



Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, November 7, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: A. Beddows (Chair), D. Bishop (Vice-Chair), J. Bateman, J. Perkins, A. Wickheim (EP)

Staff: M. Alsdorf, Manager, SEAPARC Recreation; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Public: 1

Absent: D. Little, M. Tait

EP – Electronic Participation

Chair Beddows called the meeting to order at 6:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins,

That the agenda for the November 7, 2023 session of the SEAPARC Commission be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Wickheim, **SECONDED** by Commissioner Bishop,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of October 3, 2023 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

The chair recognized the long-term service of Commissioner Bishop, 13 years, and Commissioner Perkins, 25 years, on the SEAPARC Commission.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

Matt Banner, community member; Re: Junior Hockey Team in Sooke

M. Banner presented the opportunity to bring a Junior B Hockey team to Sooke which requires daytime ice for practices and two evening game slots every two weeks.

The commission discussed the following topics:

- Number of teams currently in the league
- Advertising requirements
- Refer to staff for further discussion
- Great community initiative

5.2. Delegations

There were no delegations.

6. COMMISSION BUSINESS

6.1. Sooke Fine Arts Society 2024-2029 Rental Rates

M. Alsdorf provided an overview of the report. There was no discussion.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins,

That the Sooke & Electoral Area Parks and Recreation Commission approve the rate of 65% of the Complex – Dry Floor Non-Profit for arena rental for the Sooke Fine Arts Show, to be reevaluated in five years.

CARRIED

6.2. Third Quarter Financials

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Location opportunities for offsite programs

There is no recommendation. This report is for information only.

6.3. Facility Rental Policy Amendment

M. Alsdorf provided an overview of the report. There was no discussion.

MOVED by Commissioner Bateman, **SECONDED** by Commissioner Bishop,

That the Sooke & Electoral Area Parks and Recreation Commission approve the amendment to Policy No. A-100.03 Facility Rental.

CARRIED

6.4. SEAPARC Road Sign Renewal – Verbal Update

M. Alsdorf provided a verbal update. The request for a budget amendment was approved at the October 25 meeting of the CRD Board. Three quotes were secured, and a vendor was selected. Delivery of the replacement road sign is estimated to be 6-8 weeks. The commission discussed the following topics:

- Notification to the public of the new sign
- Budget

7. CORRESPONDENCE:

There were no correspondence.

8. NOTICE(S) of MOTION:

There were no notices of motion.

9. NEW BUSINESS:

The commission discussed the following:

- Review of Manager of Facilities and Operations recruitment timeline
- Review of strategic plan timeline
- Report of issues with the hot water in the arena dressing rooms at the October meeting were addressed and the temperature has improved.
- Report of missing rubber matting in the arena home player's bench

10. ADJOURNMENT:

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins,

That the November 7, 2023 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:12 pm.

CHAIR

RECORDER