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**REPORT TO CORE AREA WASTEWATER TREATMENT PROGRAM COMMISSION
MEETING OF FRIDAY, AUGUST 28, 2015**

SUBJECT PROJECT DIRECTOR'S UPDATE

ISSUE

To provide an update on any issues that have arisen after July 31, 2015

BACKGROUND

The work to close the Project Management Office (PMO) continued in August 2015. The office will be closed from September 19, 2015.

The cataloging and packing of all documents continued and is expected to be completed by August 31, 2015. A hand over report is under preparation by the PMO. The CRD has taken possession of all documentation on the previous business cases. The CRD has commenced a survey/inventory of all office furnishings/equipment.

The consultant on the Arbutus tank still needs to submit the final version of the electrical drawings.

The commissioning of the Craigflower pump station continued and the station successfully passed the 80 hour test. There are a few minor deficiencies which have been documented and will be corrected by the Contractor in the upcoming weeks. The Contractor has been granted Substantial Completion and the pump station will be officially handed over to the CRD on August 31, 2015.

ALTERNATIVES

That the

1. Commission receives this report for information; or
2. Commission requests that staff provide additional information

IMPLICATIONS

None

CONCLUSION

The work of the Project Management Office continues to wind down. The office will be closed from September 19, 2015. A hand over report will be provided to the CRD.

RECOMMENDATION(S)

That the Commission receives this report for information.

Albert Sweetnam, P. Eng
Program Director

AFS