

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Thursday, March 16, 2017
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*"Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area"
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), D. Bishop, P. Grove,
J. Perkins (Vice-Chair), R. Kasper (Sooke Alternate Director),
Staff: S. Knoke, SEAPARC Manager, L. MacDonald, Recording Secretary, N. Kashyap, Co-op
Student
Absent: B. Berger, M. Tait, A. Wass-Little, C. Høglund
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

2. ADOPTION OF AGENDA

MOVED by Commissioner Grove, **SECONDED** by Commissioner Perkins that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Grove, **SECONDED** by Commissioner Bishop that the minutes of the February 16, 2017 meeting be adopted.

CARRIED

4. CHAIR'S REPORT

The Chair provided an update on the status of site selection for the new Vancouver Island Regional Library (VIRL) branch in Sooke. With the VIRL Board scheduled to meet on March 18, 2017 to determine the library site, two options are currently on the table: SEAPARC Leisure Complex or rent/lease of retail space. Land originally purchased by the District for the new site (Lot A, Wadam's Way) had been removed from consideration given costs of developing the land for building. A March 14, 2017 letter from Gabryel Joseph, Acting Chief Administrative Officer, advising of Sooke Council's March 13th resolution to not support SEAPARC as the library site was reviewed. The Chair sought the Commission's support to withdraw SEAPARC from consideration by the VIRL Board as a potential branch location.

MOVED by Director Kasper, **SECONDED** by Commissioner Perkins that the offer of SEAPARC as a location for a Vancouver Island Regional Library branch be withdrawn.

CARRIED

Opposed: Bishop, Grove

Following further discussion and given that that the original vote was not unanimous, the Chair asked that the motion be reconsidered.

MOVED by Commissioner Grove, **SECONDED** by Commissioner Bishop that the motion be reconsidered.

CARRIED

The original motion was reconsidered and the motion was defeated.

DEFEATED

Opposed: Bishop, Grove, Hicks

The Chair requested that the Commission give him the authority to determine whether to remove SEAPARC as a potential site location at the VIRL Board meeting.

MOVED by Commissioner Grove, **SECONDED** by Commissioner Bishop that the Commission authorize Director Hicks to make the decision whether to include SEAPARC as a potential site for a Vancouver Island Regional Library branch or withdraw SEAPARC from the table at the VIRL Board meeting.

CARRIED
Opposed: Kasper

5. DIRECTORS' REPORT

No report

6. YOUTH MEMBER REPORT

No report.

7. NEW BUSINESS

a) Staff Report: Sooke Skate Park Information

The SEAPARC Manager reported on the current condition of the Sooke Skate Park. 2017 marks the park's 20th anniversary since opening in 1997 and the year in which the current lease with the Sooke School District expires. Staff are working with the School District to draft a new lease. Given that the park is nearing the end of its functional service life of approximately 25 years, three options for the future of the park were presented: maintain, update/renovate, or replace.

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Bishop that the Staff Report be received for information.

CARRIED

8. STAFF NEWS

PROGRAM SERVICES:

PROGRAMS:

SEAPARC participated in Journey Middle School's Youth Empowerment Summit on March 1. Organized by Cpl. Scott Hilderley, activities focused on building self-esteem, gratitude, kindness and overcoming fears.

ADMINISTRATION:

The Union of BC Municipalities has announced a new intake of applications for their Strategic Priorities Fund which supports infrastructure and capacity building projects. The CRD can apply for two capital applications. SEAPARC staff will pursue an application for funds to assist with the fitness gym expansion.

The SEAPARC Manager will be forming a working group as the first step in the process toward design/construction of a fitness gym expansion at SEAPARC in 2017/18.

Facilities

A six month Auxiliary term position has been posted for an Assistant Greenskeeper for DeMamiel Creek Golf Course. A shed has been purchased to replace the trailer currently used as an office at the golf course.

MOVED by Director Kasper, **SECONDED** by Commissioner Bishop that staff dispose of the old house trailer located at DeMamiel Creek Golf Course.

CARRIED

A proposal for the purchase and installation of disc golf equipment was received from Dan Hammick (approx. cost \$18,000). Staff have determined that SEAPARC is not in a position to undertake a project of this type at this time.

The Bike Park remains closed due to wet weather condition issues. A volunteer work party is being organized for early April to prepare the park for opening.

Sooke Fine Arts will be installing a sculpture in the next few months beside the main entrance doors. The six foot high steel "legacy sculpture" designed by Salish Artist Chris Paul is being funded through the Canada 150 Celebration Project and is based on a Coast Salish story evoking the earliest shaping of the southern Vancouver Island region.

2016 Budget Surplus

The SEAPARC Manager reviewed the 2016 Operating Budget surplus estimated to total approximately \$103,000. The surplus includes approximately \$61,000 in savings on heating oil costs and \$23,000 in contingency funds not spent.

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Grove that the SEAPARC 2016 budget surplus be transferred to the Capital Reserve Fund.

CARRIED

9. PUBLIC QUESTION PERIOD

10. ROUND TABLE

11. ADJOURNMENT

The regular meeting adjourned at 7:53pm.

Next meeting scheduled for April 20, 2017 @ 6pm

Mike Hicks, Chair

Lynn MacDonald, Recorder