

**Shirley Fire Protection & Emergency Response Commission
 Monthly General Meeting October 23, 2023
 Minutes**

**Approved: DRAFT (Motion #)
 Call to Order: 1930 Adjourned: 2130**

Present: Chair B. Einarson, R. Gardiner, J. Powell, M. Taylor, S. Rafferty, A. Wickham, H. Williams

Ex officio: Chief Leah Hill

Absent:

Guests: G. McDannold

Agenda & Item #	Action Taken:
1. Agenda	Motion To approve agenda, M. Taylor, R. Gardiner Carried
2. Approval of Minutes	Motion: No Previous Minutes
3. Correspondence	
4. Treasurer's Report	<p>September R&E report was reviewed with the following Comments:</p> <p>Actual Expenses for the month totaled \$16,860 with specific Line item detail discussed:</p> <ul style="list-style-type: none"> - Purchased Maintenance - Equipment \$1,806.71 - Vehicles - Maintenance \$1,245.00 - Supplies – Operating \$1,809.57 - Wages & Benefits \$2,936.51 - Insurance General \$4,447.00 <p>YTD balance / Budget remaining of \$74,716.78</p> <p>2024 Budget:</p> <p>Reviewed Shirley Fire Operating Budget template with increases per CRD guidelines, provided.</p> <p>Commission Adjustments column reviewed with changes and input from Chief and Commissioners.</p> <p>No changes in CRD Capital Plan required.</p>

	<p>2024 SVFD Budget with Adjustments to be submitted to CRD by Oct. 31, 2023</p> <p>Motion: to submit 3.5% increase with minor commission adjustments for 2024 fiscal budget. M. Taylor, J. Powell Carried</p> <p>Motion: to accept Treasurer's report: S. Rafferty, M. Taylor Carried</p>
5. Fire Chief's Report	<p>Twenty current serving crewmembers. One medical and 2 burning complaints in the Shirley district. In Jordan River Shirley fire crew responded to two MVI's, and two medical calls. Battalion truck computer module needs servicing. The new turnout gear arrived. Latest Grant submitted for nine more sets. Two new Artificial Defibrillators need replacing which will cost approximately \$5,000.</p> <p>Motion: to accept Fire Chief's report: J. Powell, H. Williams Carried</p>
7. Old Business	<p>Results of CRD Governance review: Presentation made to Board by Guy McDannold in relation to the history and relationship between the CRD and the local fire commissions. Mr. McDannold's experience as a senior litigator as well as Shirley Volunteer fire fighter, provided insight as to the changing relationship between the CRD and local communities as they grow in size. A lengthy conversation followed regarding the governance review, its intent and potential impacts on service delivery and the role of the Fire Commission moving forward. Shirley Fire Commission Chair to reach out to CRD staff to arrange preliminary conversations around the report and next steps.</p>
8. New Business	
9. Next Meeting	November 27th, 2023
10. Adjournment	2130 Hrs. Motion to adjourn M. Taylor J. Powell Carried