dock Business Plan Proposal – Attachment to Agenda

Ian Dow reviewed the agenda item with regard to a proposed floating breakwater and marina at Miners Bay. The proposal is based on the outcome of public meetings and residents’ desire to make the dock a revenue generating facility. Ian noted that this is a conceptual plan which can be changed, i.e., removal of the wharf head to allow more moorage space in the marina.

Considerable discussion ensued and Commission members noted the following: need to interface with the CRD re taxation allocation; possible need for referendum re the reallocation of money; CRD has spent \$612,000 on this dock and \$50,000 in capital expenses; need to look at the entire area as we use each others’ docks; issue of risk

management; protected area with a water lot exists in Horton Bay; proposal will make the island more vibrant; consider changing from “average” to “mean” boat length in the income calculation; existing 150 pilings help with wave attenuation; erosion problems in Miners Bay; need to get non dock users support; look at other communities, i.e., Lund and Cowichan Bay re their breakwaters and services offered; and, what is the role of the SGIHC in this proposal.

Ian Dow stated that BC Transit is interested in an inter-island foot-passenger service which may be a potential source for funding but will continue to look for other funding sources for the breakwater.

Ian Dow left the meeting, 2:06 pm.

7. EDC Broadband Report – Attachment to Agenda

The Chair acknowledged the issue of WiFi availability at CRD docks and reported on the cost of \$2,000 - \$4,000 for each installation.

Commission members noted the following: it is an incentive to boaters to have WiFi access; issue was reviewed by Commission 7 yrs ago and does not fit in regard to financial aspects; need to ensure it is within our mandate.

Larry Peck left the meeting, 2:16 pm.

8. Ports Manager’s Report – PowerPoint Presentation

Port Washington

The Ports Manager’s presentation for Port Washington depicted the “Fast Facts” and “Project Report” with regard to the float and its replacement as well as installation of lighting.

Hope Bay

The Ports Manager’s “Fast Facts” presentation noted past problems with joints on the floats but they are now fixed, cars have been removed from dock and railings and decking are in good shape.

Piers Island

The Ports Manager’s “Fast Facts” presentation noted the railing replacement which will be painted in the spring; and, consultation with the public is planned for 2014. The concern re the gap between the shore and railing has been addressed.

Tenders

The Ports Manager presented the “Fast Facts” for Retreat Cove and noted that the tender for repairs to this facility is on hold due to the transition of the SGIHC to CRD Integrated Water Services. It will likely be tendered in the early spring.

Swartz Bay

The Ports Manager noted the next project for this dock will be the repairs to the pilings.

Miners Bay

The Ports Manager’s presentation included notation of the installation of the post on the dock. Essential services have the ability to remove it for easier access.

Horton Bay

The Ports Manager's presentation noted that the dock is owned by the Department of Fisheries and that there are problems with the upland owner. Some minor repairs have been completed.

Saturna Island, Lyall Harbour

The Ports Manager noted a problem with the transition plate and stated that repairs have been done.

Planning Goals

The Ports Manager's presentation noted the SGIHC's 2008 planning goals and questioned where are we now and where do we want to go. Photos of sign boards were shown and the Ports Manager stated that he has asked for pricing on an aluminum sign board for Swartz Bay.

Bedwell Harbour

The Chair reported on the dock issue with Canada Border Services and his consultation with Elizabeth May, MP.

9. Treasurer's Report

Jon Heaney provided an information package to SGIHC members which included the operating and capital budgets for 2014 as well as the report for October, 2013. The Ports Manager noted that each dock has a detailed inspection every five years which includes a time table for pending work on the docks as well as replacement costs.

10. Commission Executive Positions

It was agreed that the current holders of the positions of Chair and Treasurer would continue for a third term.

11. In Camera Items

Moved by Sheila Midgley, **seconded** by Jon Heaney that the SGIHC close the meeting in accordance with CRD Procedures Bylaw No. 4980 and the Community Charter, Part 4, Division 3.90(1), (c) *labour relations or other employee relations; if the Regional District considers that disclosure could reasonably be expected to harm the interests of the Regional District.*

Carried

The Committee closed the meeting at 3:00 pm.

The regular meeting of the SGIHC reconvened at 3:05 pm.

12. Correspondence – None

13. New Business – None

14. Next Meeting Date – January 21, 2014 – 1:15 pm

15. Adjournment

Moved by Sheila Midgley, **seconded** by Jon Heaney that the meeting adjourn, 3:10 pm.

Carried