

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a meeting held Tuesday, November 8, 2011
SEAPARC Leisure Complex, 2168 Phillips Road, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: J. Perkins (Chair), J. Evans (Sooke Director), M. Hicks (JDF Director),
D. Bishop, P. Grove
Staff: L. Hutchings, SEAPARC Manager, L. Finch, Program Services Manager, L. MacDonald,
Recording Secretary
Absent: B. Berger
Public: 2
Press: 0

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m.

2. ADOPTION OF AGENDA

MOVED by Director Evans, **SECONDED** by Director Hicks that the agenda be approved.

CARRIED.

3. APPROVAL OF THE MINUTES OF October 5, 2011

MOVED by Director Evans, **SECONDED** by Director Hicks that the minutes of October 5, 2011 be approved.

CARRIED

4. NEW BUSINESS

a) Community Recreation Grant

Director Hicks provided an overview of the Province’s newly announced Community Recreation Grant. The grant offers a total of \$30 million in funding to municipalities and regional districts to invest in the construction of recreational infrastructure that promotes healthier families through increased physical activity by providing greater access to recreation facilities. Priority is being given to smaller communities. The cost-sharing formula will be up to 80% provincial contribution with the balance being the applicant contribution. The CRD can submit up to three applications. Deadline for application is December 28, 2011.

Director Hicks proposed that a grant application be submitted for approval to the CRD for the construction of a multi-use sport court in Sooke designed to meet lacrosse box standards. An informal sub-committee, under the leadership of Commissioner Berger, began meeting this fall to work toward the goal of an outdoor lacrosse box in Sooke. Director Hicks, citing information from the Juan de Fuca-Westshore Lacrosse Association, noted that approximately 100 out of the 496 children currently playing lacrosse with the association are from the Sooke area.

Commission commented that surveys and public input clearly show that the preferred choice for future development at SEAPARC is the addition of a fitness centre/gym. Given that a new fitness centre/gym would cost over 1 million dollars to build, it does not fall within the funding limits of this particular grant. The grant’s focus on families could exclude an application for an adult only fitness centre/gym. The hope is that a grant will become available in the future to assist with the construction of a fitness facility at SEAPARC.

The Sooke Rotary Club is very interested in assisting with the project and propose to have two of their members join the sub-committee. Director Hicks will also be joining the sub-committee which will meet again on Wednesday, November 9 at 6:30 pm at SEAPARC.

MOVED by Director Hicks, **SECONDED** by Commissioner Grove that the Commission requests that the CRD Board support submission of a Community Recreation Grant application for \$500,000 to construct a Multi-Purpose Sport Court on CRD land; and

That the Commission commit \$125,000 (20%) from its reserve fund towards the project; and

That the Capital Plan be adjusted to allow for the Commission's contribution in 2012.

Discussion followed on a site location for the box. The SEAPARC Manager noted the difficulties in maintaining a box on a property some distance from SEAPARC given the limited number of maintenance staff, difficulties in accessing the School District 62 property and the isolated nature of the location. The preferred site would be on SEAPARC property but the Commission did not wish to limit the possibility of the box being placed on another property if need be.

MOVED by Director Evans, **SECONDED** by Director Hicks to amend the main motion by deleting the words "on CRD land." **CARRIED.**

The question was called on the main motion as amended and it was **CARRIED.**

Director Hicks left the meeting at 6:55 pm

5. Staff Reports

Staff News

Programs

The Program Services Manager outlined many of the low-cost or no-cost programs and events offered for individuals and families. They include:

Children & Families:

- National Child Day Free Skate
- Coast Capital Free Skates & Swims
- SEAPARC Sharks Swim Club
- Pro D Day Twoonie Skates & Swims
- Wednesday morning Twoonie Skates

Youth/Teen:

- Friday Night Drop-in at SEAPARC
- Saturday Night Drop-in at Sooke Community Hall
- Youth Leadership Development & Volunteer Training

Adult:

- Community Walks
- Taste of Aquatics

Other programs of note include:

- LIFE Program
- Canadian Tire Jumpstart Program
- Kidsport Fund

School Use Agreement

This summer SEAPARC met with School District 62 to discuss revisions to the current school use agreement. The agreement has not been updated since 2007. SEAPARC has submitted its proposal to the School District and is waiting for a response.

Staffing

Interviews will be held in mid-November for the position of Recreation Program Coordinator. Two new auxiliary reception staff have recently been hired.

Administration

Arena Roof and Building Envelope

Chatwin Associates Building Science Ltd. has begun examining the arena building envelope and metal roof to determine the causes, extent, and severity of moisture penetration. Their report, outlining the options available to fix the envelope and repair or replace the roof as required, is due November 30, 2011.

a) Youth Member Report

b) Chair's Report

On behalf of the Commission members, the Chair presented Director Evans with a gift to recognize her 12 years of service on the Commission. The Chair noted the many accomplishments achieved during Director Evans' term on the Commission including the swimming pool addition and building upgrade.

c) Director's Report

Director Evans took this opportunity to thank the staff of SEAPARC for the invaluable service they provide to the community.

8. PUBLIC QUESTION PERIOD

9. ADJOURNMENT

The meeting adjourned 7:10 pm

Jim Perkins, Chair

Lynn MacDonald, Recorder