

**Minutes of a Meeting of the
SOUTHERN GULF ISLANDS HARBOURS COMMISSION
held on Tuesday, March 13, 2012 at the
Saanich Peninsula Health Unit, Mt. Newton X Rd., Saanichton, BC**

PRESENT: Stephen Cropper - Chair, Mayne Island
Mike Callendar, S. Pender Island
Ken Hancock, CRD Alternate Director
Jon Heaney, N. Pender Island
Sheila Midgley, Galiano Island
Pete Williams, Ports Manager
Marian Brown, Recording Secretary

ABSENT: Lee Middleton, Saturna Island; Bryce Young, Piers Island, David Howe

GUESTS: None

The meeting was called to order at 1:05 pm.

1. Welcome and Introductions - Commission members welcomed Ken Hancock as the Alternate CRD Director.

2. Approval of Agenda

Moved by Sheila Midgley, **seconded** by Jon Heaney, that the agenda be approved as circulated. **Carried**

3. Approval of Minutes – January 17, 2012

Moved by Ken Hancock, **Seconded** by Sheila Midgley, that the minutes of the meeting held January 17, 2012 be adopted as amended to include under Bylaw Amendments the definition of “dinghy” and in addition, “Schedule A”, Short-Term Zone and inclusion of Lyall Harbour.

Carried

4. Chair Report - None

The Chair recommended that the minutes of the commission meetings be circulated to members sooner.

The Chair also noted the need for election of a new Vice-Chair. Commission members recommended that this item be included on the next meeting’s agenda. *Agenda Item*

5. CRD Director Report

In response to a query from Sheila, Ken Hancock advised that people working on the docks have been issued IDs and, in the past, provided with jackets, T-shirts and hats but that there is no requirement that they be worn all the time.

6. Ports Manager Report

The Ports Manager reviewed the e-mail contacts for commission members.

Bylaw Amendments (Bylaw No. 3814)

A staff report on proposed amendments to CRD Bylaw No. 2844 (CRD Southern Gulf Islands Small Craft Harbours Regulation Bylaw) was provided as well as a copy of proposed Bylaw No. 3814 which included the new definition of “dinghy”; definition for “Short-Term Zone”, and “Short-Term Zone Fees” in Sections 2 (g) and 3 (d)(iv).

Commission members discussed the reduction of the free tie up time from four hours to two hours and the possible lack of sufficient time for visitors to complete chores/shopping ashore. It was noted that this is a 90% subsidy situation and, also, that the commission is trying to get more revenue from these docks. The reduction to a two hour free tie up will assist wharfingers in the administration of the regulation.

Moved by Mike Callendar, **seconded** by Jon Heaney that the Southern Gulf Islands Harbour Commission endorses the proposed changes as presented in Bylaw No. 3814 to amend Bylaw No. 2844.

The Ports Manager stated that with regard to the implementation of the bylaw, he would assist wharfingers in notifying the public of the bylaw changes, including the new fee structure in “Schedule A” and the inclusion of Lyall Harbour. Notices will be placed on the docks.

With reference to rafting of boats at the dock, the Ports Manager reported that boats can be three deep; one tied to the dock and two rafted.

The question on the motion was called.

Carried

Commission members took a short break from 2:05 – 2:10 pm.

Dock Update

Miners Bay

New signage and new post have been installed for vehicle traffic and new keys will be distributed. The Ports Manager stated he would send a copy of the new signage to commission members.

Lyall Harbour

The sign board and fire extinguisher have been installed. The Ports Manager will post a three month advance notice re the change of fee structure.

Bedwell Harbour

There has been no change. Discussion took place on the lack of a Management Agreement for the dock for the forthcoming season. The Ports Manager reviewed the background and noted the lack of any meaningful response re his e-mails to Canada Border Services.

Moved by Mike Callendar, **seconded** by Jon Heaney that the Southern Gulf Islands Harbour Commission takes appropriate steps to secure a permanent long-term moorage arrangement for a community facility at Bedwell Harbour.

Carried

The Ports Manager agreed to provide a preliminary progress report to the commission at the May meeting. *Agenda Item*

7. Treasurer’s Report – No report

Requisition

The Ports Manager reviewed the financial aspects which led to the \$10,000 reduction in the 2012 budget requisition for the commission.

8. Next Meeting Date – May 15, 2012 at 1 pm.

9. Adjournment

On motion, the meeting adjourned at 2:45 pm.

Carried