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**Minutes of a Meeting of the Seaterra Program Commission  
Held Friday, June 27, 2014 in the CRD Board Room, 625 Fisgard Street**

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**Present: Commissioners:** B. Eaton (Chair), C. Smith (Vice-Chair), F. Cummings, P. Elardo, H. McConnell  
**Absent:** I. Ing  
**Seaterra Staff:** A. Sweetnam, Program Director  
**CRD Staff:** G. Young, Chair, Core Area Liquid Waste Management Committee; R. Lapham, Chief Administrative Officer; S. Santarossa, Corporate Officer  
H. Raines (recorder)

The meeting was called to order at 9:02 am.

**1. Approval of Agenda**

**MOVED** by F. Cummings, **SECONDED** by C. Smith,  
That the agenda be approved as issued.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by H. McConnell, **SECONDED** by F. Cummings,  
That the minutes of the May 2, 2014 meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks:**

Chair Eaton updated the Commission on the current status of the rezoning application for McLoughlin, indicating that there is an impasse on siting with Esquimalt and the CRD and that the CRD will be asking the Province to step in to help. In the meantime, continued financial prudence will be exercised moving forward.

**4. Presentations/Delegations**

None.

**5. Seaterra Program Monthly Progress Report No. 12 and 13 (SEA 14-15)**

The April report (No. 12) was taken as read. There was no discussion on the May report (No. 13).

**MOVED** by C. Smith, **SECONDED** by H. McConnell,  
That the Seaterra Program Commission:

1. Approve the Monthly Program Progress Reports No. 12 for April 2014, and No. 13 for May 2014.
2. Forward the Seaterra Program Progress Reports No. 13 to the Core Area Liquid Waste Management Committee and Capital Regional District Board.

**CARRIED**

**6. Status of Seatterra Program Projects as a Result of the Ministers' Letter (SEA 14-17)**

A. Sweetnam spoke to the report. He covered the history of the Ministers' letters, the Ministers' decision, and the need to comply with LWMP. After two meetings of the Core Area Liquid Waste Management Committee (CALWMC) the result was a recommendation to pause the Seatterra Program, with the exception of Craigflower Pump Station construction and Arbutus tank design.

**MOVED** by H. McConnell, **SECONDED** by P. Elardo,  
That the Seatterra Program Commission receive this report for information.

**CARRIED**

**7. Actions Arising out of the Core Area Liquid Waste Management Committee Meetings (SEA 14-17)**

Mr. Sweetnam reviewed the options coming out of the June 18 Core Area Liquid Waste Management Committee meeting. These options will go to CRD Board July 9 meeting for consideration. At their meeting, the CALWMC also recommended approval of the application for Transitional Authorization under federal *Wastewater Systems Effluent Regulation*. On approval of this transitional authorization the date for fines associated with discharges to the ocean would be delayed from the current date of January 1, 2015 to December 31, 2020.

**MOVED** by H. McConnell, **SECONDED** by C. Smith,  
That the Seatterra Program Commission receive this report for information.

**CARRIED**

**8. New Business**

There was no new business.

**9. Motion to Close the Meeting**

**MOVED** by P. Elardo, **SECONDED** by C. Smith,  
That the Core Area Wastewater Treatment Program Commission (Seatterra Program Commission) close the meeting in accordance with the *Community Charter*, Part 4, Division 3, 90(1) m) a matter that, under another enactment, is such that the public may be excluded from the meeting, (c) labour relations or other employee relations and (g) litigation or potential litigation involving the regional district.

**CARRIED**

Commission moved to the closed session at 9:12 am.

Commission rose from the closed session 12:30 pm without report.

**10. Adjournment**

By consensus, the Commission adjourned at 12:30 pm.

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CHAIR

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RECORDER