

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a special meeting held Tuesday, March 17, 2020 at 2pm
SEAPARC Leisure Complex Fitness Studio, Sooke, BC**

Mission Statement:

*“Sooke & Electoral Area Parks and Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: A. Beddows (Chair), M. Hicks (Director), J. Perkins (Vice-Chair),
M. Tait (Director)
Staff: S. Knoke, SEAPARC Manager, C. Hoglund, Program Services Manager, L. MacDonald,
Recording Secretary
Absent: D. Bishop, H. Johnson, D. Little
Public/Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 2:02 pm. The Chair advised that:

This meeting is being called as an Emergency Special Meeting of the Commission pursuant to Section 9 (2) of CRD Procedures Bylaw and Section 220 (4) of the Local Government Act.

In accordance with these provisions, due to public health concerns, that notice of the Special Meeting has been waived with the consent of the Chair and two Directors.

2. ADOPTION OF AGENDA

MOVED by Director Tait, **SECONDED** by Director Hicks that the agenda be adopted.

CARRIED

3. NEW BUSINESS

a) Suspension of Operations due to COVID-19

S. Knoke reported on directions received from CRD Emergency Operations Centre regarding closure of CRD recreational facilities. Discussion points included:

- Potential closure of Skate Park, Bike Park and DeMamiel Creek Golf Course
- Desire to keep golf course open if at all possible
- Measures to ensure social distancing/enhanced cleaning while facility remains open

MOVED by Director Tait, **SECONDED** by Director Hicks that the Sooke & Electoral Area Parks and Recreation Commission direct staff to close recreation facilities at 5PM March 17, 2020 and as necessary to support community health and prevent the spread of COVID-19; and

That all recreation programs and services will cease until further notice with the exception of SEAPARC Golf Course when able to commence operation and Spring Break Camps which will remain in operation until 5:00pm on Friday, March 20th, 2020; and

That the CAO be authorized to manage recreation staff as required with the intent of having no interruption in pay and benefits for the next two weeks; and

That staff report back with a reassessment of closures and suspended operations as necessary.

CARRIED

4. ADJOURNMENT

MOVED by Director Hicks, **SECONDED** by Commissioner Perkins that the meeting adjourn at 2:15pm.

CARRIED

Al Beddows, Chair

Lynn MacDonald, Recorder