



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke and Electoral Area Parks and Recreation Commission

Tuesday, March 1, 2022

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), L. Hodge, D. Little, M. Tait, J. Perkins

Staff: C. Hoglund, Manager, Program Services; M. MacKeigan, Administrative Secretary (Recorder)

Alternate: D. Lajeunesse

Present Electronically:

Commissioners: M. Hicks

Absent: D. Bishop (Vice-Chair)

Chair Beddows called the meeting to order at 6:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little.
That the agenda be amended as follows:
New item 8.1 New Business – Weight Room Opening Event

CARRIED

3. ADOPTION OF MINUTES

Minutes of the February 1, 2022 Sooke and Electoral Area Parks and Recreation Commission.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Perkins,
That the minutes of the Sooke and Electoral Area Parks and Recreation Commission meeting of February 1, 2022 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

5. YOUTH MEMBER REPORT

Commissioner Hodge provided an update on three methods to connect SEAPARC with the students of Edward Milne Community School (EMCS)

- Survey Update: online survey results were collected and will be provided to staff.
- The promotion of the SEAPARC Lifeguarding programs are in progress.
- The promotion of school theatre productions at SEAPARC is in progress.

6. PRESENTATIONS/DELEGATIONS

6.1. Sooke Fine Arts Society

Terrie Moore, Executive Director and Elaine Thrall, President of the Sooke Fine Arts Society provided an update and plans for the 2022 Sooke Fine Arts Show. A copy of the presentation received from the Sooke Fine Arts Society is being kept for the record.

Several key issues were presented for consideration by staff:

- Heat and ventilation of the arena
- Status of the arena roof repairs
- Parking, specifically for the opening night
- Food Trucks, location and permission process

7. COMMISSION BUSINESS

7.1. Programs Services, Administration and Operations Update

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Staffing levels to meet the increased demands on programs and services.
- National Lifeguard and Water Safety Instructor course funding, connect with Sooke service clubs to explore possible financial support to reduce financial barriers to participation.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,
That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

CARRIED

7.2. Maintenance and Repairs Items

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Concern for covering the damaged wood with stain without ensuring the wood is free of excess moisture. Complete remediation in the summer months.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,
That the facility maintenance and repairs be completed using \$20,000 in funds from the SEAPARC Project 16-02 Building Assessment and Repairs in the 2022 Capital Budget.

CARRIED

8. NEW BUSINESS:

8.1. Weight Room Opening Event

The commission discussed the opportunity to celebrate the completion of the Weight Room/Fitness Studio Expansion project, as the Grand Opening Event scheduled for March 2020 was cancelled in due to the COVID-19 pandemic.

MOTION That the Commission directs staff to plan a belated opening event of the gym and multipurpose room facility.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little.

CARRIED

8.2. Sports Box Opening Event

The commission discussed the opening of the Sports Box, scheduled for mid-June, and involvement in the serving of food at the event.

MOTION To participate in the opening of the sport box.

MOVED by Chair Beddows, **SECONDED** by Commissioner Perkins.

8.3. Commission Workshop

The commission discussed the focus of the Commission Workshop, reviewing the 2015 Strategic Plan, what has been achieved, what remains outstanding and opportunities to pursue.

MOTION That the Commission directs staff to recommend to the new commission in 2022 to consider a workshop, date to be determined.

MOVED by Chair Tait, **SECONDED** by Commission Little.

CARRIED

8.4. Sport Box Lands Future Development

The commission discussed the potential of inviting the Manager of Parks and Environmental Services from the District of Sooke to attend commission meetings as resource person when discussing the Sports Box and future development of the surrounding lands.

8.5. Sports Box Update

The commission discussed updates on the Sports Box project:

- Recycled asphalt was applied to the driveway to mitigate dust until news of the school development
- Week of March 14, 2022 – Form and concrete pouring (weather permitting)
- March-April 2022 – Trail Connection from Cedarview Place
- April 2022 – Rink Board Installation
- Fall 2022 – Tree Planting

8.6. Support for Ukraine

The commission discussed posting support for Ukraine on the SEAPARC digital road sign.

9. ADJOURNMENT:

MOVED by Commissioner Little, **SECONDED** by Commissioner Perkins,

That the March 1, 2022 meeting of the Sooke and Electoral Area Parks and Recreation Commission be adjourned at 8:06pm.

CARRIED

CHAIR

RECORDER