



Making a difference...together

**MINUTES OF A MEETING OF THE SKANA WATER SERVICE COMMITTEE held Monday, November 30, 2020 in the Goldstream Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT:** **Committee Members By WebEx:** R. Pellerine (Chair), R. Hagkull, R. Johnston, J. Sanders

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Wastewater Infrastructure Operations; L. Xu, Manager, Financial Services, S. Orr (recorder)

**REGRETS:** D. Howe, Southern Gulf Islands Electoral Area Director

The meeting was called to order at 10:06 am.

**1. ELECTION OF CHAIR**

Nominations were called for Chair of the Skana Water Service Committee for a one-year term. Rick Pellerine was nominated and agreed to stand. Nominations were called two additional times, and hearing none, Rick Pellerine was elected as Chair by acclamation.

**2. APPROVAL OF AGENDA**

**MOVED** by R. Pellerine, **SECONDED** by J. Sanders,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES OF NOVEMBER 26, 2019**

**MOVED** by R. Pellerine, **SECONDED** by R. Johnston,  
That the minutes of November 26, 2019 be adopted.

**CARRIED**

**4. 2021 OPERATING AND CAPITAL BUDGET**

M. McCrank presented the report and provided a summary of the key factors influencing the 2021 Operating and Capital Budget.

**MOVED** by R. Pellerine, **SECONDED** by J. Sanders,

That the Skana Water Service Committee:

1. Approve the 2021 operating and capital budget as presented, and that the 2020 actual surplus or deficit be balanced on the 2020 transfer to the Capital Reserve Fund; and,
2. Recommend that Electoral Areas Committee recommend to the CRD Board that the 2021 Operating and Capital Budget and the five year Financial Plan for the Skana Water Service be approved as presented.

**CARRIED**

**5. CORRESPONDENCE**

There was no correspondence.

**6. NEW BUSINESS**

Staff answered questions from the Committee regarding:

- Water conservation wording on sandwich boards.
- Annual General Meeting for 2021.

**7. ADJOURNMENT**

**MOVED** by R. Pellerine, **SECONDED** by R. Hagkull,  
That the meeting be adjourned at 10:21 am.

**CARRIED**

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Chair

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Secretary