



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, February 07, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), D. Bishop (Vice-Chair), D. Little, J. Perkins, M. Tait, A. Wells

Staff: C. Hoglund, Acting SEAPARC Manager; M. MacKeigan, Administrative Secretary (Recorder)

Absent: A. Wickheim

Chair Beddows called the meeting to order at 6:31pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little.

CARRIED

3. ADOPTION OF MINUTES

Minutes of the January 3, 2023 Sooke & Electoral Area Parks and Recreation Commission.

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of January 3, 2023 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

Great to see everyone and to welcome the Youth Member, Alexis Wells.

5. Youth Report

A. Wells was introduced to the committee and shared they are a grade 10 student at Edward Milne Community School, and actively involved in school sports and the leadership team.

6. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

7. COMMISSION BUSINESS

7.1. 2022 Annual Programs and Services Report

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Ongoing staffing pressures
- Sooke Rotary and Sooke Lions sponsorship of Advanced Aquatics courses
- Sooke Lions sponsorship of Grade 2 Swim Lessons
- Methods of advertising programs and services

That the Sooke & Electoral Area Parks and Recreation Commission receives this report for information.

7.2. Outdoor Facility Use Policy

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Methods of enforcing the policy
- Communication of bookings to community users
- Smoke free zone in all outdoor facilities
- Events requesting liquor licenses

MOVED by Commissioner Tait, **SECONDED** by Commissioner Bishop.

That the Sooke & Electoral Area Parks and Recreation Commission approve the adoption on Policy No. A-100.02 Outdoor Facility Use.

CARRIED

7.3. LIFE Program Policy Revision

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- The inclusivity of the program and its name

MOVED by Commissioner Tait, **SECONDED** by Commissioner Bishop.

That the Sooke & Electoral Area Parks and Recreation Commission approve the revision of Policy No. R-100.01 LIFE Program.

CARRIED

8. CORRESPONDENCE:

There was no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

The commission discussed the following:

- Child Care services and the needs within the community
- Future review of the 2015 Strategic Plan
- Sport facilities accessible outside of school hours

11. ADJOURNMENT:

MOVED by Commissioner Tait, **SECONDED** by Commissioner Perkins,

That the February 7, 2023 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:47pm.

CHAIR

RECORDER