

**REPORT TO SEATERRA PROGRAM COMMISSION
MEETING OF FRIDAY, NOVEMBER 22, 2013**

SUBJECT **STANTEC WORK PROGRAM AND FEES 2014**

ISSUE

Stantec Consulting Program Management and Technical Services work program and fees for the Seaterra Program.

BACKGROUND

In 2009, the Capital Regional District (CRD) retained Stantec Consulting/Brown & Caldwell to provide multi-year Program Management and Technical Services for the Core Area Wastewater Treatment Program (CAWTP). They were retained on the understanding that they would be excluded from participation in any of the teams responding to the request for qualifications or request for proposals. Their current contract expires on December 31, 2016. Stantec was retained to provide management support and coordination for the planning, procurement, design, construction and commissioning of the wastewater treatment plants and related infrastructure.

The Program Management and Technical Planning Work Plan to December 31, 2014 is provided in Appendix A. Annual plans for the Stantec work will be provided at the Commission's November meetings. The estimated fee from January 1, 2014 to December 31, 2014 is \$7,800,000. This is accompanied by an estimate of the Stantec services to 2018. Approval of fees is required for the work plan to the end of 2014.

ALTERNATIVES

That the Seaterra Commission:

1. Approve the Program Management and Technical Planning Work Plan for Stantec Consulting in the amount of \$7,800,000 for the period January 1, 2014 to December 31, 2014.
2. Approve a shorter period than the proposed 12 months.
3. Go out to competitive bids for the Stantec work.

FINANCIAL IMPLICATIONS

The current request of \$7,800,000 is included in the 2014 Program Budget approved by the Seaterra Commission on September 27, 2013. The value of the 2014-2018 Work Plan is

included within the overall Seaterra budget allowance for program management and technical services. The Program Director and the Program Managers have reviewed the fee proposal and are satisfied that it represents the level of effort required to meet the Seaterra objectives for 2014.

With the 2014-2018 term and value of program management and technical services work required by the Program, the Program Management Office has negotiated reductions to existing rates in the range of 3 to 11%.

If approval of the fee proposal is delayed it could result in delays in procurement and the capacity to effectively manage program implementation. This would adversely impact the Seaterra schedule and completion dates.

CONCLUSION

Program management and technical services are required to assist Seaterra staff in completing activities that are needed to meet the Program completion date of March 31, 2018. The fees are included in the 2014 CRD budget approved by the Seaterra Commission on September 27, 2013.

RECOMMENDATION

That the Seaterra Commission approves the Program Management and Technical Planning Work Plan for Stantec Consulting in the amount of \$7,800,000 for the period January 1, 2014 to December 31, 2014.

Rob Hodder, B. Comm, CMA
Financial Manager
Seaterra Program

Albert Sweetnam, P.Eng
Program Director
Seaterra Program

RH: hr

Attachment: 1 Program Management and Technical Planning Work Plan

Seaterra Program
Stantec Consulting Program Management and Technical Services
Work Program

Appendix A

	Estimated Dollars					Total
	2014	2015	2016	2017	2018	
Treatment						
Conceptual design						-
RFP Technical Services	400,000					400,000
Compliance	600,000	500,000	500,000	700,000	350,000	2,650,000
Other as required	200,000	100,000	100,000	100,000	50,000	550,000
	<u>1,200,000</u>	<u>600,000</u>	<u>600,000</u>	<u>800,000</u>	<u>400,000</u>	<u>3,600,000</u>
Conveyance PS's and Pipes						
Macaulay PS						
Conceptual design	300,000	175,000				475,000
RFP Technical Services		75,000				75,000
Compliance			175,000	100,000		275,000
	<u>300,000</u>	<u>250,000</u>	<u>175,000</u>	<u>100,000</u>	<u>-</u>	<u>825,000</u>
Craigflower PS						
	-	-	-	-	-	
Clover PS						
Conceptual design						-
RFP Technical Services	50,000					50,000
Compliance	25,000	175,000	75,000			275,000
	<u>75,000</u>	<u>175,000</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>325,000</u>
Currie PS						
	-	-	10,000	-	-	10,000
Arbutus Rd. Attenuation Tank						
	-	-	-	-	-	-
Clover FM						
	30,000					30,000
Currie FM						
	-					-
ECI/Trent Twinning						
	30,000					30,000
Macaulay FM						
	-	20,000				20,000
Undefined Services						
	100,000	50,000	50,000			200,000
	<u>160,000</u>	<u>70,000</u>	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>290,000</u>
Resource Recovery Centre						
Conceptual design	900,000					900,000
RFP Technical Services	500,000					500,000
Compliance	300,000	500,000	500,000	700,000	350,000	2,350,000
Other as required	200,000	100,000	100,000	100,000	50,000	550,000
	<u>1,900,000</u>	<u>600,000</u>	<u>600,000</u>	<u>800,000</u>	<u>400,000</u>	<u>4,300,000</u>
Residual Solids Forcemain						
Conceptual design	20,000					20,000
RFP Technical Services	30,000					30,000
Compliance	-	20,000	20,000	10,000		50,000
	<u>50,000</u>	<u>20,000</u>	<u>20,000</u>	<u>10,000</u>	<u>-</u>	<u>100,000</u>
Program Management Office						
Program Management including:						
Project controls						
Environment						-
Quality						-
Safety						-
Risk						-
Compliance Engineering						
Construction Management						
	<u>4,115,000</u>	<u>4,200,000</u>	<u>4,150,000</u>	<u>5,425,000</u>	<u>2,025,000</u>	<u>19,915,000</u>
Total	<u>7,800,000</u>	<u>5,915,000</u>	<u>5,680,000</u>	<u>7,135,000</u>	<u>2,825,000</u>	<u>29,355,000</u>