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**Minutes of the Annual General Meeting of the Skana Water Service Committee  
Held Monday, May, 16, 2016 at the Mayne Island Agricultural Hall, 430 Fernhill Road, Mayne  
Island, BC**

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**PRESENT:**   **Committee Members:** J. Sanders (Chair), B. Bovet, G. Fryling, R. Johnston, D. Howe, Southern Gulf Islands Regional Director  
**Staff:** M. McCrank, Senior Manager, Infrastructure Operations, S. Mason, Manager, Water Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Dayton, Senior Financial Analyst, L. Siemens (recorder)  
**7 Members of the Public**

The meeting was called to order at 9:30 a.m.

**1.    Approval of Agenda**

**MOVED** by B. Bovet, **SECONDED** by J. Sanders,  
That the agenda be approved as distributed.

**CARRIED**

**2.    Adoption of Minutes of May 13, 2015**

**MOVED** by Director Howe, **SECONDED** by G. Fryling,  
That the minutes of the Annual General Meeting of May 13, 2015 be adopted as distributed.

**CARRIED**

**3.    Chair's Report**

Chair Sanders reported on the following:

- Well #13 water quality.
- The need for replacement of the water storage tanks.

**4.    Annual Report**

M. McCrank presented a written report and a PowerPoint presentation to accompany the report. The following items were addressed:

- Purpose of the Annual General Meeting
- Water Production and Consumption
- Operations
- 2015 Capital Projects and Future
- Water Quality
- 2015 Financial Report
- Water System Problems – Who to Call

A question and answer period followed the presentation.

A discussion took place on water usage by the community as well as methods to advise the users of their accumulative usage.

**MOVED** by G. Fryling, **SECONDED** by J. Sanders,  
That CRD staff explore options for tracking of water usage and report back to the committee.

**CARRIED**

**5. Election of Committee Members**

It was noted that the terms for Jon Sanders and Brian Bovet would expire on June 30, 2016 and that an election will be held. Nominations were called for two positions for two-year terms beginning July 1, 2016 and expiring on June 30, 2018. Jon Sanders and Ramon Hagkull were nominated and agreed to stand. Nominations were called for two more times. There were no further nominations. Jon Sanders and Ramon Hakull were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

**6. New Business**

Discussion took place on the following topics:

- Frequency of water main flushing.
- Municipal Finance Authority interest rates.
- Residential properties repurposed for Bed and Breakfasts. Islands Trust Bylaw referrals are being reviewed by the CRD.
- Water conservation.

**7. Adjournment**

The meeting was adjourned at 10:50 a.m.