



Making a difference...together

Minutes of a Meeting of the Skana Water Service Committee
Held Tuesday, April 12, 2016 in the Main Conference Room, 479 Island Highway,
Victoria, BC

PRESENT: **Committee Members:** J. Sanders (C), B. Bovet, G. Fryling
 Staff: M. Cowley, Senior Manager, Infrastructure Engineering; M. McCrank,
 Senior Manager, Infrastructure Operations; D. Robson, Manager, Saanich
 Peninsula and Gulf Islands Operations, S. Mason, Manager, Water Engineering
 and Planning, C. Moch, Manager, Water Quality (for Item 4); I. Sander, Manager,
 Capital Projects (for Item 5); J. Marr, Project Engineer (for Item 6); L. Siemens
 (recorder)

ABSENT: Director D. Howe

The meeting was called to order at 9:30 a.m.

1. Approval of Agenda

MOVED by B. Bovet, **SECONDED** by G. Fryling,
That the agenda be approved as distributed.

CARRIED

2. Adoption of Minutes of September 21, 2015

MOVED by G. Fryling, **SECONDED** by B. Bovet,
That the minutes of September 21, 2015 be adopted as previously distributed.

CARRIED

3. Water System Operations Report – 2015 and First Quarter of 2016

D. Robson presented a written report.

MOVED by J. Sanders, **SECONDED** by B. Bovet,
That the Skana Water Service Committee receive the report for information.

CARRIED

4. Water Quality Update – Skana Water System

C. Moch presented a written report.

MOVED by J. Sanders, **SECONDED** by G. Fryling,
That the Skana Water Service Committee:

1. Approve the proposed action plan for the Well #13 as presented;
2. Authorize funding of up to \$8,000 from Capital Reserve Fund 1067 to investigate Well #8 and conduct further investigative and potential remedial work for Well #13; and

3. Direct staff to report back on the condition and findings of the well investigations.

CARRIED

5. Condition Assessment of Potable Water Storage Tanks

I. Sander presented a written report. A replacement document for Attachment 2 of the report was distributed. The agenda will be updated on the website.

MOVED by J. Sanders, **SECONDED** by G. Fryling,
That the Skana Water Service Committee:

1. Receive the report for information;
2. Direct staff to continue operating and patching the tanks as best as possible until they can be replaced; and
3. Direct staff to budget for the replacement of the tank with a new glass fused steel or polyurethane tank starting with a public engagement and referendum process in 2017 and to replace the tank in 2018.

CARRIED

6. Draft Strategic Asset Management Plan for Skana Water System

S. Mason presented a written report.

MOVED by J. Sanders, **SECONDED** by B. Bovet,
That the Skana Water Service Committee accept this report and draft Strategic Asset Management Plan and direct the CRD staff to amend the 2016 capital expenditure plan and include the proposed operating and capital expenditures in the draft 2017 Operating and Capital budget for the committees consideration at the budget meeting later this year.

CARRIED

7. Review of Action List

The action list was reviewed and updated.

Information Arising from Action List

- The draft SAMP was provided as part of this meeting.
- More discussion is required regarding metering and rate structures.

8. New Business

There was no new business.

9. Adjournment

MOVED by B. Bovet, **SECONDED** by J. Sanders,
That the meeting be adjourned at 11:20 a.m.