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**Minutes of the Annual General Meeting of the Skana Water Service Committee
Held Monday, May, 11, 2017 at the St. Mary Magdalene Church, 360 Georgina Point Road,
Mayne Island, BC**

PRESENT: **Committee Members:** Jon Sanders (Chair), Graeme Fryling, Ramon Hagkull, Robert Johnston, Andrea Mills, Alternate Southern Gulf Islands Regional Director
Staff: Matt McCrank, Senior Manager, Infrastructure Operations, Lorrie Siemens (recorder)
6 Members of the Public

The meeting was called to order at 11:30 a.m.

1. Approval of Agenda

MOVED by G. Fryling, **SECONDED** by J. Sanders,
That the agenda be approved as distributed.

CARRIED

2. Adoption of Annual General Meeting Minutes of May 16, 2016

MOVED by J. Sanders, **SECONDED** by R. Johnston,
That the minutes of the Annual General Meeting of May 16, 2016 be adopted as previously distributed.

CARRIED

3. Chair's Report

The chair reported that an assessment was conducted on the original storage tanks which were identified as being corroding and replacement of the tanks was recommended. This will require a public engagement process in the future.

4. Annual Report

M. McCrank presented a written report. The following items were addressed:

- Service Description
- Water Supply
- Water Production and Demand
- Drinking Water Quality
- Operational Highlights
- Capital Project Updates
- Financial Report

A question and answer period followed. The following topics were discussed:

- Water usage by air B & B's.
- Education to the public on water conservation.
- Decommissioning of surplus wells in the water service area.

5. Election of Committee Members

It was noted that the terms for Graeme Fryling and Robert Johnston would expire on June 30, 2017 and an election would be held. Nominations were called for two positions for two-year terms beginning July 1, 2017 and expiring on June 30, 2019.

The following were nominated:

- Robert Johnston (accepted)
- Graeme Fryling (accepted)

Nominations were called for two more times. There were no further nominations. Robert Johnston and Graeme Fryling were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

6. New Business

A discussion took place on the public information session to be held for replacement of the tanks.

7. Adjournment

The meeting was adjourned at 12:40 p.m.