



**Capital Regional District  
Sooke & Electoral Area Parks and Recreation Commission  
Minutes of a Regular meeting held Tuesday, June 22, 2021 at 6:30 pm  
Held at SEAPARC Multipurpose Room B, 2168 Phillips Road, Sooke, BC**

---

**Present in Board Room:**

**Commissioners:** A. Beddows (Chair); D. Bishop (Vice Chair)

**Staff:** L. Hutcheson, General Manager, Parks & Environmental Services,  
C. Hogleund, Manager, Program Services; N. Kerk-Hecker (Recorder)

**Present Electronically:**

**Commissioners:** M. Tait; D. Little; M. Hicks; J. Perkins (Vice Chair); D. Lajeunesse;

**Absent:** C. Doucet

Chair Beddows called the meeting to order at 6:30 pm.

**1. Approval of Agenda**

**MOVED** by Director Little, **SECONDED** by Vice Chair Bishop,  
That the agenda be approved.

**CARRIED**

**2. Adoption of Minutes of April 15, 2021**

**MOVED** by Director Tait, **SECONDED** by Commissioner Little,  
That the minutes of the April 15, 2021 meeting be adopted.

**CARRIED**

**3. Chairs Report:** Chair Beddows acknowledged that the current procedures are changing and that changes are coming with the new BC Restart Plan to be further discussed in the Staff Report.

**4. Presentations/Delegations:** There were none.

**5. Commission Business:**

**a) Staff News Report:** C Hogleund provided an overview of the report. The Commission discussed the following topics:

- Fall Programming and Registration Dates
- Staffing – Recruitment of Lifeguards

Vice Chair Perkins and Director Hicks joined the meeting at 6:38pm.

**6. Correspondence:**

**a) D. Darby – Pickle ball dedicated courts:** Commission discussed the received letter, visiting the Sports Box construction site, and pickle ball needs and other sites.

- b) **Navy League of Canada-Sooke Branch – Trophy Sponsorship:** Commission discussed the received letter.

**Motion to fund \$80.00 for the trophy sponsorship for the Navy League of Canada-Sooke Branch.**

**MOVED** by Director Hicks, **SECONDED** by Director Tait,  
That the funding be approved.

**CARRIED**

7. **New Business:** There was none.

8. **Motion to close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (c) labour relations or other employee relations.**

**MOVED** by Vice Chair Bishop, **SECONDED** by Director Tait,  
To close the meeting at 6:53pm.

**CARRIED**

9. **Adjournment**

That the meeting be adjourned at 7:15pm.

**CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDER