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**Minutes of the Annual General Meeting of the Skana Water Service Committee
Held Wednesday, May, 14, 2014 at the Mayne Island Agricultural Hall, 430 Fernhill Road,
Mayne Island, BC**

PRESENT: **Committee Members:** J. Sanders (Chair), B. Bovet, G. Fryling, G. DeBeer,
Staff: T. Tanton, Senior Manager, Infrastructure Engineering; P. Sparanese,
Senior Manager, Infrastructure Operations, L. Siemens (recorder)

ABSENT: D. Howe, Southern Gulf Islands Regional Director

Three members of the public were in attendance.

The meeting was called to order at 9:30 am.

1. Approval of Agenda

MOVED by B. Bovet, **SECONDED** by G. Fryling,
That the agenda be approved.

CARRIED

2. Adoption of Minutes of May 30, 2013

MOVED by B. Bovet, **SECONDED** by J. Sanders,
That the minutes of the meeting of May 30, 2013 be adopted.

CARRIED

3. Chair's Report

There was no Chair's report.

4. Annual Report

T. Tanton presented a written report. The following items were addressed:

- Water Usage
- Operations – 2013 Supplemental Work
- Projects
- Water Quality
- 2013 Financial Report
- Water System Problems – Who to Call

T. Tanton provided an update on the progress of the Strategic Asset Management Plan for the Skana water system.

A question and answer period followed. The following topics were discussed:

- Detecting leakage – costs involved.
- Strategic Asset Management Plan (SAMP) – draft was provide to the committee.
- Chlorine issues – samples to be sent to Water Quality.
- Islands Trust item regarding secondary suites. Staff sent a response regarding concerns.

MOVED by J. Sanders, **SECONDED** by G. Fryling,
That the Annual Report be received for information.

CARRIED

5. Election of Officers

It was noted the terms for Brian Bovet and Jon Sanders were expiring on June 30, 2014. Nominations were called for two positions for two-year terms beginning July 1, 2014 and expiring on June 30, 2016. Brian Bovet and Jon Sanders were nominated and agreed to stand. Nominations were called for two more times and there were no further nominations. Brian Bovet and Jon Sanders were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

6. New Business

There was no new business.

7. Adjournment

The meeting was adjourned at 9:50 am.