



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, January 03, 2023

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), D. Bishop (Vice-Chair), J. Bateman, D. Little, J. Perkins, A. Wickheim

Staff: M. Alsdorf, Manager; S. Mason, Administrative Services Coordinator; J. Govan, Facilities Operations Supervisor; M. MacKeigan, Administrative Secretary (Recorder)

Public: 1

M. Alsdorf called the meeting to order at 6:59 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. ELECTION OF THE CHAIR

The Chair called for nominations for the position of Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2023. Commissioner Beddows was nominated and accepted his nomination. The Chair called two times for further nominations and, as there was none, Commissioner Beddows was declared Chair by acclamation.

3. ELECTION OF THE VICE CHAIR

The Chair called for nominations for the position of Vice-Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2023. Commissioner Bishop was nominated and accepted his nomination. The Chair called two times for further nominations and, as there was none, Commissioner Bishop was declared Vice Chair by acclamation.

4. APPROVAL OF THE AGENDA

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Little.

CARRIED

5. ADOPTION OF MINUTES

Minutes of the September 6, 2022 Sooke & Electoral Area Parks and Recreation Commission.

MOVED by Commissioner Little, **SECONDED** by Commissioner Bishop,
That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of September 6, 2022 be adopted as circulated.

CARRIED**6. CHAIR'S REMARKS**

Excited for another term on the commission, with the expanding growth of the community, and the dedication of the commission members.

7. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

8. COMMISSION BUSINESS**8.1. 2023 Commission Meeting Schedule**

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Meeting every month, no breaks for the summer or December.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins.

That the Sooke & Electoral Area Parks and Recreation Commission approve the 2023 Commission Meeting Schedule as presented.

CARRIED**8.2. Operating Surplus**

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Status of the current loan for the purchase of DeMamiel Creek Golf Course.
- Impact on tax requisitions when loans are paid in full.

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little.

That the Sooke & Electoral Area Parks and Recreation Commission approve the transfer of 50% of the 2022 operating surplus to the capital reserve and 50% to the equipment replacement fund.

CARRIED**8.3. Capital Project Update – Arena Chiller**

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Chiller requirements when the arena floor is replaced.
- Impact on user groups during installation.
- Informing regular user groups of emergency procedures for an ammonia leak.

That the Sooke & Electoral Area Parks and Recreation Commission receives this report for information.

9. CORRESPONDENCE:

9.1. Washington Kids Foundation

M. Alsdorf reviewed the letter provided. The commission discussed the following topics:

- Potential impact on the facility.
- SD62 Joint Use Agreement.

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins.

That the Sooke & Electoral Area Parks and Recreation Commission direct staff to enter into an agreement with the Washington Kids Foundation, providing admission to the pool and weight room at no cost to the end of the school year, for local students. The agreement can be terminated at the discretion of the SEAPARC Manager.

10. NOTICE(S) of MOTION:

There were no notices of motion.

11. NEW BUSINESS:

The commission discussed the following:

- AED locations at SEAPARC.

12. ADJOURNMENT:

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins,

That the January 3, 2023 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:31pm.

CHAIR

RECORDER