



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke and Electoral Area Parks and Recreation Commission

Tuesday, April 5, 2022

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), D. Bishop (Vice-Chair), L. Hodge, D. Little, J. Perkins

Staff: M. Alsdorf, Manager; C. Hoglund, Manager, Program Services; M. MacKeigan, Administrative Secretary (Recorder)

Present Electronically:

Commissioners: M. Tait

Absent: M. Hicks

Chair Beddows called the meeting to order at 6:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little.
That the agenda be amended as follows:

CARRIED

3. ADOPTION OF MINUTES

Minutes of the March 1, 2022 Sooke and Electoral Area Parks and Recreation Commission.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins,
That the minutes of the Sooke and Electoral Area Parks and Recreation Commission
meeting of March 1, 2022 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

With the recent updates in the Provincial Health Order, things are moving so quickly. It is a pleasure to be meeting in person and with requiring masks. Those who may like to wear a mask may do so. The Commission received an inquiry on the development of a Jr B Hockey Team in Sooke. The Chair referred the inquiry to the SEAPARC Manager for preliminary discussions.

5. YOUTH MEMBER REPORT

Commissioner Hodge provided an update on the process to connect SEAPARC with the students of Edward Milne Community School (EMCS)

- The promotion of school theatre productions at SEAPARC is completed.

6. COMMISSION BUSINESS

6.1. 2021 Operating Surplus

M. Alsdorf provided a verbal report on the 2021 operating surplus, in the amount of \$177,062, for the Capital Reserve Fund.

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Tait,
That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

CARRIED

6.2. Weight Room Celebration

C. Hoglund provided a verbal report on the weight room celebration, proposing to hold an event in the early afternoon of Friday, May 27 or Saturday, May 28. The event would include speeches/acknowledgements followed by an open house with fitness instructors and personal trainers, healthy refreshments, and giveaways including admission passes and a membership pass.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Little,
That the Sooke and Electoral Area Parks and Recreation Commission direct staff to plan an opening event on Saturday, May 28.

CARRIED

6.3. LIFE Policy Update

C. Hoglund provided an overview of the report.

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little,
That the Sooke and Electoral Area Parks and Recreation Commission approve the revision of policy R-100.1 LIFE (Leisure Involvement for Everyone) Program.

CARRIED

6.4. Programs Services, Administration and Operations Update

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- Grade 2 Swim Lessons for all Sooke elementary schools and the opportunity to provide this service next school year.
- Progress on the Sports Box and site security once the pour is completed and prior to project completion.

- Future development of the Sport Box lands and other recreational opportunities with the District of Sooke. Forward an invitation to Laura Hooper, Manager of Parks and Environmental Services, to attend the May meeting.
- Staffing levels to meet the increased demands on programs and services.

MOVED by Commissioner Little, **SECONDED** by Commissioner Bishop,
That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

CARRIED

6.5. Fees & Charges

M. Alsdorf provided an overview of the report. The commission discussed the following topics:

- The ATM is out of service
- The introduction of a rental fee for youth games on Stan Jones Field

MOTION to amend the fees and charges by removing the fee SEAPARC Stan Jones Field per Game Youth.

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Bishop, that the fee SEAPARC Stan Jones Field per Game Youth be removed from the Fees & Charges

MOVED by Commissioner Little, **SECONDED** by Commissioner Bishop,
That the Sooke and Electoral Area Parks and Recreation Commission recommend to the Capital Regional District Board that the proposed fees and charges, as amended, be approved for inclusion in the 2022/2023 Fees and Charges Bylaw for SEAPARC Services.

CARRIED

7. NEW BUSINESS:

7.1. Junior B Hockey Team

M. Alsdorf provided a summary of preliminary discussions with an individual seeking information on ice availability and rental fees for a Junior B Hockey Team in Sooke. The commission discussed the current ice allocation and availability of ice for current user groups.

7.2. Future Projects

M. Alsdorf provided a summary of the 2015 Strategic Plan review scheduled for the new year and the Facility Condition Assessment Plan which will help guide the long term Capital Budget Plan. The commission discussed the condition of the pool structure, and temporary rink board dividers.

8. ADJOURNMENT:

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Little,

That the April 5, 2022 meeting of the Sooke and Electoral Area Parks and Recreation Commission be adjourned at 7:30pm.

CARRIED

CHAIR

RECORDER