

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a meeting held Wednesday, May 6, 2015
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), B. Berger (Vice Chair)
D. Bishop, P. Grove, J. Perkins
Staff: S. Knoke, SEAPARC Manager, C. Hogle, Program Services Manager,
L. MacDonald, Recording Secretary
Absent: M. Tait (Sooke Director)
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 6:36 pm.

2. ADOPTION OF AGENDA

MOVED by Commissioner Berger **SECONDED** by Commissioner Bishop that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES of April 30, 2015

MOVED by Commissioner Berger, **SECONDED** by Commissioner Grove that the minutes of the April 30, 2015 meeting be adopted.

CARRIED

4. CHAIR'S REPORT

5. DIRECTORS' REPORT

6. STAFF REPORTS

a) Staff News

Programs

Events

The annual Easter Eggstravaganza was held Saturday, April 4th. 450 people attended, including 250 children and over \$460 was raised for the Sooke Food Bank, along with a large amount of food donations. The annual SEAPARC Community Garage Sale took place April 18th. 70 tables were sold in addition to vendors bringing in their own tables.

Aquatic

There are currently 511 children registered in swim lessons. The new SEAPARC pool inflatable slide will be made available to the public during the first week of July with a special swim.

Staff

The Program Services Manager recognized employees Elizabeth Olsen, Desirae Meija and Jacklyn Evans, who recently responded to a serious medical incident involving an aqua fit participant. Staff recognized the situation right away, and attended to the participant with confidence, professionalism and great care.

Preschool

The Program Services Manager provided an outline of the Doodle Bugs licensed preschool program curriculum with an emphasis on learning through play. She noted that the 2015/16 morning classes are now full with a waitlist in place. Space is still available for the afternoon 4 year old program.

Administration

The SEAPARC Manager provided updates on a number of items including:

LED Lighting – An application has been made to the Province of BC's Community Energy Leadership Program for funding assistance.

Parking Lot - Paving repairs and line painting will be occurring over the next few weeks in the parking lot. The rear driveway, around the north end of the building, will now be a one-way only exit from the facility and a new drop-off zone will be created in the area to the north of the main entrance crosswalk, Three wooden light poles no longer in use will also be removed.

Sooke Bike Park – All portions of the bike park are now open for use. A wooden kiosk built by students in the Edward Milne Community School Trades Awareness Skills & Knowledge (TASK) program is being installed. The Bike Park Steering Committee will now shift their focus from development to operations.

b) Staff Report – Proposed Fees & Charges 2015/16

The SEAPARC Manager reviewed proposed fee increases and amendments to the Recreation Services and Facilities Fees and Charges Bylaw, effective September 1, 2015. The primary consideration in the annual review of recreation fees and charges is to find a balance between fiscal accountability, access to recreation services, and the marketplace.

Staff recommend the following changes:

Pool Lane Rental - Youth

That the Pool Lane Rental Fee – Youth be increased from \$10.50 to \$11.00 in keeping with rates charged by other area facilities.

Senior Age Classification

That SEAPARC adjust the senior age classification from 65 to 60. This adjustment would bring the SEAPARC seniors age category into alignment with all other public recreation service providers in the CRD. The financial impact of this change is estimated at approximately \$2000 per year. To offset this cost, SEAPARC would discontinue the annual seniors pass and offer the Lifestyle Pass as the annual option for seniors. This is consistent with comparator organizations. The Lifestyle Pass costs \$38.75 or approximately 10% more than the existing Seniors Pass. Over the 12 month period, the difference in cost would equate to \$3.20 a month.

Student Annual Pass (19+)

That the Student (19+) 12 month annual pass be discontinued as this option is not currently being utilized by the user group. The pass was rolled out in September 2013 and since then only one annual pass has been sold. The Lifestyle Pass would be offered as the annual option for students over the age of 19.

MOVED by Commissioner Grove, **SECONDED** by Commissioner Bishop that the Commission approve the proposed SEAPARC Recreation Fees and Charges for 2015/16 effective September 1, 2015.

CARRIED

7. PUBLIC QUESTION PERIOD

8. ROUND TABLE

Director Hicks reviewed ongoing issues involved with inadequate drainage in the left field portion of Stan Jones Field and suggested that work to improve the field's drainage be undertaken during the summer months.

MOVED by Commissioner Berger, **SECONDED** by Commissioner Bishop that staff research methods and costs involved to improve drainage in Stan Jones Field and report back to the Commission at their June meeting.

CARRIED

9. ADJOURNMENT

The regular meeting adjourned at 9:13 pm

Mike Hicks, Chair

Lynn MacDonald, Recorder