

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Special meeting held Tuesday, September 25, 2018
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks (Chair), B. Berger (Vice-Chair), D. Bishop,
R. Kasper (Alternate Director), J. Perkins
Staff: S. Knoke, SEAPARC Manager; A. Liu, Manager-Environmental Engineering; J. Govan,
SEAPARC Facilities Operations Supervisor; N. Stewart, SEAPARC Administrative
Service Coordinator; L. MacDonald, Recording Secretary
Absent: P. Grove, M. Tait (Director), C. Hoglund, Program Services Manager
Public: 3
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 9:32am.

2. FITNESS GYM & MULTI-PURPOSE SPACE ADDITION

Project architects Tom Moore and George Gogoulis (Studio 531 Architects Inc.) and landscape designer Bianca Bodley (Biophilia Design Collective) presented the latest plans for the expansion including site development plans.

Discussion points included:

- Covered walkways/seating areas
- Pedestrian traffic flow
- Parking lot capacity and design
- Plantings and maintenance
- Development Permit requirements
- Windows and privacy

In response to Commission comments, the architects will readdress the design to meet District of Sooke development permit requirements and to include an option for a covered walkway alongside the fitness gym.

3. ADJOURNMENT

The meeting adjourned at 11:12am.

Next regular scheduled meeting: October 18, 2018 @ 6pm

Mike Hicks, Chair

Lynn MacDonald, Recorder