



Capital Regional District

Notice of Meeting and Meeting Agenda

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, September 05, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Rd
Sooke, BC V9Z 0Y3

A. Beddows (Chair), D. Bishop (Vice Chair), D. Little, J. Perkins, M. Tait, A. Wickheim

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

- 3.1. Minutes from the June 6, 2023 Sooke & Electoral Area Parks and Recreation Commission.

Recommendation: That the minutes of the Sooke & Electoral Area Parks and Recreation Commission of June 6, 2023 be adopted as circulated.

Attachments: Minutes: June 6, 2023

4. Chair's Remarks

5. Presentations/Delegations

6. Commission Business

- 6.1. Second Quarter Financial Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: Financial Statement of Operations – Second Quarter of 2023
Appendix A: Statement of Operations

- 6.2. 20-Year Capital Plan

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: SEAPARC 20-Year Capital Plan
Appendix A: SEAPARC 20-Year Capital Plan

- 6.3. Bylaw No. 2788 Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: Staff Report: Bylaw 4350 – Revisions for Recreation Commission Bylaw for Sooke and Electoral Area
Appendix A: Bylaw 2788 Sooke and Electoral Area Parks and Recreation Commission Bylaw No. 1, 2000

6.4. Arena Chiller Project – Verbal Update

Recommendation: There is no recommendation. This report is for information only.

6.5. Skate Park – Verbal Update

Recommendation: There is no recommendation. This report is for information only.

6.6. Community Sport Program Development Fund – Verbal Update

Recommendation: There is no recommendation. This report is for information only.

7. Correspondence**8. Notice(s) of Motion****9. New Business****10. Adjournment****11. Next Meeting:** October 3, 2023



Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, June 06, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: D. Bishop (Vice-Chair), D. Little, J. Perkins, M. Tait

Staff: M. Alsdorf, Manager, SEAPARC Recreation; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Absent: A. Beddows (Chair), A. Wickheim

Vice-Chair Bishop called the meeting to order at 6:34 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,

That the agenda for the June 6, 2023 session of the SEAPARC Commission be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Tait, **SECONDED** by Commissioner Wickheim,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of May 9, 2023 be adopted as amended:

- New Business: the engineering of Little River Crossing is underway.

CARRIED

4. CHAIR'S REMARKS

There was no report.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

There were no presentations.

5.2. Delegations

There were no delegations.

6. COMMISSION BUSINESS

6.1. 2023 January to April Programs and Services Update

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- The increase in revenue and participation across all departments is excellent
- Increase in Advanced Aquatic Courses and registration numbers
- Attributes that impacted the increase in participation: increase in population, additional service provision with the weight room, increased interest in group activities post pandemic.

There is no recommendation. This report is for information only.

6.2. Capital Project & Facility Update

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Pool structural column project and prevention methods for future deterioration

There is no recommendation. This report is for information only.

6.3. Facility Rental Policy

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- No discussion.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,

That the Sooke & Electoral Area Parks and Recreation Commission approve Policy No. A-100.03 Facility Rental

CARRIED

7. CORRESPONDENCE:

7.1. Sooke Minor Hockey Association Sponsorship Request

M. Alsdorf presented the sponsorship request letter. The commission discussed the following:

- Room availability
- The First Shift Program increase access and reduces barriers to participation in hockey for first time players.

MOVED by Commissioner Little, **SECONDED** by Commissioner Tait,

That the Sooke & Electoral Area Parks and Recreation Commission approve the provision of a room rental free of charge on Wednesday November 1 from 1:30-10:00 pm for the Sooke Minor Hockey First Shift program.

8. NOTICE(S) of MOTION:

There were no notices of motion.

9. NEW BUSINESS:

The commission discussed the following:

- Grade 2 students at Saseenos Elementary School wrote letters to the Mayor regarding what they would like to see in Sooke and a common theme was a new skate park and a water park.

10. ADJOURNMENT:

MOVED by Commissioner Tait, **SECONDED** by Commissioner Perkins,

That the June 6, 2023 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:24 pm.

CHAIR

RECORDER



Making a difference...together

REPORT TO THE SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION MEETING OF TUESDAY, SEPTEMBER 05, 2023

SUBJECT Financial Statement of Operations – Second Quarter of 2023

ISSUE SUMMARY

To provide financial information for the second quarter of 2023.

BACKGROUND

The second quarter financial results are now available for the period ended June 30, 2023.

We continue to see strong membership pass sales in the second quarter with revenue exceeding 2022 by 83%. Fitness & weights continue to significantly out-perform budget expectations, while the pool, community recreation, and arena are performing above second quarter expectations. As weather steadily improved in the second quarter, we saw significant interest in the DeMamiel Creek Golf Course which translated into membership pass revenues exceeding expectations by 16% and drop-in admissions by 61% over 2022 data. Close monitoring of discretionary expenditures for all program areas continues to result in minimal cost overruns.

After six months of operations, actual results should be at 50% of budget utilization.

- Overall revenue is over target at 87% of budget.
- Second quarter admissions and memberships revenue in fitness & weights is averaging 200% above budgeted for 2023.
- Pool admission, membership and rental revenue is averaging 70%, arena admissions, memberships and rental revenue is averaging 49%, and community recreation memberships is averaging 150%, respectively.
- Community recreation program revenue for adult/youth are well over budget expectations at 94%; whereas early years and school age programs are below target at 32% with projected increases coming this summer with camp program offerings. Preschool programs are also below expectations at 24%.
- Outdoor facilities are below expectations at 11%.
- Overall direct and indirect operating costs were on budget with an average of 51% for the second quarter.
- All expenses are closely monitored and continue to remain within forecasted values.

CONCLUSION

SEAPARC continues to play an essential role for the personal health and wellbeing of the greater Sooke and Juan de Fuca electoral area community. We are continuing to see significant interest in our facilities and service offerings. Our financial performance for the second quarter is well above budget expectations and we are projecting a surplus by year end. Fitness & weights, pool, golf, arena, and adult/youth community recreation are projected to continue to out-perform budget expectations. This will help to balance out areas that are falling short of budget expectation, such as early/school/preschool age community recreation and outdoor facilities.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Shari Mason, Administrative Services Coordinator, SEAPARC
Concurrence:	Melanie Alsdorf, Manager, SEAPARC

ATTACHMENT(S)

Appendix A: Statement of Operations

SEAPARC

STATEMENT OF OPERATIONS (6 MONTH June 30, 2023)

	% of Budget Utilized	2023 BUDGET	2023 Estimated Actual	2023 YTD at June 30	2022 YTD at June 30	Actual YTD Difference 2023 to 2023	
						Dollars	%
DIRECT OPERATING REVENUES							
Admissions & membership passes	80%	482,075	826,955	387,117	209,161	177,956	46%
Programs	46%	420,650	447,815	193,991	113,991	80,000	41%
Rentals	50%	320,851	376,498	158,856	129,123	29,733	19%
Resale goods, concession	82%	27,860	53,600	22,909	4,036	18,873	82%
Advertising	42%	6,400	6,380	2,674	3,400	- 726	-27%
Sponsorships, grants, donations	128%	5,524	8,094	7,097	1,993	5,104	72%
Other (commissions, fees)	58%	34,457	40,371	19,951	1,596	18,355	92%
TOTAL OPERATING REVENUES	61%	1,297,817	1,759,713	792,596	463,300	329,295	42%
DIRECT OPERATING EXPENSES							
Contract & instructional services	67%	51,164	48,915	34,071	19,337	14,734	43%
Operating supplies	70%	143,308	166,201	99,903	49,848	50,055	50%
Repairs & maintenance (pool, arena, golf, outdoor)	58%	138,253	137,250	79,538	81,827	- 2,289	-3%
Rentals	0%	13,000	-	-	-	-	#DIV/0!
Travel & vehicle costs	141%	14,628	17,709	20,598	-	20,598	100%
Wages & benefits	48%	1,334,412	1,392,692	643,523	470,406	173,117	27%
Other (staff training, licences, fees, grants in aid)	23%	11,065	9,300	2,590	6,214	- 3,624	-140%
TOTAL DIRECT OPERATING EXPENSES	52%	1,705,830	1,772,067	880,222	627,632	252,590	29%
CONTRIBUTION DIRECT OPERATIONS	21%	- 408,013	- 12,354	- 87,626	- 164,332	76,705	-88%
INDIRECT EXPENSES, ADMINISTRATION, MAINTENANCE							
Advertising & promotion	73%	18,422	21,450	13,391	11,030	2,361	18%
Contract for services & legal	0%	8,772	-	-	3,938	- 3,938	#DIV/0!
CRD Charges (IT, HR, Ops, labour)	49%	272,184	273,473	134,566	123,785	10,781	8%
Insurance	99%	32,370	32,100	32,100	30,960	1,140	4%
Licences, fees and dues	128%	19,416	53,118	24,808	4,700	20,108	81%
Repairs and maintenance	79%	48,108	63,000	37,931	33,728	4,203	11%
Rentals	97%	1,600	2,250	1,555	918	637	41%
Supplies	72%	67,379	62,420	48,514	41,011	7,503	15%
Utilities	52%	281,575	322,774	145,867	22,935	122,932	84%
Travel & vehicle costs	36%	10,600	8,200	3,857	8,266	- 4,409	-114%
Honoraria	0%	1,000	-	-	-	-	#DIV/0!
Wages & benefits	48%	1,494,813	1,427,000	720,457	620,796	99,661	14%
Other (meetings, print costs, staff training, courier, postage, etc.)	41%	23,650	17,550	9,606	10,824	- 1,219	-13%
Contingency	0%	20,604	20,604	-	-	-	#DIV/0!
TOTAL INDIRECT EXPENSES, ADMINISTRATION, MAINTENANCE	51%	2,300,493	2,303,939	1,172,652	912,891	259,762	22%
INDIRECT REVENUES							
MFA Debt Reserve Fund Earnings - Arena	0%	120	-	-	-	-	#DIV/0!
TOTAL INDIRECT REVENUES	0%	120	- 0	-	-	-	#DIV/0!
NET CONTRIBUTIONS (DEFICIT)	47%	- 2,708,386	- 2,316,293	- 1,260,278	- 1,077,222	- 183,056	15%

TRANSFERS & DEBT

<i>Transfers to Capital Reserve Fund</i>	0%	340,000	340,000	-	-	-	#DIV/0!
<i>Transfers to Equipment Replacement Fund</i>	50%	110,000	110,000	55,000	47,500	7,500	14%
<i>Debt-interest payments</i>	93%	34,202	68,102	31,784	18,844	12,940	41%
<i>Debt-principle payments</i>	71%	80,486	80,486	56,899	58,175	- 1,277	-2%
<i>M.F.A. Debt Reserve Fund - Arena other debt</i>	0%	120	120	-	-	-	#DIV/0!
TOTAL TRANSFERS & DEBT	25%	564,808	598,708	143,683	124,520	19,163	13%
NET BEFORE REQUISITION & PRIOR YEAR SURPLUS	43%	- 3,273,194	- 2,915,001	- 1,403,961	- 1,201,742		
Requisition		3,218,445	3,218,445	5,758	5,214	543	9%
Prior Year Surplus		54,750	54,750		-	-	#DIV/0!
NET OPERATIONS		1	358,194				



Making a difference...together

REPORT TO THE SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION MEETING OF TUESDAY, SEPTEMBER 05, 2023

SUBJECT SEAPARC 20-Year Capital Plan

ISSUE SUMMARY

To inform the Commission of the newly established 20-year capital plan.

BACKGROUND

The SEAPARC approves a 5-year capital plan as part of the annual budget cycle. Historically, the capital plan has not been informed by long-term asset management and financial planning. As a result, there is a risk of service disruptions due to failure of equipment/assets. Staff were successful in receiving UBCM Asset Management Planning grant funding in 2022 to complete a building condition assessment as a first step in creating an asset management plan.

Rationale

A long-term capital plan is considered best practice and is the output of comprehensive asset management (AM) planning. AM planning may include condition assessments which can drive shorter-term (0-5 year) projects based on risk. AM planning also considers preventative maintenance schedules informed by desired service levels and estimated useful lives of assets as well as demands for new assets, which drive longer-term (5+ year) projects and plans. The benefit of planning in the longer-term is knowing what is coming and the costs to deliver. This allows for proactive project prioritization and financial planning with rate model development. A 20+ year capital plan that is based on asset management planning and financial planning allows for more informed capital decision-making with rate model development and cost-benefit analysis.

Process

WSP consulting firm conducted a building condition assessment in June 2022 to provide a report on the state of SEAPARC assets and recommendations for preventative maintenance, renewal and replacement. The building condition assessment was used to identify end of life replacement projects. Advancing these projects provides an opportunity for alignment with the Capital Regional District (CRD) climate action strategy to meet BC's legislated greenhouse gas (GHG) target of 40% below 2007 levels by 2030. Input from SEAPARC Leisure Complex staff and CRD's Facilities Management and Engineering Services division was also considered. This information was compiled with equipment replacement data to create a 20-year capital plan for SEAPARC. This plan will assist staff and the Commission in maintaining continuity of service for the community.

IMPLICATIONS

Alignment with Board & Corporate Priorities

This project aligns with the Corporate Priorities:

- 10c – Arts & Recreation: Affordable recreation opportunities that improve livability
- 13b – Business System & Processes: Mature the integration of asset management into capital planning processes to strengthen fiscal management practices and support

resource sustainability

Environmental & Climate Action

Development of the 20-year capital plan included consultation with engineering and climate action staff to identify opportunities to reduce GHG emissions through renewal projects. This has resulted in realignment of projects to achieve mandated climate goals.

Financial Implications

The capital plan will be used to support long term financial planning and informs the 5-year capital plan submission to the Commission and CRD Board.

Service Delivery Implications

AM planning is key in ensuring continuity of service to the community. Next steps for SEAPARC in AM planning include developing an asset inventory with core attribute data and identifying desired levels of service.

CONCLUSION

SEAPARC has established a 20-year capital plan to support financial planning and project prioritization to maintain continuity of recreation programs and services.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Melanie Alsdorf, Manager, SEAPARC
---------------	-----------------------------------

ATTACHMENT(S)

Appendix A: 20-Year Capital Plan



Making a difference...together

REPORT TO THE SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION MEETING OF TUESDAY, SEPTEMBER 05, 2023

SUBJECT **Bylaw 4350 – Revisions for Recreation Commission Bylaw for Sooke and Electoral Area (2788)**

ISSUE SUMMARY

To inform the Commission of revisions to the Recreation Commission Bylaw for Sooke and JDF Electoral Area (2788).

BACKGROUND

The Sooke & Electoral Area Parks and Recreation Commission Bylaw outlines the makeup of the commission, the term of office, the appointment requirements, and operational functions and processes.

The Capital Regional District approved revisions to Bylaw No. 2788, “Sooke and Electoral Area Parks and Recreation Commission Bylaw No. 1, 2000” (Appendix A) on August 9, 2023 to:

- Consolidate language in Section 1 by removing elapsed dates;
- Update office term lengths for the District of Sooke Council member to align with the other Commission appointments and Peninsula Recreation Commission;
- Update terms of office to include language for alternate Commission members. This also provides alignment with Peninsula Recreation Commission; and
- Addition of conditions for commission appointments to provide good governance and align with other CRD committees and commissions.

IMPLICATIONS

Alignment with Board & Corporate Priorities

The bylaw updates align the conditions for appointment of commission members with the majority of CRD committees and commissions and follow good governance practice.

Bylaw No. 4350 brings Bylaw No. 2788 for SEAPARC into alignment with other modern committees and commissions, including limiting membership to three consecutive terms and requiring advertisement of vacancies. A provision was added that allows the Regional Board to extend an appointed member’s term beyond the limit under specific circumstances such as not attracting nominations from other interested community members. An update also specifies the term limit for the Chair position to support transition planning.

CONCLUSION

The CRD Board approved minor updates to Bylaw No. 2788, “Sooke & Electoral Area Parks and Recreation Commission Bylaw No. 1” to be consistent with other modern governance changes made to CRD Committees and Commissions, as well as to increase public membership.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Melanie Alsdorf, Manager, SEAPARC
---------------	-----------------------------------

ATTACHMENT(S)

Appendix A: Bylaw 4350 Sooke and Electoral Area Parks and Recreation Bylaw No. 1, 2000



Making a difference...together

BYLAW NO. 2788

SOOKE AND ELECTORAL AREA PARKS AND RECREATION COMMISSION BYLAW NO. 1, 2000

**Consolidated for Public Convenience
(This bylaw is for reference purposes only)**

ORIGINALLY ADOPTED APRIL 12, 2000
(Consolidated with Amending Bylaws 3242, 3416, 4049, 4350)

For reference to original bylaws or further details, please contact the Capital Regional District,
Legislative Services Department, 625 Fisgard St., PO Box 1000, Victoria BC V8W 2S6
T: (250) 360-3127, F: (250) 360-3130, Email: legserv@crd.bc.ca, Web: www.crd.bc.ca

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 2788**

**A BYLAW FOR THE CONTINUATION OF A JOINT PARKS & RECREATION COMMISSION
FOR THE DISTRICT MUNICIPALITY OF SOOKE AND REMAINING AREAS OF THE
FORMER SOOKE ELECTORAL AREA**

WHEREAS by Supplementary Letters Patent dated the 28th day of August, 1975 it is provided that the Regional Board of the Capital Regional District (hereinafter referred to as the “Regional Board”) may acquire, develop, operate and maintain community parks for certain member municipalities of the Capital Regional District including the Electoral Area of Sooke;

AND WHEREAS by Supplementary Letters Patent dated the 3rd day of October, 1975 it is provided that the Regional Board may undertake a recreational program for one or more member municipalities;

AND WHEREAS by Supplementary Letters Patent dated the 2nd day of September, 1999 it is provided the Regional Board undertakes to provide services for which Sooke Electoral Area was an electoral participating area at the time of incorporation of the District Municipality of Sooke (hereinafter referred to as the “Municipality”), including Community Recreation Programs, Sooke Electoral Area Ice Arena (Bylaw 152) and Sooke Electoral Area Swimming Pool (Bylaw 2598), and including those community parks services in accordance with those Supplementary Letters Patent dated the 28th day of August, 1975 excepting those Community Park services transferred to the Municipality;

AND WHEREAS by Supplementary Letters Patent dated the 27th day of February, 1976 it is provided that the Regional Board may, by bylaw, establish a joint parks and recreation commission, and in such bylaw delegate to the Commission any or all of the administrative powers of the Regional Board relating to:

- a) Community parks and park properties within participating areas now or hereafter acquired by the Capital Regional District;
- b) The construction, equipping, operation and maintenance of recreational facilities within the participating areas now existing or hereafter undertaken by the Capital Regional District as a function of the said Regional District;
- c) The organization and conduct of recreational programs within the participating areas now or hereafter authorized by the Capital Regional District as a function of the said Regional District;

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled enacts as follows:

1. Commission
A joint parks and recreation commission to be known as the Sooke & Electoral Area Parks and Recreation Commission (the “Commission”) is hereby continued and shall consist of the following members:

- (a) The CRD Directors for the District of Sooke and the Juan de Fuca Electoral Area (each a “Director”);
- (b) One council member from the District of Sooke;
- (c) Two community members appointed by the District of Sooke;
- (d) One community member appointed by the CRD Board, as nominated by the Juan de Fuca Electoral Area Director; and
- (e) One youth member, who shall be registered in the secondary school program of Sooke School District 62 and a resident of Juan de Fuca Electoral Area or the District of Sooke. Youth members who are not of legal voting age shall not vote on the annual budget or the acquisition or disposal of real property.
- (f) In the absence of a Director from the District of Sooke or Juan de Fuca Electoral Area, the Board alternate from the District of Sooke or Juan de Fuca Electoral Area may attend the Commission on the Director’s behalf.
- (g) An alternate member from the Council of the District of Sooke may be nominated by that Council and appointed by the Regional Board to attend the Commission in the absence of the Council member.

(Bylaw 4350)

2. Term of Office

- (a) The term of office of a member of the Commission who is a Director of the Board of the Regional District shall correspond with his or her term of office as Director.
- (b) The term of office of a member of the Commission who is a Council member other than a Director shall be for a two-year period commencing the 1st of January and ending on the 31st of December of the second year of appointment. *(Bylaw 4350)*
- (c) The term of office of those members of the Commission other than the Directors, members of Council and Youth member shall be for a two year period ending on the 31st day of December of the second year of appointment.
- (d) The term of office for the Youth member shall be for a one year period commencing on September 1 and ending on August 31 the following year.
- (e) All vacancies on a Commission must be advertised or posted locally for at least thirty (30) days. *(Bylaw 4350)*
- (f) A member who fails to attend three (3) consecutive regular meetings without the permission of a Commission may have their appointment to the Commission terminated. *(Bylaw 4350)*
- (g) No appointee may serve more than three (3) consecutive terms, except as indicated in subsection 2(h). *(Bylaw 4350)*

- (h) At the request of a Director and under unique circumstances, such as a failure to attract nominations after thirty (30) days of appropriate notice of vacancy, the Regional Board may extend a Commission member's term beyond the limit of three (3) consecutive terms. *(Bylaw 4350)*
3. Appointments
- (a) Appointments of members representing areas in the Juan de Fuca Electoral Area shall be nominated by the Director representing said electoral area and appointed by the Regional Board.
 - (b) Appointment of members from the Municipality shall be nominated by the Director from Sooke and appointed by the Regional Board.
 - (c) Appointments of a Youth member shall be nominated by the Commission and appointed by the Regional Board. The Commission shall receive nomination from the Principal of Edward Milne Community School.
 - (d) In the event of the death, resignation or disqualification of a member of the Commission, the Regional Board shall appoint a successor for the remainder of the term.
4. In voting on the Commission, all members shall have one vote each.
5. The Commission shall elect a Chair from amongst its members who shall serve a term of two years. *(Bylaw 4350)*
6. A quorum of the Commission is a majority of the appointed members.
7. The rules of procedure for the Commission shall not be inconsistent with those of the Regional District.
8. In October of each and every year the Commission shall prepare an Annual Budget for each function which shall include estimates for the administrative, development, maintenance, operational and other expenses, including debt charges, together with estimates for expected revenues and shall submit such budget for the approval of the Regional Board and for inclusion in the Regional Board's provisional and annual budgets.
9. The function of the Commission is to assume all of the administrative powers of the Regional Board with respect to:
- (a) Provision of community recreational services and related community programs for the Municipality and for the Juan de Fuca electoral area excluding the area previously defined as the Langford Electoral Area.
 - (b) The construction and administration of recreational facilities within the Regional Board's jurisdiction in the municipality and the Juan de Fuca electoral area excluding the area previously defined as the Langford Electoral Area.
10. Bylaw 2211 is hereby repealed.

11. The Bylaw may be cited as Sooke & Electoral Area Parks and Recreation Commission Bylaw No. 1, 2000.

READ A FIRST TIME THIS	12 th	DAY OF	April,	2000.
READ A SECOND TIME THIS	12 th	DAY OF	April,	2000.
READ A THIRD TIME THIS	12 th	DAY OF	April,	2000.
ADOPTED THIS	12 th	DAY OF	April,	2000.

Original signed by Christopher Causton

Original signed by Carmen Thiel

CHAIRPERSON

SECRETARY