



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda Sooke and Electoral Area Parks and Recreation Commission

Tuesday, September 7, 2021

6:30 PM

SEAPARC Multi Purpose Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

A. Beddows (Chair), D. Bishop (Vice Chair), J. Perkins, M. Tait, D. Little, M. Hicks, D. Lajeunesse, C. Doucet

1. Approval of Agenda

2. Adoption of [Minutes](#) of June 22, 2021

2.1 Minutes of the June 22, 2021 Sooke and Electoral Area Parks and Recreation Commission

Recommendation: That the minutes of the Sooke and Electoral Area Parks and Recreation Commission of June 22, 2021 be adopted as circulated.

Attachments: [Minutes – June 22, 2021](#)

3. Chair's Remarks

4. Presentations/Delegations

In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.

To participate electronically, complete the online application for "How to Address the Commission" on our website. Alternatively, you may complete the printable form and send it to: SEAPARC Commission, 2168 Phillips Road, PO Box 421, Sooke, BC V9Z 1H4.

4.1 Delegation - Margot Swinburnson; Resident of Sooke: Re: Agenda Item 5.1.: Staff Report: Programs and Services COVID-19 Update

5. Commission Business

5.1 Staff Report: Programs and Services COVID-19 Update

Recommendation: That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

Attachments: [Staff Report: Programs and Services COVID-19 Update](#)

6. New Business

7. Adjournment

The next meeting is October 5, 2021

To ensure quorum, please advise Nadine Kerk-Hecker at nkerkhecker@crd.bc.ca if you cannot attend.



**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Tuesday, June 22, 2021 at 6:30 pm
Held at SEAPARC Multipurpose Room B, 2168 Phillips Road, Sooke, BC**

Present in Board Room:

Commissioners: A. Beddows (Chair); D. Bishop (Vice Chair)

Staff: L. Hutcheson, General Manager, Parks & Environmental Services,
C. Hogleund, Manager, Program Services; N. Kerk-Hecker (Recorder)

Present Electronically:

Commissioners: M. Tait; D. Little; M. Hicks; J. Perkins (Vice Chair); D. Lajeunesse;

Absent: C. Doucet

Chair Beddows called the meeting to order at 6:30 pm.

1. Approval of Agenda

MOVED by Director Little, **SECONDED** by Vice Chair Bishop,
That the agenda be approved.

CARRIED

2. Adoption of Minutes of April 15, 2021

MOVED by Director Tait, **SECONDED** by Commissioner Little,
That the minutes of the April 15, 2021 meeting be adopted.

CARRIED

3. Chairs Report: Chair Beddows acknowledged that the current procedures are changing and that changes are coming with the new BC Restart Plan to be further discussed in the Staff Report.

4. Presentations/Delegations: There were none.

5. Commission Business:

a) Staff News Report: C Hogleund provided an overview of the report. The Commission discussed the following topics:

- Fall Programming and Registration Dates
- Staffing – Recruitment of Lifeguards

Vice Chair Perkins and Director Hicks joined the meeting at 6:38pm.

6. Correspondence:

a) D. Darby – Pickle ball dedicated courts: Commission discussed the received letter, visiting the Sports Box construction site, and pickle ball needs and other sites.

- b) **Navy League of Canada-Sooke Branch – Trophy Sponsorship:** Commission discussed the received letter.

Motion to fund \$80.00 for the trophy sponsorship for the Navy League of Canada-Sooke Branch.

MOVED by Director Hicks, **SECONDED** by Director Tait,
That the funding be approved.

CARRIED

7. **New Business:** There was none.

8. **Motion to close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (c) labour relations or other employee relations.**

MOVED by Vice Chair Bishop, **SECONDED** by Director Tait,
To close the meeting at 6:53pm.

CARRIED

9. **Adjournment**

That the meeting be adjourned at 7:15pm.

CARRIED

CHAIR

RECORDER



Making a difference...together

REPORT TO SOOKE ELECTORAL AREA PARKS AND RECREATION COMMISSION MEETING OF TUESDAY, SEPTEMBER 07, 2021

SUBJECT Programs and Services COVID-19 Update

ISSUE SUMMARY

To provide an update on SEAPARC programs and services with current provincial restrictions.

BACKGROUND

As per the recent provincial health order updates, masks are mandatory in indoor public places, and while in common areas including hallways, washrooms and change rooms. Masks are not required while participating in a physical activity. As of September 13, proof of vaccination status is required to enter the facility. As of October 24, proof of having both vaccines is required. Staff are currently developing plans to manage this requirement, ensure compliance and minimize impact on staff and patrons.

Staff continue to implement a phased approach for the return and increase of various priority programs and services during the remaining year of 2021 and into 2022, following the guidelines set forth by the Provincial Health Officer, WorkSafeBC, Island Health, and the BCCDC. The key impacted areas continue to be facility capacity and staff capacity.

Island Health has provided notice that they will be closing the SEAPARC Vaccination Clinic, as of September 26.

The activity schedules for the pool, weight room, arena and limited fitness classes have been updated for the fall to reflect increased activities and capacity. Fall program registration has been strong with some programs close to, or at capacity.

Aquatics

Pool hours will be expanded in the fall to include limited hours on Sundays. The schedule will increase throughout the fall as additional staff are hired. Capacity limits will still be set at a lower than normal level to ensure safe staff to patron ratios as we respond to staffing shortages. See Appendix A for supplemental information.

Advanced reservations for the pool will remain available online, in addition to paying in person at the time of the swim. The online payment option assists with managing traffic flow in the facility and allows us to plan accordingly when there is increased demand. Aquatic supervisors continue to provide on-deck supervision to ensure financial efficiency. The pool will be closed mid-afternoon Monday to Friday when the pool is typically quieter, which will allow times for school groups to book a swim.

Community Recreation

The summer adventure and golf camps were all well attended throughout the summer. Most day camps were at capacity with wait lists. The school district provided access to the schools in order to facilitate one of the adventure camps throughout the summer.

Due to staffing shortages, the start of the licensed preschool program has been postponed until qualified staff have been recruited. This is an industry wide challenge as many facilities across the province are actively trying to hire.

Additional programs are being offered in the fall with expanded programming options available to the public for 2021 as compared to 2020.

Fitness

Limited outdoor fitness classes were offered throughout the summer. Additional fitness classes will be introduced once the vaccination clinic closes. In response to moving to Step 3 of BC's restart plan in July, additional weight room equipment was opened, and capacity limits were removed. This provided users with greater flexibility to enjoy their workout. The weight room will be opened for limited hours on Sundays starting in September.

Arena

The ice program season will begin the week of September 7, with a similar schedule to that of 2019 including public skate sessions and lessons.

Golf Course

Golf Course attendance remains steady and there is demand for use into the fall. Staff are reviewing options to extend the season into November similar to 2020, depending on the weather.

Facility Maintenance

The ice has been installed, with the season starting the week of September 7.

SEAPARC Passes

Monthly and annual passes are now available for purchase. This will provide users greater payment flexibility.

IMPLICATIONS

Social Implications

The benefits of recreation are far reaching, and are essential to a health community. Despite the reduction in services during the COVID-19 Pandemic, SEAPARC continues to provide core programs and activities that provide participants opportunities to be active within their community.

Financial Implications

The Provincial Health Order regulations and reduced facility availability have impacted service delivery, especially within the fitness department. Staff continue to monitor and adapt services to ensure fiscal responsibility.

Service Delivery Implications

Staff continue to adjust service delivery to meet Provincial Health Order restrictions. As the health orders are adjusted, staff will adapt all services accordingly to continue providing a safe, quality experience.

CONCLUSION

Staff have modified services to ensure operations are working within the current health restrictions and changing regulations, offering core program services throughout the pandemic. Services will increase throughout the fall to meet the needs of the public, while operating safely.

RECOMMENDATION

That the Sooke and Electoral Area Parks and Recreation Commission receive this report for information.

Submitted by:	Colleen Hoglund, Manager of Program Services, SEAPARC Recreation
Concurrence:	Kylah Bryde, Senior Manager, SEAPARC Recreation

ATTACHMENT

Appendix A: Correspondence received August 27, 2021 from Margot Swinburnson.

The following message was received through the form at 'https://www.crd.bc.ca/seaparc/about-us/about-the-recreation-commission/how-to-address-the-commission/addressing-the-seaparc-commission-online-form'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

Your name:

Margot Swinburnson

I represent:

Telephone:

2506425429

Email address:

margotswin@gmail.com

Street address (optional):

4527

Otter Point Road

Municipality/Electoral Area in which you reside:

Juan de Fuca E.A.

Meeting Date:

September 7 2021

Agenda Item:

access to swimming pool in Sooke

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

This is a letter of complaint. A decision has been made to close the access to the leisure pool at SEAPARC from 850 am to 11 am daily, so one staff lifeguard can watch the Aquafit .

That limits the access for a significant number of people who used that smaller warmer pool for babies, young children rehab therapy, access for disabled youth from the school on an individualized program- the list goes on.

I have been intimately involved with this pool since its inception, having been the President of the Society that actually advocated for a pool and lobbied for a referendum for 10 years back in the day. I must say not only am I inconvenienced, wanting to re-introduce my grandson to the pool (He cant get into swimming lessons because THEY are booked up) but because this pool was for everyone for 20 years.

Young children have nap times You have closed off access for such significant amounts of time the pool is virtually inaccessible for these young families, as well as other people in the community who use that pool for other reasons.. Please reconsider this decision immediately.

Margot Swinburnson

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:

No

Submitted at:8/27/2021 9:00:25 AM

Submitted via:https://www.crd.bc.ca/seaparc/about-us/about-the-recreation-commission/how-to-address-the-commission/addressing-the-seaparc-commission-online-form

User Agent:Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/92.0.4515.159 Safari/537.36

User Host Address:24.108.216.101