

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Thursday, March 21, 2019 at 2pm
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke & Electoral Area Parks and Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: A. Beddows (Chair), D. Bishop, P. Grove, M. Hicks (Director)
M. Tait (Director),
Staff: S. Knoke, SEAPARC Manager; A. Liu, Manager – Environmental Engineering;
L. MacDonald, Recording Secretary
Absent: J. Perkins (Vice-Chair), C. Hoglund, Program Services Manager
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 2:00 pm.

2. ADOPTION OF AGENDA

MOVED by Commissioner Bishop **SECONDED** by Director Hicks that the agenda be adopted.

CARRIED

3. APPROVAL OF THE MINUTES OF FEBRUARY 28, 2019

MOVED by Director Hicks, **SECONDED** by Commissioner Bishop that the minutes of the February 28, 2019 meeting be adopted.

CARRIED

4. MOTION TO CLOSE THE MEETING

MOVED by Director Tait, **SECONDED** by Commissioner Bishop to close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1):

e) the acquisition, disposition or expropriation of land or improvements if the council considers that disclosure could reasonably be expected to harm the interests of the regional district.
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

The closed meeting commenced at 2:05pm and adjourned at 3:14pm.

5. RISE & REPORT – FITNESS GYM AND MULTI-PURPOSE SPACE ADDITION

The Commission reported on the following closed meeting resolution:

MOVED by Director Hicks, **SECONDED** by Director Tait that the SEAPARC Commission recommend to the Capital Regional District Board:

1. That the amended SEAPARC 2019-23 Capital Plan, as presented in Appendix A, be approved;
2. That the SEAPARC Fitness Gym and Multi-Purpose Space Addition project budget be increased by an additional \$660,000. Increased funding will come from \$60,000 in 2019 climate action grant; \$200,000 in 2019 and \$400,000 in 2020 Capital Reserve Funds; and
3. That Contract 18-1957 SEAPARC Fitness Gym and Multi-Purpose Space Addition Contract be awarded to Knight Contracting Ltd. in the amount of \$2,857,631.

**CARRIED
(Opposed: D. Bishop)**

6. CHAIR'S REPORT

7. DIRECTORS REPORT

8. NEW BUSINESS

9. STAFF REPORTS

a) 2019/20 Ice Allocation Meeting

Chair Beddows will attend the May Ice Allocation meeting (date to be determined) as Commission representative.

b) April Meeting

Due to absence of both the SEAPARC Manager and Program Services Manager, the April regular meeting scheduled for April 18 will need to be moved to another date or cancelled.

The Chair proposed changing the regular meeting schedule due to scheduling conflicts. Administrative Secretary to poll Commissioners on availability.

10. PUBLIC QUESTION PERIOD

11. ROUND TABLE

12. ADJOURNMENT

The regular meeting adjourned at 3:36pm.

Next regular scheduled meeting: April 18, 2019 at 2pm

Al Beddows, Chair

Lynn MacDonald, Recorder