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**Minutes of the Annual General Meeting of the Skana Water Service Committee  
Held Wednesday, May, 13, 2015 at the Mayne Island Agricultural Hall, 430 Fernhill Road,  
Mayne Island, BC**

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**PRESENT:**   **Committee Members:** J. Sanders (Chair), B. Bovet, G. Fryling, G. DeBeer, P. LeBlond, Southern Gulf Islands Alternate Director  
**Staff:** S. Mason, Manager, Water Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Dayton, Senior Financial Analyst, L. Siemens (recorder)

Two members of the public were in attendance.

The meeting was called to order at 9:30 am.

**1. Approval of Agenda**

**MOVED** by G. Fryling, **SECONDED** by B. Bovet,  
That the agenda be approved as distributed.

**CARRIED**

**2. Adoption of Minutes of May 14, 2014**

**MOVED** by B. Bovet, **SECONDED** by G. Fryling,  
That the minutes of the Annual General Meeting of May 14, 2014 be adopted as distributed.

**CARRIED**

**3. Chair's Report**

Chair Sanders reported that there were three new connections in 2014 and that there have been no issues with the water service.

**4. Annual Report - 2014**

S. Mason presented a written report and provided hard copies of a PowerPoint presentation to accompany the report. The following items were addressed:

- Purpose of the Annual General Meeting
- Water Usage
- Operations
- 2014 Projects
- Water Quality
- 2014 Financial Report
- Water System Problems – Who to Call

A discussion took place regarding the need for a condition assessment of the existing steel storage tanks. The committee requested that they be informed of the outcome of the inspection at the budget meeting. Staff advised that a report will be brought to the committee for this project.

**MOVED** by B. Bovet, **SECONDED** by G. Fryling,  
That the Skana Water Service Committee receive the report for information.

**CARRIED**

**5. Election of Committee Members**

It was noted that the terms for Graeme Fryling and George DeBeer would expire on June 30, 2015. Nominations were called for two positions for two-year terms beginning July 1, 2015 and expiring on June 30, 2017. George DeBeer and Graeme Fryling were nominated and agreed to stand. Nominations were called for two more times. There were no further nominations. George DeBeer and Graeme Fryling were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

**6. New Business**

A discussion took place on water consumption in the service area. Staff advised that consumption data for 2014 will be provided to the committee by E-mail.

**7. Adjournment**

The meeting was adjourned at 10:10 am.