



Notice of Meeting and Meeting Agenda Sooke & Electoral Area Parks and Recreation Commission

Tuesday, July 19, 2022

3:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

A. Beddows (Chair), D. Bishop (Vice Chair), M. Hicks, L. Hodge, D. Little, J. Perkins, M. Tait

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes of June 14, 2022

3.1 Minutes of the June 14, 2022 Sooke and Electoral Area Parks and Recreation Commission

Recommendation: That the minutes of the Sooke and Electoral Area Parks and Recreation Commission of June 14, 2022 be adopted as circulated.

Attachments: Minutes: June 14, 2022

4. Report of the Chair

5. Youth Member Report

6. Presentations/Delegations

7. Commission Business

7.1 Ice Allocation 2022/2023

Recommendation: That the Sooke and Electoral Area Parks and Recreation Commission approve the ice allocation for the 2022/2023 season.

Attachments: Staff Report: Ice Allocation 2022/2023 Revised
Appendix A: Ice Schedule 2022/2023

8. Correspondence

8.1 Sooke Rotary Club – Ice Request

9. Notice(s) of Motion

10. New Business

11. Adjournment

The next meeting is September 6, 2022.

To ensure quorum, please advise Megan MacKeigan at mmackeigan@crd.bc.ca if you cannot attend.



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke and Electoral Area Parks and Recreation Commission

Tuesday, June 14, 2022

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), D. Bishop (Vice-Chair), L. Hodge, J. Perkins,
J. Batemen

Staff: M. Alsdorf, Manager; C. Hoglund, Manager, Program Services;
M. MacKeigan, Administrative Secretary (Recorder)

Public: 2

Present Electronically:

Commissioners: M. Hicks

Absent: D. Little

Chair Beddows called the meeting to order at 6:31 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Bishop.

CARRIED

3. ADOPTION OF MINUTES

Minutes of the May 3, 2022 Sooke and Electoral Area Parks and Recreation Commission.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins,
That the minutes of the Sooke and Electoral Area Parks and Recreation Commission
meeting of May 3, 2022 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

We had the opening of the weight room, which went very well, the community has responded quite well for our new facility.

5. YOUTH MEMBER REPORT

Commissioner Hodge congratulated Melanie Alsdorf on her permanent appointment as Manager of SEAPARC. The successful Weight Room & Fitness Studio Open House Celebration was commended. The Lifeguard training grant, provided by the Sooke Rotary Club, was a great opportunity for local youth.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

There were no presentations.

6.2. Delegations

6.2.1 Delegation – Carrie Coleman, Nick Szadkowski, Duncan Havens, Kathleen Chisholm; Representing Sooke Minor Hockey: Re: Agenda Item 7.3 Ice Allocation

Commissioner Beddows read a Letter to the Commission.

6.2.2 Delegation – Tammi Dimock and Liane Dimock; Representing Sooke Ice Angels: Re: Agenda Item 7.3. Ice Allocation 2022/2023.

L. Dimock spoke to Item 7.3.

7. COMMISSION BUSINESS

7.1. Program Services, Administration and Operations Update

M. Alsdorf provided an overview of the report.

The commission discussed the following:

- The cost of the Facility Condition Assessment completed by WSP.
- The status of the issue with the sewer system.
- The community Golf Tournament.
- The capacity of the Licensed Preschool program
- Review and update of the 2015 Strategic Plan.

7.2. Pool Chlorination Project Update

M. Alsdorf provided an update on the pool chlorination project. All materials arrived and the project is proceeding as scheduled.

7.3. Ice Allocation 2022/2023

M. Alsdorf provided an overview of the report.

The commission discussed the following:

- Open Ice during weekday afternoons
- Access to ice time for adult sports
- Options to swap adult user group ice allocations

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Bishop.

That the Sooke and Electoral Area Parks and Recreation approve the ice allocation for the 2022/2023 season, with the exception of the Whalers Tuesdays 8:30-10:00pm, Ice Angels Wednesdays 9:00-10:30pm and the 30 minute time slot of Sooke Minor Hockey on Wednesdays 8:30-9:00pm.

CARRIED

MOVED by Commissioner Hicks, **SECONDED** by Commissioner Bateman.

That Commissioner Bishop work with the SEAPARC Manager to facilitate a settlement between the two adult user groups.

CARRIED

7.4. Budget Timeline

M. Alsdorf provided an overview of the budget timeline: bring forward to the commission at the September 6 meeting, submitted to the Capital Regional District Board at the September 21 meeting.

7.5. Advertising Policy Update

M. Alsdorf provided an overview of the report.

The commission discussed the following:

- Rink Board Advertising revenue and Sooke Minor Hockey Wall Boards

MOVED by Commissioner Bateman, **SECONDED** by Commissioner Perkins.

That the Sooke and Electoral Area Parks and Recreation Commission approve the revision of Policy A-100.1 Advertising.

CARRIED

8. CORRESPONDENCE

8.1. Island Health – Letter of Appreciation

9. NOTICE(S) of MOTION:

9.1. Commissioner Bishop provided the following notice of motion for consideration at a future meeting:

To investigate a water park for the kids on this particular property, somewhere.

10. NEW BUSINESS:

There was no new business.

11. ADJOURNMENT:

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Bateman,

That the June 14, 2022 meeting of the Sooke and Electoral Area Parks and Recreation Commission be adjourned at 7:43pm.

CARRIED

CHAIR

RECORDER



Making a difference...together

**REPORT TO THE SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION
MEETING OF TUESDAY, JUNE 14, 2022**

SUBJECT Ice Allocation: 2022/2023 Season Revised

ISSUE SUMMARY

To recommend ice allocation for the 2022/2023 season.

BACKGROUND

As per the Sooke and Electoral Area Parks and Recreation Commission Ice Allocation Policy, staff received facility ice rental requests, created a draft weekly schedule and conducted an ice allocation meeting on Wednesday, May 11, 2022.

The Commission was provided the proposed 2022/2023 ice schedule at the June 14, 2022 meeting which was approved with the exception of three ice slots. Staff were directed to work with Commissioner Bishop to facilitate a settlement between the two adult user groups.

Staff met with the two adult user groups and Sooke Minor Hockey Association on June 22, 2022. The groups were able to come to a compromise for the 2022/2023 ice season with the Ice Angels and Whalers remaining in their ice slots from the 2021/2022 season and Sooke Minor Hockey ending their Wednesday ice slot at 8:30pm (Appendix A).

ALTERNATIVES

1. That the Commission approve the revised ice allocation for the 2022/2023 season.
2. That the Commission does not approve the revised ice allocation for the 2022/2023 season.

CONCLUSION

The suggested schedules offer a fair and consistent allocation of ice time to arena contract users in accordance with Commission policy.

RECOMMENDATION

That the Sooke and Electoral Area Parks and Recreation Commission approve the revised ice allocation for the 2022/2023 season.

Submitted by:	Melanie Alsdorf, SEAPARC Manager
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ATTACHEMENT:

Appendix A: Ice Schedule 2022/2023

2022/2023 PROPOSED ICE SCHEDULE WEEK A starting September 6, 2022

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5:30	OPEN ICE	SMHA	SMHA	SMHA	SMHA	SMHA	OPEN ICE
6:00	530-7	530-7	530-7	530-7	530-7	530-7	530-7
6:30	*	*	*	*	*	*	*
7:00	SMHA	SKATING CLUB	MAINTENANCE	MAINTENANCE	MAINTENANCE	MAINTENANCE	SMHA
7:30	7-10	7-8	7-930	7-830	7-930	7-9	7-11
8:00	*	MAINTENANCE	*	*	*	*	*
8:30	*	JOURNEY	*	JOURNEY	*	*	*
9:00	*	830-945	*	830-945	*	EMCS	*
9:30	*	*	EMCS	*	EMCS	915-1030	*
10:00	PROGRAMS	MAINTENANCE	930-11	MAINTENANCE	930-11	*	*
10:30	10-1130	JOURNEY	*	JOURNEY	*	OPEN ICE	*
11:00	*	1040-12	MAINTENANCE	1040-12	MAINTENANCE	1045-1145	CRFMHA
11:30	PUBLIC SKATE	*	PUBLIC SKATE	*	PUBLIC SKATE	*	11-1
12:00	1130-1245	*	1130-1245	*	1130-1245	EMCS	*
12:30	*	OPEN ICE	*	OPEN ICE	*	1215-130	*
1:00	SMHA	1230-4	EMCS	1230-4	EMCS	*	SMHA
1:30	1-630	*	115-235	*	115-235	MAINTENANCE	1-7
2:00	*	*	*	*	*	YOUTH SKATE	*
2:30	*	*	MAINTENANCE	*	MAINTENANCE	215-345	*
3:00	*	*	235-330	*	235-330	*	*
3:30	*	*	PROGRAMS	*	PROGRAMS	*	*
4:00	*	SMHA	330-5	SMHA	330-430	SMHA	*
4:30	*	4-11	*	4-830	SMHA	4-7	*
5:00	*	*	SKATING CLUB	*	430-530	*	*
5:30	*	*	5-7	*	SKATING CLUB	*	*
6:00	*	*	*	*	530-730	*	*
6:30	OLD GROWTH	*	*	*	*	*	*
7:00	630-8	*	PUBLIC SKATE	*	*	F & F HOCKEY	CRFMHA
7:30	*	*	7-815	*	CRFMHA	7-815	7-830
8:00	RYDERS	*	*	*	730-9	*	*
8:30	8-930	*	WHALERS	ICE ANGELS	*	BLUNDERBIRD	FENDOGS
9:00	*	*	830-10	830-10	SMHA	830-10	830-10
9:30	OPEN ICE	*	*	*	9-10	*	*
10:00	930-1130	*	OPEN ICE	OPEN ICE	TOP LINE	HOCKEY 101	HOCKEY 101
10:30	*	*	10-1130	10-1130	10-1130	10-1130	10-1130
11:00	*		*	*	*	*	*
11:30							

2022/2023 PROPOSED ICE SCHEDULE WEEK B Starting September 11, 2022

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5:30	OPEN ICE	SMHA	SMHA	SMHA	SMHA	SMHA	OPEN ICE
6:00	530-7	530-7	530-7	530-7	530-7	530-7	530-7
6:30	*	*	*	*	*	*	*
7:00	SMHA	SKATING CLUB	MAINTENANCE	MAINTENANCE	MAINTENANCE	MAINTENANCE	SMHA
7:30	7-10	7-8	7-930	7-830	7-930	7-9	7-11
8:00	*	MAINTENANCE	*	*	*	*	*
8:30	*	JOURNEY	*	JOURNEY	*	*	*
9:00	*	830-945	*	830-945	*	EMCS	*
9:30	*	*	EMCS	*	EMCS	915-1030	*
10:00	PROGRAMS	MAINTENANCE	930-11	MAINTENANCE	930-11	*	*
10:30	10-1130	JOURNEY	*	JOURNEY	*	OPEN ICE	*
11:00	*	1040-12	MAINTENANCE	1040-12	MAINTENANCE	1045-1145	CRFMHA
11:30	PUBLIC SKATE	*	PUBLIC SKATE	*	PUBLIC SKATE	*	11-1
12:00	1130-1245	*	1130-1245	*	1130-1245	EMCS	*
12:30	*	OPEN ICE	*	OPEN ICE	*	1215-130	*
1:00	SMHA	1230-4	EMCS	1230-4	EMCS	*	SMHA
1:30	1-630	*	115-235	*	115-235	MAINTENANCE	1-7
2:00	*	*	*	*	*	YOUTH SKATE	*
2:30	*	*	MAINTENANCE	*	MAINTENANCE	215-345	*
3:00	*	*	235-330	*	235-330	*	*
3:30	*	*	PROGRAMS	*	PROGRAMS	*	*
4:00	*	SMHA	330-5	SMHA	330-430	SMHA	*
4:30	*	4-7	*	4-830	SMHA	4-7	*
5:00	*	*	SKATING CLUB	*	430-530	*	*
5:30	*	*	5-7	*	SKATING CLUB	*	*
6:00	*	*	*	*	530-730	*	*
6:30	OLD GROWTH	*	*	*	*	*	*
7:00	630-8	CRFMHA	PUBLIC SKATE	*	*	F & F HOCKEY	CRFMHA
7:30	*	7-830	7-815	*	SMHA	7-815	7-830
8:00	RYDERS	*	*	*	730-10	*	*
8:30	8-930	SMHA	WHALERS	ICE ANGELS	*	BLUNDERBIRD	FENDOGS
9:00	*	830-11	830-10	830-10	*	830-10	830-10
9:30	OPEN ICE	*	*	*	*	*	*
10:00	930-1130	*	OPEN ICE	OPEN ICE	TOP LINE	HOCKEY 101	HOCKEY 101
10:30	*	*	10-1130	10-1130	10-1130	10-1130	10-1130
11:00	*		*	*	*	*	*
11:30							

Megan MacKeigan

Subject: FW: Sooke Rotary / Grizzlies Hockey Game

Debby Davies
SEAPARC Leisure Complex

After a two year hiatus due to Covid, the Rotary Club of Sooke is once again joining with the Grizzlies Hockey Club to bring Junior A Hockey to Sooke. The game will take place at 2:00 pm on Monday, September 5th, 2022 at SEAPARC.

This is a much appreciated community event that Rotary is proud to bring to the families of Sooke and the surrounding areas at a very affordable price. All proceeds from this event will be directed to youth programs in the Sooke / Juan de Fuca districts.

On behalf of the Rotary Club of Sooke and the Sooke / Juan de Fuca Community, I am requesting that SEAPARC provide the arena for this event at no cost. This gesture will further enhance the ability of Rotary to support our community's youth.

Any assistance towards the success of this event would be greatly appreciated.

Sincerely yours

John Topolniski
President-Elect
Rotary Club of Sooke

250-642-1842