



Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, March 07, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), D. Little, J. Perkins

Staff: C. Hoglund, Acting Senior Manager, SEAPARC; J. Govan, Facility Maintenance Supervisor; M. MacKeigan, Administrative Secretary (Recorder)

Present Virtually:

Commissioners: M. Tait

Staff: M. Medland, Senior Financial Advisor

Absent: D. Bishop (Vice-Chair), A. Wells, A. Wickheim

Chair Beddows called the meeting to order at 6:30pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins,

That the agenda for the March 7, 2023 session of the SEAPARC Commission be approved.
CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of February 7, 2023 be adopted as circulated.
CARRIED

4. CHAIR'S REMARKS

There were no remarks.

5. Youth Report

There was no report.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

There were no presentations.

6.2. Delegations

6.2.1 Delegation – Terrie Moore and Janet Evans; Representing the Sooke Fine Arts Society: Re: Agenda Item 7.1. Sooke Fine Arts Society 2023 Rental Rates

T. Moore and J. Evans spoke to Item 7.1.

7. COMMISSION BUSINESS

7.1. Sooke Fine Arts Society 2023 Rental Rates

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Financial impact on SEAPARC
- Financial impact on Sooke Fine Arts Society

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little,

That the Sooke & Electoral Area Parks and Recreation Commission approve a rental rate discount of 37% on the established Complex – Dry Floor Non Profit rate for the 2023 Sooke Fine Arts Show, resulting in a 5% rate increase from 2022.

CARRIED

7.2. 2022 Year-End Financial Report

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Factors in year-end savings
- Impact of newer equipment on savings

That the Sooke & Electoral Area Parks and Recreation Commission receives this report for information only.

7.3. Capital Project Update – Arena Chiller

C. Hoglund provided an overview of the report, J. Govan provided a technical overview of the capital project. The commission discussed the following topics:

- Impact on services and the 2023/2024 ice season
- Safety for users and neighbours
- Impact on capital reserves
- Improving temperature control within the arena

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,

That the Sooke & Electoral Area Parks and Recreation Commission recommends to the Capital Regional District Board that the 2023 capital budget be amended to include \$365,000 for replacement of the arena chiller.

CARRIED

8. CORRESPONDENCE:

There was no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

The commission discussed the following:

- Sooke Sport Box community use

11. ADJOURNMENT:

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins,

That the March 7, 2023 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:16pm.

CHAIR

RECORDER