

**Minutes of a Meeting of the
SOUTHERN GULF ISLANDS HARBOURS COMMISSION
held on Tuesday, November 27, 2012 at the
Saanich Peninsula Health Unit, Mt. Newton X Rd., Saanichton, BC**

PRESENT: Stephen Cropper - Chair, Mayne Island
Jon Heaney, N. Pender Island
Sheila Midgley, Galiano Island
Derrick Masselink, Alternate Director
Pete Williams, Ports Manager
Marian Brown, Recording Secretary
ABSENT: David Howe, CRD Director; Bryce Young, Piers Island;
Mike Callendar, S. Pender Island
GUESTS: Larry Peck, Saturna Island

The meeting was called to order at 1:17 pm.

1. Welcome and Introductions – Chair welcomed those present and introduced Derrick Masselink as the Alternate Director for the South Gulf Islands.

2. Approval of Agenda

Moved by Jon Heaney, **seconded** by Sheila Midgley, that the agenda be approved with the insertion of the in-camera meeting to follow item 2.

Carried

3. Motion to Close the Meeting

Moved by Jon Heaney, **Seconded** by Sheila Midgley, that the SGIHC close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district (Item 3); (e) the acquisition, disposition or expropriation of land or improvements, if the Regional District considers that disclosure could reasonably be expected to harm the interests of the Regional District (Items 1 and 2).

Carried

The Committee closed the meeting at 1:20 pm and rose and reported on Item 3.

*The regular meeting reconvened at 1:50 pm
Larry Peck entered the meeting at 1:50 pm*

4. Rise and Report

Appointment to Southern Gulf Islands Harbour Commission

Larry Peck was appointed to replace Lee Middleton as the Saturna Island representative.

5. Approval of Minutes – September 18, 2012

Moved by Sheila Midgley, **Seconded** by Jon Heaney, that the minutes of the meeting held September 18, 2012 be adopted as distributed.

Carried

6. Chair Report

The Chair reported that, as per the Rise and Report motion of the in-camera meeting, that the SGIHC recommends that the Regional Board appoint Larry Peck as the representative from Saturna Island to the Southern Gulf Islands Harbour Commission.

7. Director Report

Derrick Masselink, Alternate Director, reported on the initiatives of the Economic Development Commission (EDC) for the Southern Gulf Islands and noted the following: growth of regional discussions re “Experiencing the Gulf Islands” and the Transportation Plan; an opportunity to build better communications between the gulf islands; SGI currently is not a part of the CRD Transportation Plan; CRD docks in the SGI will play a major linking role in the proposed EDC project; looking at building on existing infrastructure; exploring other funding opportunities for transportation, ie gas tax revenue and special finance mechanisms to allow people within the sub-region to invest in the community.

8. Ports Manager’s Report

Budget Update

The Ports Manger reported that the budgets had been approved.

Accounts Processes

The Ports Manger reported that he is continuing to work with CRD Finance in their overhaul of the system in order to provide more particulars on wharfingers’ pay cheque stubs.

Dock Update

Port Browning

Dock repairs have been completed – planks replaced. The first plank which abuts the land has been replaced with a steel grate. Use of a grate is also being considered for the dock at Hope Bay.

Port Washington

The Ports Manager will be meeting with the manager on Thursday to determine structural upgrades as well as replacement of deck boards.

Hope Bay

In response to a query by Derrick Masselink, discussion ensued on the status of the refurbishment of the crane by local residents and whether or not the SGIHC would be able to provide funding for a new cable. Concern was noted with regard to the issue of liability and the possible need for a resident to take a Crane Operators Course.

Moved by Sheila Midgley, **seconded** by Jon Heaney that the SGIHC give the Ports Manager the latitude needed to look into providing the cable for the crane at Hope Bay.

Carried

Lyll Harbour

The Ports Manager reported on residents’ concern re a large boat tied to the dock and noted that efforts are ongoing to have it removed.

9. Treasurer’s Report – No report

10. New Business – No new business

11. Next Meeting Date – January 15, 2013 at 1 pm.

12. Adjournment

On motion, the meeting adjourned at 2:30 pm.

Carried