

**Minutes of a Meeting of the
SOUTHERN GULF ISLANDS HARBOURS COMMISSION
held on Tuesday, May 15, 2012 at the
Saanich Peninsula Health Unit, Mt. Newton X Rd., Saanichton, BC**

PRESENT: Stephen Cropper - Chair, Mayne Island
Mike Callendar, S. Pender Island
Jon Heaney, N. Pender Island
Sheila Midgley, Galiano Island
Bryce Young, Piers Island
Pete Williams, Ports Manager
Trish Stadnyk, Recording Secretary

ABSENT: Lee Middleton, Saturna Island; David Howe,
Ken Hancock, CRD Alternate Director

GUESTS: None

The meeting was called to order at 1:05 pm.

1. Welcome and Introductions – Chair introduced everyone.

2. Approval of Agenda

Moved by Jon Heaney, **seconded** by Mike Callendar, that the agenda be approved as circulated. **Carried**

3. Approval of Minutes – March 13, 2012

Moved by Jon Heaney, **Seconded** by Mike Callendar, that the minutes of the meeting held March 13, 2012 be adopted as distributed. **Carried**

4. Chair Report – Jon Heaney has agreed to take on the Vice-Chair position.

5. CRD Director Report – Director absent

6. Ports Manager's Report

The Ports Manager spoke on the bylaws amendments, which are expected to pass at the next CRD board meeting. New rate sheets have been prepared to take effect June 15, 2012. The Commission felt it was a good idea to get this information out as a notice, including in the Island Tide newspaper. The Ports Manager will communicate this wish to the CRD. Briefly discussed the Horton Bay dock

Dock Update

Mayne Harbour
Richard Jarcko has taken over as wharfinger.

Bedwell Harbour

Mike provided an update. For security reasons, Customs is planning to construct a gate to control access and have a higher level of security but would be willing to share the dock. Mike distributed a copy of a diagram (attached) for suggested changes and repair. Putting in an additional arm for Customs use is proposed and to repair the current dock. Two gates could be put in; a summer gate and residents could use the old DFO dock. Second gate would be a winter gate. The Ports Manager will use this diagram to initiate discussion with Customs.

Inspections

Retreat inspection – last of the docks to get inspected. Day time low tides are coming. Swartz Bay inspection follow-up. In order to complete inspection we need to dig around the pilings. Archaeological people need to determine first whether this is an archaeological site or not.

Insurance renewal is coming due. No significant increase is anticipated.

7. Treasurer’s Report – No report

8. New Business

In order to ensure good governance, the Harbours Commission requests that members receive a CRD Commission Handbook.

Moved by Sheila Midgley, **seconded** by Jon Heaney, that in order to ensure good governance, the Harbours Commission requests that members receive a CRD Commission Handbook.

Carried

9. Next Meeting Date – July 17, 2012 at 1 pm.

10. Adjournment

On motion, the meeting adjourned at 2:35 pm.

Carried

Diagram

BEDWELL "CUSTOMS" DOCK, S.P.I.

