

**REPORT TO SEATERRA PROGRAM COMMISSION
MEETING OF FRIDAY, NOVEMBER 22, 2013**

SUBJECT **AWARD OF CONTRACT ART-001 – PROVISION OF DESIGN CONSULTING SERVICES FOR ARBUTUS ROAD ATTENUATION TANK**

ISSUE

To award contract ART-001 for the provision of design consulting services for the Arbutus Road Attenuation Tank.

BACKGROUND

The Capital Regional District (CRD) is commencing the detailed planning and implementation of the Seaterra Program which will provide wastewater treatment for homes, businesses and institutions in the CRD's seven core area municipalities. The Arbutus Road Attenuation Tank is part of this program and consists of a below grade 5,000 m³ tank to be constructed at a site south of Arbutus Road between Finnerty and Haro Roads (see attached site plan). The tank will temporarily store wastewater flows during peak wet weather periods preventing wastewater overflows along the east coast beaches of the core area. When the peak flow subsides, stored wastewater can then be released in the sewer system to receive treatment at the McLoughlin Point Wastewater Treatment Plant.

A request for qualifications (RFQ) was issued that yielded six submissions on September 5, 2013. Upon evaluation of the RFQ's, three proponents were short-listed to receive the request for proposal (RFP). The three short-listed proponents were: Associated Engineering, Kerr Wood Leidal Associates Ltd., and Tetra Tech.

The RFP closed on October 24, 2013 and all three proponents submitted a proposal. Evaluations were completed in accordance with CRD policy by members of the Seaterra Program Management Office. All proposals were well done, but the proposal from Kerr Wood Leidal Associates Ltd. received the highest evaluated overall score, and was determined to be the best value at a cost of \$760,313.40 (including taxes).

ALTERNATIVES

1. That Contract ART-001, Design Consulting Services for Arbutus Road Attenuation Tank be awarded to Kerr Wood Leidal Associates Ltd. in the amount of \$760,313.40 (including taxes); or
2. That Contract ART-001, Design Consulting Services for Arbutus Road Attenuation Tank be awarded to another consultant or not be awarded at all.

ECONOMIC IMPLICATIONS

The highest evaluated proposal from Kerr Wood Leidal Associates Ltd. was also the lowest cost proposal in the amount of \$760,313.40, and is within the approved budget of \$1.0 million including a design contingency allowance for unknown conditions such as archeological, environmental, and geotechnical.

CONCLUSION

Arbutus Road Attenuation Tank was approved as part of the Seatterra Program. The District of Saanich has also approved the rezoning of the land to accommodate the underground tank. The RFQ and RFP were issued and evaluated in accordance with the CRD policy and the recommended proponent met the RFP requirements and is within budget.

It is anticipated that the design will commence in December 2013 and will be completed by the summer of 2014. The public will be presented with information during the design process.

RECOMMENDATION

That the Seatterra Program Commission award contract ART-001, Design Consulting Services for Arbutus Road Attenuation Tank to Kerr Wood Leidal Associates Ltd. in the amount of \$760,313.40 (including taxes) and that a design contingency be approved for a total budget of \$1.0 million.

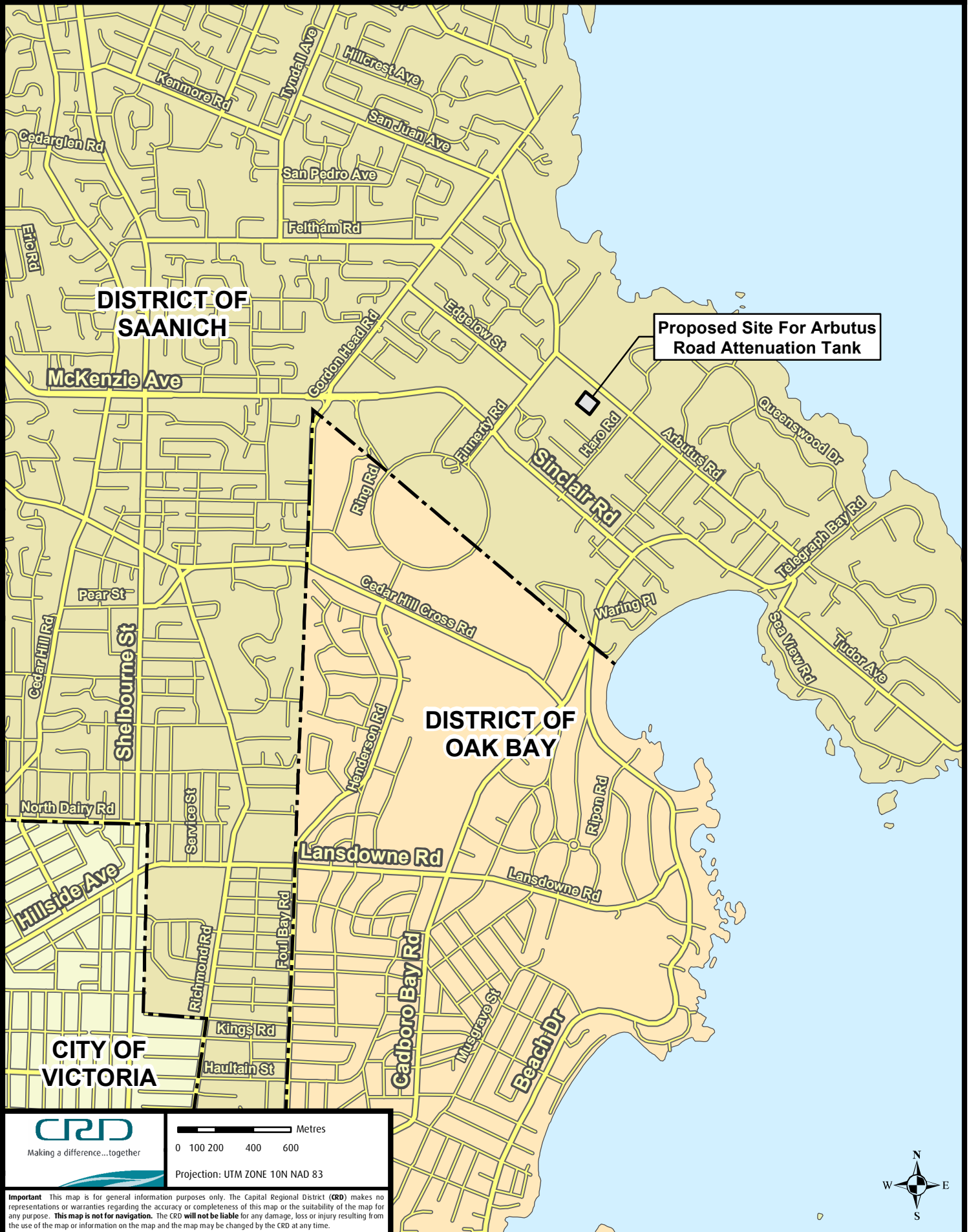
Malcolm Cowley, P. Eng
Project Manager
Seatterra Program

Albert Sweetnam, P. Eng
Program Director
Seatterra Program

MJC:hr

Attachments: 1

PROPOSED ARBUTUS ATTENUATION TANK



Proposed Site For Arbutus Road Attenuation Tank

DISTRICT OF SAANICH

DISTRICT OF OAK BAY

CITY OF VICTORIA



Making a difference...together

0 100 200 400 600 Metres

0 100 200 400 600

Projection: UTM ZONE 10N NAD 83

Important This map is for general information purposes only. The Capital Regional District (CRD) makes no representations or warranties regarding the accuracy or completeness of this map or the suitability of the map for any purpose. **This map is not for navigation.** The CRD **will not be liable** for any damage, loss or injury resulting from the use of the map or information on the map and the map may be changed by the CRD at any time.

