



# Capital Regional District

625 Fisgard St.,  
Victoria, BC V8W 1R7

## Meeting Minutes

### Sooke and Electoral Area Parks and Recreation Commission

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Tuesday, November 2, 2021

6:30 PM

SEAPARC Board Room  
2168 Phillips Road,  
Sooke, BC V9Z 0Y3

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#### Present in Board Room:

**Commissioners:** D. Bishop (Vice Chair), D. Little

**Staff:** K. Bryde, Senior Manager; C. Hoglund, Manager, Program Services;  
M. MacKeigan, Administrative Secretary (Recorder)

**Public:** L. Hodge

#### Present Electronically:

**Commissioners:** M. Tait, J. Perkins, M. Hicks, D. Lajeunesse

**Absent:** A. Beddows (Chair)

Vice Chair Bishop called the meeting to order at 6:35 pm.

#### 1. TERRITORIAL ACKNOWLEDGE

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Commissioner Hicks, **SECONDED** by Commissioner Little  
That the agenda be amended as follows:  
New item 6.1 Youth Member

**CARRIED**

#### 3. ADOPTION OF MINUTES

Minutes of the October 5, 2021 Sooke and Electoral Area Parks and Recreation  
Commission

**MOVED** by Commissioner Hicks, **SECONDED** by Commissioner Little,  
That the minutes of the Sooke Electoral Area Parks and Recreation Commission meeting of  
October 5, 2021 be amended as follows:  
5.2 Tennis courts (Port Renfrew)

**CARRIED**

#### 4. CHAIR'S REMARKS

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentation or delegations.

#### 6. COMMISSION BUSINESS

6.1. Introduction of Youth Member – Luca Hodge

**6.2. Programs and Services Update**

K. Bryde provided an overview of the report. The commission discussed the following topics:

- Acknowledging the increase of pool access for young children weekday mornings
- Staffing issues, lack of training/recertification opportunities over the past two years
- CRD vaccine mandate for all employees, volunteers and contractors

**MOVED** by Commissioner Lajeunesse, **SECONDED** by Commissioner Little,  
That the Sooke and Electoral Area Parks and Recreation Commission receive this report  
for information.

**CARRIED**

**6.3. Weight Room Update (verbal)**

K. Bryde provided a verbal report on 24 hour facility access for the weight room. In reviewing the strategic plan, the weight room is currently exceeding the lower end of the target attendance. Staff propose the development of a targeted marketing plan to increase gym use prior to developing a business case regarding the feasibility of operating the gym as a 24 hours facility.

**7. NEW BUSINESS:**

There was no new business.

**8. ADJOURNMENT**

**MOVED** by Commissioner Tait, **SECONDED** by Commissioner Little,

That the November 2, 2021 meeting of the Sooke and Electoral Area Parks and Recreation Commission be adjourned at 7:02pm.

**CARRIED**

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CHAIR

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RECORDER