

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Tuesday, March 8, 2016
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), J. Perkins (Vice Chair), B. Berger, D. Bishop, R. Kasper (Sooke Director)
Staff: S. Knoke, SEAPARC Manager, L. MacDonald, Recording Secretary, C. Hoglund, Program Services Manager
Absent: P. Grove
Public: H. Haldane
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 1:03 pm.

2. ADOPTION OF AGENDA

The Chair requested that the agenda be amended as follows:

- The following item be added :

- 6. a) New Business:
Soccer Field

MOVED by Commissioner Berger, **SECONDED** by Commissioner Perkins that the agenda be adopted as amended.

CARRIED.

3. ADOPTION OF MINUTES of February 11, 2016

MOVED by Commissioner Perkins, **SECONDED** by Commissioner Berger that the minutes of the February 11, 2016 meeting be adopted.

CARRIED.

4. CORRESPONDENCE

- a) Ron Knutson – DeMamiel Creek Golf Course
- b) Sooke Elderly Citizen's Housing Society – Sooke Seniors' Centre
- c) Wendy Renwick - DeMamiel Creek Golf Course
- d) Sooke Minor Hockey PeeWee A Team – Travel Funding Assistance

MOVED by Director Kasper, **SECONDED** by Commissioner Perkins, that the Commission receive the correspondence for information.

CARRIED.

5. CHAIR'S REPORT

6. DIRECTORS' REPORT

a) NEW BUSINESS

Soccer Field

Director Hicks reported on a March 7, 2016 meeting he attended with Sooke Community Association and Sooke Soccer Club representatives to discuss development of an artificial turf field in Sooke. The Community Association has formed a committee, chaired by Herb Haldane, to spearhead a drive to build an all-weather field on Association property at Fred Milne Park.

Commissioner Bishop entered the room at 1:08pm

Mr. Haldane outlined his plans to approach various agencies for funding assistance including the District of Sooke. Director Hicks noted that \$300,000 from the Juan de Fuca Electoral Area's portion of the CRD's Federal Gas Tax Community Works Fund has been allocated toward development of an artificial playing field in Sooke contingent on funding participation by the District of Sooke. The SEAPARC Manager will serve as a resource to assist the Committee in their efforts.

7. UNFINISHED BUSINESS

a) Land Acquisition/Referendum Update

The SEAPARC Manager provided the following information on the April 30, 2016 Assent Vote (referendum) regarding the proposed purchase of 6518 Throup Road (DeMamiel Creek Golf Course) by SEAPARC:

Ballot Question:

"Are you in favour of the proposal by SEAPARC (Sooke Electoral Area Parks and Recreation Commission) that the Capital Regional District (CRD) Board adopt Bylaw No. 4052, "Sooke and Electoral Area Recreation and Facilities Loan Authorization Bylaw No. 1, 2016" authorizing the Capital Regional District to borrow an amount up to SEVEN HUNDRED AND FIFTY THOUSAND DOLLARS (\$750,000) for the purpose of purchasing the 23-acre 6518 Throup Road property for the future development and enhancement of recreation services for the residents of Sooke and Juan de Fuca Electoral Area.

YES or NO?"

Public Information Sessions:

Monday, April 4 th	6:00-8:00pm	JdFEA Planning Services Office
Wednesday, April 6 th	6:00-8:00pm	Shirley Community Hall
Thursday, April 7 th	5:30-7:30pm	Port Renfrew Recreation Centre
Monday, April 11 th	6:00-8:00pm	East Sooke Community Hall (old Fire Hall)
Monday, April 18 th	6:00-8:00pm	SEAPARC Leisure Complex

Voting Dates/Times/Locations:

Advance Voting, Wednesday, April 20 & 27, 2016, 8am-8pm

- East Sooke Community Hall (old Fire Hall), 1397 Coppermine Road
- Sooke Community Hall, 2037 Shields Road

General Voting Day, Saturday April 30, 2016, 8am-8pm

- Port Renfrew Recreation Centre, 6638 Deering Road
- Shirley Community Hall, 2795 Sheringham Point Road
- JdFEA Planning Services Office, #3-7450 Butler Road
- East Sooke Community Hall (old Fire Hall), 1397 Coppermine Road
- Sooke – SEAPARC Leisure Complex, 2168 Phillips Road

8. STAFF REPORTS

a) Staff News

PROGRAMS:

Staffing

Wyatt Church has been hired as an Aquatic Worker 1. Wyatt has been working in Community Recreation Programs for the past 3 years.

Aquatic

There has been an increase in daytime school bookings, including the Grade 2 Red Cross Lessons, the Grade 3 Swim to Survive program, and school swims.

Sunday morning Aqua Zumba with Colleen di Lallo has met with great success, with 13 people registered, in addition to regular drop-in participants.

Community Recreation

Over 100 people attended the February 14th Coast Capital Free Skate. Adult Program revenue is up approximately \$1500.00 for the first two months of 2016, compared to 2015.

School Age Program revenue is also up by approximately \$1500 for the first two months of 2016.

Registration in Pro D Camps remains strong with 16 children participating in the February 19th camp.

ADMINISTRATION:

Staffing

Shawn Read (Facility Maintenance Worker 3) has accepted a six month term position as a Carpenter with CRD Regional Parks. A term Auxiliary position will be posted.

Bike Park

A volunteer work party has been organized for spring maintenance of the Bike Park on Sunday, March 20, 2016. Once this is complete, the park will be ready to open for public use (weather permitting). Improvements scheduled to be completed include the addition of picnic tables and a bicycle repair stand installation.

9. PUBLIC QUESTION PERIOD

10. ROUND TABLE

11. ADJOURNMENT

The regular meeting adjourned at 2:10 pm.

Next meeting scheduled for Tuesday, April 12 at 1pm.

Mike Hicks, Chair

Lynn MacDonald, Recorder