



Sooke & Electoral Area
Parks and Recreation
Commission

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AGENDA
CAPITAL REGIONAL DISTRICT
SOOKE & ELECTORAL AREA PARKS AND RECREATION COMMISSION
Special Meeting, SEAPARC Boardroom
Monday, April 7, 2014 at 10:00 am.

1. Call to Order
2. Adoption of Agenda
3. Unfinished Business
 - a) Staff Report: Arena Beams Repainting (Quote Revision)
4. Public Question Period
5. Round Table
6. Adjournment



**STAFF REPORT TO THE SOOKE &
ELECTORAL AREA PARKS AND RECREATION COMMISSION
SPECIAL MEETING OF APRIL 7, 2014**

SUBJECT: SEAPARC Arena Beams Repainting – Quote Correction

PURPOSE/ISSUE:

The existing SEAPARC arena beams require repainting due to corrosion and discoloration from damage. The Commission reviewed this matter at their April 2, 2014 regular meeting and approved awarding the contract to Empress Painting.

Due to an error made in the original quote provided by Empress Painting, the Commission are required to consider the three quotes received including a revised quote from Empress Painting.

HISTORY/BACKGROUND:

Following the April 2, 2014 regular meeting of SEAPARC in which the Commission reviewed the three quotes received for the repainting of the arena beams and approved the selection of Empress Painting to complete the project, the SEAPARC Manager was informed by Empress Painting that there was an error in their quote. Empress Paintings' original quote of \$12,850 did not include all components required in the estimate.

Three quotes received as of April 4, 2014, including the revised Empress Painting quote, are as follows:

- | | |
|-----------------------|------------------------------------|
| 1. Tri City Finishing | \$38,500 |
| 2. Acme Painting | \$32,000 |
| 3. Empress Painting | \$19,850 (original quote \$12,850) |

ALTERNATIVES:

1. That the Commission approve Empress Painting's revised proposal for the repainting and refurbishment of SEAPARC's arena beams and amend the SEAPARC Capital Plan to access available funds of \$19,850 in Capital Reserve to complete the project.

or

2. That the Commission does not proceed at this time with the painting and refurbishment of the arena beams and direct SEAPARC maintenance staff to touch up areas of rust and discoloration as an interim measure to improve the visual appearance.

RECOMMENDATION(S):

That the Commission approve Empress Paintings' revised proposal for the repainting and refurbishment of SEAPARC's arena beams and amend the SEAPARC Capital Plan to access available funds of \$19,850 in Capital Reserves to complete the project.

Steve Knoke
SEAPARC Manager

Jim Govan
Facilities Operations Supervisor