

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Special Meeting held Wednesday, April 7, 2014
SEAPARC Boardroom, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), J. Perkins – Vice Chair, P. Grove, W. Milne (Sooke Director)
Staff: S. Knoke, SEAPARC Manager, L. MacDonald, Recording Secretary
Absent: B. Berger, D. Bishop
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

2. ADOPTION OF AGENDA

MOVED by Director Milne, **SECONDED** by Commissioner Grove that the agenda be approved as presented. **CARRIED**

3. UNFINISHED BUSINESS

a) Staff Report: Arena Beams Repainting (Quote Revision)

At the April 2, 2014 SEAPARC meeting, the Commission approved the awarding of the arena beams repainting project to Empress Painting. On April 3, it was discovered that the original quote provided by Empress Painting (\$12,850) did not include all components required and the company submitted a revised quote of \$19,850 to the SEAPARC Manager.

Due to the change in the Empress Painting quote, the Commission is required to review the three quotes received again. The revised quotes are as follows:

1.	Tri City Finishing	\$38,500
2.	Acme Painting	\$32,000
3.	Empress Painting	\$19,850

MOVED by Director Milne, **SECONDED** by Commissioner Grove that the Commission approve Empress Painting's revised proposal for the repainting and refurbishment of SEAPARC's arena beams and amend the SEAPARC Capital Plan to access available funds of \$19,850 in Capital Reserves to complete the project. **CARRIED**

4. PUBLIC QUESTION PERIOD

5. ROUNDTABLE

6. ADJOURNMENT

The meeting adjourned 10:07 am

Mike Hicks, Chair

Lynn MacDonald, Recorder