



Sooke & Electoral Area
Parks and Recreation
Commission

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AGENDA
CAPITAL REGIONAL DISTRICT
SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION

General Meeting, SEAPARC Boardroom
Wednesday, May 7, 2014 at 6:30 p.m.

1. Call to Order
2. Adoption of Agenda
3. Approval of the Minutes of April 2 and April 7, 2014
4. Chair's Report
5. Directors' Report
6. Correspondence
7. New Business
 - a) Staff Report: Proposed Fees & Charges 2014/15
8. Unfinished Business
 - a) Staff Report: Digital Sign
 - b) Site Planning/Survey
9. Staff Reports
 - a) Staff News
10. Question Period
11. Roundtable
12. Adjournment

MINUTES

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a meeting held Wednesday, April 2, 2014
JdFEA Local Services Building, #3 – 7450 Butler Road, Sooke, BC**

Mission Statement:

*"Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area"
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), J. Perkins – Vice Chair, B. Berger,
P. Grove, W. Milne (Sooke Director)
Staff: S. Knoke, SEAPARC Manager, C. Hoglund, Program Services Manager,
L. MacDonald, Recording Secretary
Absent: D. Bishop
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 6:32 pm.

2. ADOPTION OF AGENDA

The following additions were made to the Agenda:

- 7. New Business
 - c) Budget Amalgamation
- 8. Unfinished Business
 - b) Site Planning/Survey

MOVED by Director Milne, **SECONDED** by Commissioner Berger that the agenda be approved as amended. **CARRIED**

3. APPROVAL OF THE MINUTES OF February 5 and 24, 2014

MOVED by Commissioner Berger, **SECONDED** by Commissioner Perkins that the minutes of February 5 and 24, 2014 meetings be adopted. **CARRIED**

4. CHAIR'S REPORT

5. DIRECTOR'S REPORT

6. CORRESPONDENCE

a) Navy League of Canada – Trophy Sponsorship

The annual donation request to cover trophy sponsorship costs for the Cadet Corp, 207 NLCC Admiral Girouard "Athletic Award" and Cadet Corp., 325 RCSCC Admiral RC Waller "Seamanship Award" was approved. District of Sooke representatives to present awards on behalf of SEAPARC at the ceremonial event.

7. NEW BUSINESS

a) Staff Report: Arena Lobby Flooring Replacement – Grant Application

The SEAPARC Manager outlined a Tire Stewardship BC Community Grant to assist with the costs involved in replacing the arena lobby floor. The grant provides matching funds up to a maximum of \$30,000 for projects involving recycled tire products. Staff have determined that the current lobby floor requires repair in the main lobby and ice surface exit areas. Estimated cost of installation of a new floor is \$42,000.

MOVED by Commissioner Berger, **SECONDED** by Director Milne that the Commission approve SEAPARC's application for the Tire Stewardship BC Community Grant and upon a successful grant application, approve access to \$21,000 in Capital Reserve funds to match the grant and amend the Capital Plan to complete the installation of a BC recycled tire floor in SEAPARC's arena lobby.

CARRIED

b) Staff Report: Arena Beam Repainting

The SEAPARC Manager outlined areas of concern with the current condition of the arena beams including corrosion and discolouration. The beams were last painted in 2003. Since then the epoxy has cracked in certain areas and due to the damp environment, corrosion has occurred resulting in staining of the ice.

Commercial painting companies were contacted and a site meeting held on March 14, 2014 during which the Scope of Work and project timeline were distributed. Three quotes were received as follows:

Tri City Finishing	\$38,500
Acme Painting	\$32,000
Empress Painting	\$12,850

MOVED by Commissioner Grove, **SECONDED** Commissioner Berger that the Commission approve Empress Painting's proposal for the repainting and refurbishment of SEAPARC's arena beams and amend the SEAPARC Capital Plan to access available funds of \$12,850 in Capital Reserves to complete the project.

CARRIED

c) Budget Amalgamation

The Chair requested that staff research the feasibility of combining the Facilities and Recreation (1.401) and Swimming Pool (1.403) budgets into one. The Chair suggested that combining the two budgets into one would streamline processes and allow for greater flexibility when dealing with the facility's Capital Reserve Funds.

MOVED by Director Hicks, **SECONDED** by Commissioner Berger that staff research the feasibility of combining the Facilities and Recreation and Swimming Pool budgets into one and report back to the Commission with their findings.

CARRIED

8. UNFINISHED BUSINESS

a) Staff Report: Bike Park Redevelopment

The Manager outlined the history of the SEAPARC bike park including the 2013 refurbishment and the November, 2013 creation of a Bike Park Steering Committee (BPSC) composed of representatives from the District of Sooke, the Sooke Bike Club and SEAPARC. The Manager noted that while the 2013 refurbishment included new surfacing and reshaping of the existing jumps, the BPSC has identified issues involving the slopes, spacing and loose surface of jumps. The BPSC recommends that the current bike skills park be redeveloped by a professional design/build contractor to deal with the existing challenges and, at the same time, redevelop the park into a more inclusive area benefiting a larger community demographic. The SEAPARC Manager shared a draft "Statement of Intent" between SEAPARC and the Sooke Bike Club as well as the Club's response. Project budgetary implications include:

- o Design and construction – SEAPARC funded from Capital Reserve
 - \$4,000 design
 - \$20,000 construction

- Other costs – District of Sooke
 - Site access improvements \$5,000 – gate removal and brush trimming
- Annual maintenance – SEAPARC/ Sooke Bike Club
 - Current annual SEAPARC maintenance operating budget is \$2000
 - Potential volunteer support from Sooke Bike Club
- Programs development - SEAPARC
 - Provision of programs should be based on a break even cost.
 - Biking awareness and education and volunteer opportunities.

Discussion points included:

- access and drainage issues
- meeting the current and future needs of Sooke & area youth
- possibility of phased development
- extent of Sooke Bike Club involvement

MOVED by Commissioner Grove, **SECONDED** by Commissioner Berger that the Commission approve the Bike Park Steering Committee proposal for the redesign (approx. \$4,000) and refurbishment (approx. \$20,000) of SEAPARC's Bike Park and amend the SEAPARC Capital Plan to access available funds up to \$24,000 in Capital Reserves to complete the project.

CARRIED

b) Site Planning/Survey

Commissioner Perkins noted that at the December 4, 2013 meeting the agenda item "Site Survey" was designated as a standing item and should be included on all regular meeting agendas. Recording Secretary to add item to future agendas.

9. STAFF REPORTS

a) Staff News

Staffing

Colleen Hoglund was introduced. Colleen was the successful candidate for the Program Services Manager position. Colleen has been with SEAPARC for almost three years serving as the Recreation Program Coordinator. Colleen has an extensive background in the provision of recreation and community services including as the Recreation Program Manager for the Northern Rockies Regional Municipality.

Other staffing news includes:

- Hiring of new Recreation Program Coordinator underway
- Shawn Read hired for 8 month term FMW3
- Recent Aquatic hires include McKenzie Meginbir and Sandy Dowell (Lifeguards & Swim Instructors) and Elise Hallgren (Aquafit)

PROGRAMS

Aquatic registrations continue to increase with 345 children registered in Red Cross lessons and 91 registered in school lessons.

General admissions to the Sunday afternoon and Tuesday night public skates averaged 60 people per session through the season. 106 people attended the March 11th Coast Capital Free Skate and evening adult drop-in hockey had approximately 17 participants attend each week.

The arena dry floor season begins April 7th. A variety of drop-in and registered programs are scheduled including Pickleball, Floor Hockey, Lacrosse and a children's multi-sport program. The spring/summer 2014 brochure will be available April 14th. Registration begins April 16th.

ADMINISTRATION

Arena Dehumidification

The A-20 Dehumidifier is being manufactured and is expected to be delivered June 30th 2014. AME Group is engineering the install and will have drawings completed in time for installation.

Rope Swing

The pool's rope swing has been removed and is being certified or replaced by an engineer.

Hallway Railings

In response to patron suggestions, hallway railings have been installed along the pool change room corridor.

Digital Sign

The structural engineering report was received March 27 outlining the specifications for a new foundation and structural steel required to meet wind loads for the much larger electronic message boards. The new base will require excavation, form work, concrete and structural steel work immediately adjacent the existing sign base. Due to timing of the report, firm costs for the work have yet to be received but indications are that the additional work will necessitate use of the entire project budget and the possibility of additional funds being required. Timeline for project completion is the beginning of June.

Compressor

Compressor has been ordered and will be installed the first week of April.

Ice Allocation Meeting

The annual Ice Allocation meeting will be held Tuesday, May 13 at 7:00 pm. Commissioners Berger and Bishop will represent the Commission on the Ice Allocation Committee.

10. PUBLIC QUESTION PERIOD

11. ROUNDTABLE

12. MOTION TO MOVE IN CAMERA

It was **MOVED** and **SECONDED** that the meeting adjourn to conduct an in camera meeting in accordance with the Community Charter, Part 4, Division 3, Section 90 (1): (e) *Acquisition, disposition or expropriation of land or improvements*.

The in camera meeting commenced at 7:30 p.m. and adjourned at 8:35 p.m.

13. ADJOURNMENT

The meeting adjourned 8:36 p.m.

Mike Hicks, Chair

Lynn MacDonald, Recorder

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Special Meeting held Wednesday, April 7, 2014
SEAPARC Boardroom, Sooke, BC**

Mission Statement:

*"Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area"
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), J. Perkins – Vice Chair, P. Grove, W. Milne (Sooke Director)
Staff: S. Knoke, SEAPARC Manager, L. MacDonald, Recording Secretary
Absent: B. Berger, D. Bishop
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

2. ADOPTION OF AGENDA

MOVED by Director Milne, **SECONDED** by Commissioner Grove that the agenda be approved as presented. **CARRIED**

3. UNFINISHED BUSINESS

a) Staff Report: Arena Beams Repainting (Quote Revision)

At the April 2, 2014 SEAPARC meeting, the Commission approved the awarding of the arena beams repainting project to Empress Painting. On April 3, it was discovered that the original quote provided by Empress Painting (\$12,850) did not include all components required and the company submitted a revised quote of \$19,850 to the SEAPARC Manager.

Due to the change in the Empress Painting quote, the Commission is required to review the three quotes received again. The revised quotes are as follows:

1.	Tri City Finishing	\$38,500
2.	Acme Painting	\$32,000
3.	Empress Painting	\$19,850

MOVED by Director Milne, **SECONDED** by Commissioner Grove that the Commission approve Empress Painting's revised proposal for the repainting and refurbishment of SEAPARC's arena beams and amend the SEAPARC Capital Plan to access available funds of \$19,850 in Capital Reserves to complete the project. **CARRIED**

4. PUBLIC QUESTION PERIOD

5. ROUNDTABLE

6. ADJOURNMENT

The meeting adjourned 10:07 am

Mike Hicks, Chair

Lynn MacDonald, Recorder

NEW BUSINESS



STAFF REPORT TO THE SOOKE & ELECTORAL AREA
PARKS AND RECREATION COMMISSION
MEETING OF WEDNESDAY, MAY 7, 2014

SUBJECT: 2014/2015 Fees and Charges (to take effect September 1, 2014).

PURPOSE:

This report contains recommendations regarding proposed fee increases and amendments to the Recreation Services and Facilities Fees and Charges Bylaw, effective September 1, 2014.

BACKGROUND:

The CRD requires the Commission approved Fees and Charges by early June as these are then added to a CRD Fees and Charges annual Bylaw.

The last adjustment to the Fees and Charges was on September 1, 2013 increasing arena rentals only by 2.4%.

The annual process for reviewing Fees and Charges includes consideration of:

- Past and actual budgeted expenses and revenues
- Activity and usage levels
- Recognition of desired recovery rates and operational deficits
- Operational assumptions regarding access, facility enhancements and recovery
- Fees and charges at other municipal recreation departments
- Previous year's fee increases
- Economic times
- Discussions with key user groups

The primary consideration in the review of recreation fees and charges is to find a balance between fiscal accountability, access to recreation services, and the marketplace.

The review process is also consistent with SEAPARC's Fees and Charges Policy:

- Fees should be based on recovery of direct costs.
- Fees should encourage maximum public participation and minimize, within reason, the tax subsidy.
- Registrants should be responsible for financially contributing to their recreation activity.
- Fees for youth and children should be lower than those for adult and senior whenever possible.
- Fees for commercial users should be more than they are for adult users.
- Fees for non-prime time use should be discounted.

Proposed Fees and Charges Adjustments

Rentals Rates

An increase of 2 % is recommended for facility rentals with the exception of youth ice rental rates. This increase is required to keep pace with increases in operating costs.

Adult Annual Membership – Lifestyle Pass

By offering a discounted pass \$365 (Lifestyle Pass), we would encourage the adult public to sign up for annual term memberships. This pass would be offered as an economical option that would not include extensions or suspensions. The goal would be to provide a discount to the public that are prepared to commit to an annual term.

Family Annual Membership

SEAPARC currently offers a family membership priced at \$868. The proposed price is \$730. By offering a discounted pass, we would encourage the adult public to sign up for annual term. This pass would be offered as an option that would not include extensions or suspension.

Private Lessons

SEAPARC offers private lessons for swimming and skating. It is suggested that rates for these sessions be increased from \$10.00 to \$11.75 (per 15 minutes) to reflect the cost to provide the service.

The above proposed Fees and Charges Summary attached as Appendix A.

ALTERNATIVES:

- That the Commission approves the recommended fee adjustments as outlined in this report.
- That the Commission approves the recommended fee adjustments with some exceptions.
- That the Commission maintains the fee structure at current levels.

IMPLICATIONS:

- Utility costs and staffing costs have increased; therefore any proposed increased fees are recommended to keep pace with these costs.
- Failure to meet revenue projections, for whatever reason, may result in a greater reliance on the tax requisition.

SUMMARY/CONCLUSION:

An increase of 2% is recommended for rentals. Any additional fees described in this report have been added to the Fees and Charges Summary.

RECOMMENDATION(S):

That the Commission approves the recommended fee adjustments effective September 1, 2014 as outlined in Appendix A of this report.



Steve Knoke
SEAPARC Manager

APPENDIX A PROPOSED FEES AND CHARGES SUMMARY

SEAPARC RECREATION FEES AND CHARGES Effective September 1, 2014

DROP- IN FEES (swim, skate, weight room, aerobic classes) Admission fees inclusive of tax		
Adult (19 - 64)	Single Admission	\$ 5.75
	10x	\$ 51.80
	1 month	\$ 57.50
	12 month	\$ 431.25
	Lifestyle Pass	\$ 365.00
Senior (65+)	Single Admission	\$ 4.35
	10x	\$ 39.20
	1 month	\$ 43.50
	12 month	\$ 326.25
Student (19+)	Single Admission	\$ 4.35
	10x	\$ 39.20
	1 month	\$ 43.50
	12 month	\$ 326.25
Youth (13 – 18)	Single Admission	\$ 3.45
	10x	\$ 31.00
	1 month	\$ 34.50
	12 month	\$ 258.75
Child (5 – 12)	Single Admission	\$ 2.90
	10x	\$ 26.10
	1 month	\$ 29.00
	12 month	\$ 217.50
Family (Maximum 5)	Single Admission	\$11.50
	10x	\$ 103.50
	1 month	\$ 115.00
	12 month	\$ 730.00
Preschool Age (4 and Under)	Single Admission	\$ 0.00
Regional Pass All Ages		\$ 475.00

MISCELLANEOUS ADMINISTRATION (Includes applicable tax)	
Administration Fee	\$ 10.00
Card Replacement	\$ 5.00
Towel Rental	\$ 2.00
Shower Fee	\$ 2.50
Loonie Admission	\$ 1.00
Toonie Admission	\$ 2.00
POOL FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Private Swim Lesson (15 min)	\$ 11.75
Private Swim Lessons (15 min) (5 lessons discount)	\$ 10.00
Pool Rental (includes 2 guards)	\$ 148.00
Pool Rental Guard/Instructor (additional staff)	\$ 23.00
Lane Rental – Commercial	\$ 24.50
Lane Rental - Youth	\$ 10.50
Lane Rental – Adult	\$ 20.50
ARENA FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Private Skate Lesson (15 min)	\$ 11.75
Private Skate Lessons (15 min) (5 lessons discount)	\$ 10.00
Ice - Adult Prime*	\$ 214.00
Ice - Adult Non-Prime*	\$ 182.50
Ice – Youth Prime Rate (8 pm – 10 pm Weekdays; 7 pm – 10 pm Weekends)*	\$ 210.00
Ice – Youth Non-Prime	\$ 105.00
Ice – Youth Early Morning Resident*	\$ 52.50
Ice – Youth Early Morning Non Resident*	\$ 105.00
SD 62 School Use*	\$ 77.00
Dry Floor – Adult Non Profit*	\$ 73.00
Dry Floor – Youth Resident*	\$ 36.50
Dry Floor – Youth Non Resident*	\$ 73.00
Dry Floor – Commercial*	\$ 107.00
RATES PER DAY FOR THE FOLLOWING ITEMS:	
Complex – Dry Floor Non Profit (per day)*	\$ 1,165.00
Complex – Dry Floor Non Profit (Move In/Out)*	\$ 551.00
Complex – Dry Floor Commercial (per day)*	\$ 1,713.50
Complex – Dry Floor Commercial (Move In/Out)*	\$ 811.00
*Discounted rental rates may be negotiated if the event provides a benefit to the community and/or facility space available in low priority times.	
ARENA SKATE SHOP FEES (Includes applicable tax)	
Skate Rental	\$ 2.50
Skate Rental – Family Rate (Maximum 5)	\$5.00
Skate Rental – SEAPARC Lessons	\$ 1.00
Skate Sharpening	\$ 4.50
Skate Sharpening 10x	\$ 40.50

RATES PER HOUR UNLESS OTHERWISE NOTED:	
SEAPARC ROOM RENTAL (Rates per hour; Subject to applicable tax)	
Boardroom	\$ 15.50
Boardroom – Local Non Profit	\$ 0.00
Multipurpose Room – Half Room	\$ 30.50
Multipurpose Room – Full Room	\$ 61.00
SEAPARC Stan Jones Field (Subject to applicable tax)	
Per Game	\$ 20.50
FACILITY ADVERTISING (Subject to applicable tax)	
Rink Board (per year)	\$ 600.00
Zamboni Ad (per year)	\$ 1,000.00

UNFINISHED BUSINESS



**STAFF REPORT TO THE SOOKE & ELECTORAL AREA
PARKS AND RECREATION COMMISSION
MEETING OF WEDNESDAY, MAY 7 2014**

SUBJECT:

SEAPARC Digital Road Sign Retrofit and Refurbishment

PURPOSE:

This report contains recommendations regarding the replacement/engineering of the concrete foundation and steel pole for the new digital road sign.

BACKGROUND:

In February 2014, the Commission approved the replacement of the SEAPARC reader board sign with a new digital sign. As noted in the February, 2014 Staff Report, the base of the sign was subject to a review by a structural engineer. The results of the structural review indicate that a new concrete base and steel pole are required due to the age of the pole and larger heavier digital sign.

Concrete base	\$3,000
Steel pole	2,000
Engineering	<u>1,500</u>
	\$6,500

Final project cost for the SEAPARC digital road sign replacement, including the engineered base and pole, will total \$36,500.

RECOMMENDATION(S):

That the Commission approves the recommended engineered concrete base and steel pole replacement and the transfer of \$6,500 in reserve funds to the digital sign project.

Steve Knoke
SEAPARC Manager

STAFF NEWS



STAFF REPORT TO THE SOOKE &
ELECTORAL AREA PARKS AND RECREATION COMMISSION
MEETING OF MAY 7, 2014

SUBJECT: Staff News

PURPOSE/ISSUE: Information

SUMMARY/CONCLUSIONS:

PROGRAMS

Aquatic

SEAPARC received the "Swim to Survive" grant from the Life Saving Society for the second year in a row. This provides an opportunity for all grade 3 students in the 2014-2015 school year to participate in three sessions where they will learn about surviving in open water.

Morning Aqua Fit sessions continue to have high attendance rates with approximately 21 people attending every class. The highest attendance has been 30 patrons for one class.

Staffing

Megan MacKeigan has been hired as the new Recreation Coordinator at SEAPARC. Megan has been working for the Township of Esquimalt as a Recreation Programmer for the past 3 years. She is a resident of Sooke and began her career in recreation at SEAPARC as a Program Instructor back in 1994. Megan's first day will be May 12th.

Summer Camp staff have been hired including Desirae Meija, Tara Seeburger, Emily Percival-Paterson, Derek Powers, Dylan Marks, Morgan Gubersky, Wyatt Church and Norris Wass-Little. All hires are existing employees. Kate Wall's term position as ECE Preschool Instructor ended April 25th, as Audri Mosher returned from her maternity leave.

Community Recreation

The Annual SEAPARC Community Garage Sale took place April 12th. 70 tables were sold. The Family Arts Fair was held in conjunction with the garage sale. Both events were well attended.

The Annual Easter Eggstravaganza was once again a great success. 450 people attended, with 330 children enjoying the Easter Egg Hunt. Over \$400 was raised for the Sooke Food Bank, along with a large amount of food donations. Feedback was very positive.

Three staff attended the BC Recreation Parks Association Annual Symposium April 23-25th. This year's theme was "Recreation Connections". Education sessions focused on building partnerships both internally and externally within organizations and communities, and focusing on long-term visions for community recreation and parks development.

ADMINISTRATION

Travel Assistance Funding

A contribution of \$200 was made to assist with travel costs for the Sooke Boys Bantam Fastball team to travel to the Provincial Championships, BC Summer Games and Western Canadian Championships events being held on Vancouver Island this year.

Rope Swing

The pool's rope swing has been replaced. We are finalizing the certification for use.

Bike Park

A Request for Proposal for the redesign/redevelopment of the SEAPARC bike park was sent to four bike park designers in April. Alpine Bike Parks submitted a design/construction proposal and have been contracted to provide a conceptual site plan and a high-level budget for design and construction. A site visit was carried out on April 29. The current project timeline is as follows:

- Bike Park Steering Committee (BPSC) to review proposed design from Alpine provide feedback – May 9th
- BPSC finalize design – May 14th
- BPSC to coordinate in-kind donations and volunteer commitment for construction May 14-22nd
- Final Design and Cost Estimate complete-construction phase begins ASAP.
- Final construction completed no later than June 30th

Active Transportation Innovative Infrastructure Funding Program

The CRD Active Transportation Innovative Infrastructure Funding Program is dedicated to advancing the goals identified in the Pedestrian and Cycling Master Plan (PCMP) by advancing innovative active transportation infrastructure across the region.

Funding contributions of up to \$75,000 were available to support municipalities and electoral areas under the PCMP Implementation Pilot Project, funded by the UBCM- Federal Gas Tax Transfer Agreement and the Capital Regional District.

The program aims to support local projects which:

- Resolve an existing barrier to walking and cycling in the community;
- Increase safety and the perception of safety for cyclists and pedestrians;
- Increase universal accessibility for a range of users and abilities; and/or
- Increase walking and/or bike ridership.

A funding application was submitted by the District of Sooke for \$73,000 to assist with the development of the bike park and construction of a multi-use connector trail project between Phillips Road and Throup Road. Project summary as follows:

The "SEAPARC Bike Park & Multi-Use Connector Project" is a partnership between the District of Sooke, the Juan de Fuca Electoral Area and the Sooke & Electoral Area Parks and Recreation Commission (SEAPARC). The project will develop a bike park and multi-use connector trail between Phillips Road and Throup Road on the SEAPARC Leisure Complex property at 2168 Phillips Road in Sooke. The project will resolve an existing barrier to walking and cycling by providing a safe, separated (off-highway) multi-use trail connection at the entrance to Sooke within 1 km of five public schools. The multi-use trail

will increase safety of users, especially school-aged children, by formalizing a trail network that directs users off Highway 14. The community has indicated support for a bike park and SEAPARC identified as the preferred location. Although there are existing bike jumps at SEAPARC, The park has aged and requires significant work to provide a quality bike park experience. The new bike park will be designed to include a pump track, flow trails, way-finding station, air/bike repair station and rest station/water fountain – facilities that exist nowhere else in the Western Communities. The strategic location of the project will encourage students from nearby schools to utilize the trails and recreational facilities. The location, at the entrance to Sooke, will also serve the ~15,000 residents of Sooke and JdF EA. This strategic location will serve as a 'hub' for bikers of all ages and abilities to converge, develop skills and celebrate biking. Programs, promotional material and signage will aid in increasing the visibility of this project to residents and visitors. SEAPARC is the ideal location for such infrastructure due to its close proximity to schools and as a recreation centre promoting health and well-being. SEAPARC has committed \$24,000 to the project.

Funding announcement expected to be made May 9, 2014.

Ice Allocation Meeting

The 2014/15 Ice Allocation meeting is scheduled for May 13 with Commissioners Berger and Bishop representing the Commission.



Steve Knok
SEAPARC Manager