

**Capital Regional District
Sooke & Electoral Area and Recreation Commission
Minutes of a Regular meeting held Tuesday, March 2, 2021 at 6:30pm
Held at SEAPARC Board Room, 2168 Phillips Road Sooke, BC**

Mission Statement:

*“Sooke & Electoral Area Parks and Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present

Commissioners: A. Beddows (Chair), D. Bishop (Vice Chair)
Staff: S. Knoke, SEAPARC Manager; C. Hogland, Program Services Manager; A. Petrie (Recorder)

Present Electronically:

Commissioners: M. Tait (Director), D. Little, M. Hicks (Director), J. Perkins, D. Lajeunesse (Councillor)
Absent: C. Doucet (Youth Member)

1. CALL TO ORDER

Chair A. Beddows called the meeting to order at 6:33 pm.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Little, **SECONDED** by Vice Chair Perkins, that the agenda be approved.
CARRIED

3. ADOPTION OF THE MINUTES OF January 26, 2021

MOVED by Vice Chair Bishop, **SECONDED** by Commissioner Little, that the minutes of the January 26, 2021 meeting be adopted.

CARRIED

4. CORRESPONDENCE

a) Sooke Fine Arts Show: Chair Beddows read letter submitted from Sooke Fine Arts, stating they will plan for a virtual show only in 2021, and will seek to rent the same space for the 2022 July/August show.

5. CHAIRS REPORT

Chair Beddows acknowledges the hard work by SEAPARC staff, by balancing COVID requirements, the citizens need for recreation, and finding a way to make more programs happen.

6. DIRECTORS' REPORT

Director Tait expressed thanks to SEAPARC staff. Acknowledged how the staff has risen to the occasion and made it possible for the community to use the facility. Can see the demand in registration. As well as, transitioning the arena to and from a shelter. Very grateful. Director Hicks expressed job well done to S. Knoke.

7. YOUTH MEMBER's REPORT

There was none.

8. COMMISSION BUSINESS

a) **Staff News Report:** C. Hoglund and S. Knoke provided an update on operations.

Discussion points included:

- Review of program services:
 - current pool service levels – added Sunday and Monday swims
 - staff coordinating spring and summer programs to follow current health and safety guidelines
 - Fitness class and weight room attendance remains steady. More hours added. Personal training has been reintroduced
 - Arena programs winding down. Public skates were at capacity for most of season
- Administration:
 - Golf course: scheduled to open March 25, 2021. SEAPARC will be balancing staffing levels with increased public demand and safe access. During winter closure work was done on well repair, net installation, and green mower replacement.
 - Fees and Charges: Annual review of fees and charges underway. Limited 25 admission promotional pass for adults and seniors has been introduced. All membership passes, minus golf pass, are still on hold until Provincial Health Restrictions removed. Fees for sport box underway.
 - Fitness Expansion: To be completed in coming months: bench installation, landscaping, and bear resistant trash can installation.

MOVED by Director Tait, **SECONDED** by Vice Chair Perkins to accept the report for information.

CARRIED

9. NEW BUSINESS

There was none.

10. MOTION TO CLOSE THE MEETING- That the meeting be closed for Contract Negotiations in accordance with Section (90)(1)(k) of the Community Charter

MOVED by Vice Chair Bishop, **SECONDED** by Commissioner Little to close the meeting.

CARRIED

11. ROUND TABLE

Director Tait inquired about when the arena ice would be taken out. S. Knoke responded with March 14th, 2021.

12. ADJOURNMENT

MOVED by Vice Chair Bishop, **SECONDED** by Commissioner Little, that the meeting be adjourned at 7:25 pm.

CARRIED

Al Beddows , Chair

Angela Petrie, Recorder