



Making a difference...together

## MINUTES OF A MEETING OF THE SKANA WATER SERVICE COMMITTEE

Held Tuesday, November 26, 2019 in the Main Conference Room, 479 Island Highway, Victoria, BC

---

**PRESENT:**    **Committee Members:** R. Hagkull, R. Johnston, R. Pellerine, J. Sanders  
                  **Staff:** M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; L. Xu, Financial Advisor; S. Orr (recorder)

**ABSENT:**     Director D. Howe

The meeting was called to order at 9:58 a.m.

### 1. ELECTION OF CHAIR

Nominations were called for Chair of the Skana Water Service Committee for a one-year term. Rick Pellerine was nominated and agreed to stand. Nominations were called two additional times, and hearing none, Rick Pellerine was elected as Chair by acclamation.

### 2. APPROVAL OF AGENDA

**MOVED** by J. Sanders, **SECONDED** by R. Hagkull,  
That the agenda be approved.

**CARRIED**

### 3. ADOPTION OF MINUTES OF OCTOBER 16, 2018

**MOVED** by J. Sanders, **SECONDED** by R. Johnston,  
That the minutes of October 16, 2018 be adopted.

**CARRIED**

### 4. 2020 OPERATING AND CAPITAL BUDGET

M. McCrank presented the report and provided a summary of the key budget factors influencing the 2020 Operating and Capital Budget.

A discussion took place about capital projects, debt retirement and grant opportunities.

Staff answered questions from the committee.

**MOVED** by J. Sanders, **SECONDED** by R. Pellerine,  
That the Skana Water Service Committee:

1. Approve the 2020 operating and capital budget as presented, and that the 2019 actual surplus or deficit be balanced on the 2019 transfer to the Capital Reserve Fund; and,
2. Recommend that Electoral Areas Committee recommend to the CRD Board that the 2020 Operating and Capital Budget and the five year Financial Plan for the Skana Water Service be approved as presented.

**CARRIED**

**5. NEW BUSINESS**

Discussions took place about:

- A referendum
- Water tanks

**6. ADJOURNMENT**

**MOVED** by R. Pellerine, **SECONDED** by J. Sanders,  
That the meeting be adjourned at 10:35 a.m.

**CARRIED**

---

Chair

---

Secretary

**DRAFT**