



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Sooke and Electoral Area Parks and Recreation Commission

Tuesday, January 4, 2021

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present in Board Room:

Commissioners: A. Beddows (Chair), L. Hodge, M. Tait,

Staff: K. Bryde, Senior Manager; M. MacKeigan, Administrative Secretary
(Recorder)

Present Electronically:

Commissioners: M. Hicks, D. Little,

Staff: C. Hoglund, Manager, Program Services

Regrets: D. Bishop (Vice-Chair), J. Perkins

Chair Beddows called the meeting to order at 6:31 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. ELECTION OF THE CHAIR

The Chair called for nominations for the position of Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2022. Commissioner Beddows was nominated and accepted his nomination. The Chair called two times for further nominations and, as there was none, Commissioner Beddows was declared Chair by acclamation.

3. ELECTION OF THE VICE-CHAIR

The Chair called for nominations for the position of Vice-Chair of the Sooke & Electoral Area Parks and Recreation Commission for 2022. Commissioner Bishop was nominated. Commissioner Bishop previously stated to Commissioner Hicks that if elected he will serve. The Chair called two times for further nominations and, as there was none, Commissioner Bishop was declared Vice Chair by acclamation.

4. APPROVAL OF THE AGENDA

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little.

That the agenda be amended as follows:

New item 10.1 New Business

CARRIED

5. ADOPTION OF MINUTES

Minutes of the December 7, 2021 Sooke and Electoral Area Parks and Recreation Commission

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,
That the minutes of the Sooke Electoral Area Parks and Recreation Commission meeting of December 7, 2021 be adopted as circulated.

CARRIED

6. CHAIR'S REMARKS

Chair Beddows commented on the continued efforts of staff, appreciating the ongoing work during these difficult times, to provide programs and services to the community.

7. YOUTH MEMBER REPORT

Commissioner Hodge provided an update on three methods to connect SEAPARC with the students of Edward Milne Community School (EMCS)

- Survey Update: in processes of developing a peer survey, with an online option via Google Forms and in person with Commissioner Hodge.
- The promotion of the SEAPARC Lifeguarding programs and EMCS play are delayed due to the extended winter break.

8. PRESENTATIONS/DELEGATIONS

8.1 Commission Orientation

K. Bryde provided an overview of the Commission Orientation PowerPoint presentation. The commission discussed the following topics:

- Development of a playground and/or splash pad at SEAPARC as indicated in the 2015 Strategic Plan.

9. COMMISSION BUSINESS

9.1. Programs Services, Administration and Operations Update

K. Bryde provided an overview of the report. The commission discussed the following topics:

- The Sooke Fine Arts Show 2022 and opportunities for youth involvement and promotion.

9.2. 2021 Financial Report - Verbal

K. Bryde provided a verbal report on the preliminary year end financials, with revenue higher than forecasted and expenses lower than projected there is an anticipated surplus of approximately \$250,000 for 2021. The commission discussed the following topics:

- The potential financial impact in 2022 with the current Provincial Health Order closing the Weight Room and cancelling all fitness classes, capacity limits on other programs and services such as swimming and public skates.
- Opportunity to provide school age programming in the evenings, few program options currently available after 5:00pm for working families.

MOVED by Commissioner Tait, **SECONDED** by Commissioner Little,
That the Sooke and Electoral Area Parks and Recreation Commission receive this report
for information.

CARRIED

10. NEW BUSINESS:

10.1. Community Member Recognition

Commissioner Hicks shared the passing of young community member who played
hockey for many years at SEAPARC and requested a message offering our
condolences to family and friends on the SEAPARC digital road sign.

11. ADJOURNMENT:

MOVED by Commissioner Tait, **SECONDED** by Commissioner Hicks,

That the January 4, 2022 meeting of the Sooke and Electoral Area Parks and Recreation
Commission be adjourned at 7:11pm.

CARRIED

CHAIR

RECORDER