



Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, January 2, 2024

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: A. Beddows (Chair), N. Dowhy, J. Warner, N. Quint

Staff: M. Alsdorf, Manager, SEAPARC Recreation; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Public: 1

Absent: M. Tait, A. Wickheim

M. Alsdorf called the meeting to order at 6:36 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. ELECTION OF THE CHAIR

The Chair called for nominations for the position of Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2024/2025. Commissioner Beddows was nominated and accepted his nomination. The Chair called two times for further nominations and, as there was none, Commissioner Beddows was declared Chair by acclamation.

3. ELECTION OF THE VICE CHAIR

The Chair called for nominations for the position of Vice-Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2024/2025. Commissioner Little was nominated and accepted his nomination. The Chair called two times for further nominations and, as there was none, Commissioner Little was declared Vice Chair by acclamation.

4. APPROVAL OF THE AGENDA

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Warner,

That the agenda for the January 2, 2024 session of the SEAPARC Commission be approved as circulated.

CARRIED

5. ADOPTION OF MINUTES

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Warner,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of November 7, 2023 be adopted as circulated.

CARRIED

6. CHAIR'S REMARKS

The chair welcomed the new members to the commission and expressed his excitement for 2024 with the change in membership and the development of the 2024 Strategic Plan.

7. YOUTH REPORT

Commission Quint introduced themselves to the commission and their interest in being on the commission from learning to swim and skate at SEAPARC as a child.

8. PRESENTATIONS/DELEGATIONS

5.1. Presentations

There were no presentations.

5.2. Delegations

There were no delegations.

9. COMMISSION BUSINESS

9.1. 2024 Commission Meeting Schedule

M. Alsdorf provided an overview of the report. There was no discussion.

MOVED by Commissioner Warner, **SECONDED** by Commissioner Dowhy,

That the Sooke & Electoral Area Parks and Recreation Commission approve the 2024 Commission Meeting Schedule as presented.

CARRIED

9.2. 2023 Operating Surplus

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Financial process
- Impact on fluctuating tax rates year to year if the tax requisition is adjusted based on surplus
- Need for increased funds in capital reserve

That the Sooke & Electoral Area Parks and Recreation Commission approve the transfer of 50% of the 2023 operating surplus to the capital reserve and 50% to the equipment replacement fund.

CARRIED

9.3. Commission Recognition Policy

- C. Hoglund provided an overview of the report. The commission discussed the following:
- Family member access to the facility

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Warner,

That staff report back at the next meeting with alternative options for Commission recognition and the costs associated with the alternatives.

CARRIED

9.4. SEAPARC Facility Name

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Use of the term recreation versus leisure

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Quint,

That the Sooke & Electoral Area Parks and Recreation Commission direct staff to change the name of the SEAPARC Leisure Complex to SEAPARC Recreation Centre.

CARRIED

10. CORRESPONDENCE:

There were no correspondence.

11. NOTICE(S) of MOTION:

There were no notices of motion.

12. NEW BUSINESS:

There was no new business.

13. ADJOURNMENT:

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Quint,

That the January 2, 2024 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:13 pm.

CHAIR

RECORDER