

# SATURNA ISLAND PARKS AND RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes  
Thursday Nov 10, 2022. Saturna Recreation Centre

Present: Robyn Quaintance (Vice Chair), Paul Brent (Treasurer), Keith Preston,  
Kyra Haworth, Rosemary Henry  
Dale Vankoughnett (Recording Secretary)

Regrets: David Osborne (Chair), Sienna Caspar

## 1. CALL TO ORDER – 4:34 pm

Robyn to chair the meeting in David's absence. Call to order at 4:34 pm, a quorum was noted. Our presence on the traditional territory of the Coast Salish peoples was acknowledged with thanks for their long stewardship of this beautiful island.

## 2. ADOPTION OF AGENDA –

The agenda was adopted as circulated by consent.

## 3. APPROVAL OF MINUTES –

The minutes of October 13, 2022 were adopted as circulated by consent.

## 4. TREASURER'S REPORT (Paul)

- a) Update on spending and budget – written report circulated by Paul with forecast to end of December. Noted slight overspend on Maintenance and FAB, Recreation looking ok and Capital reserve healthy.

ACTION: Paul to write up summary and circulate to commissioners

- b) Update on budget process – not reported

## 5. CHAIR'S REPORT - None

## 6. FUNDING REQUESTS

- a) Saturna Athletic Association request funding of \$1000/annually to maintain Winter Cove Hunter Field Ball Park.

MOVED by Paul to provide \$1000 for 2022, SECONDED by Kyra. Brief discussion re: renewal process being reviewed annually. MOTION CARRIED

- b) String Orchestra Nov 27 request for \$500 to partially pay for food for their event held on Saturna.

MOVED by Kyra to fund them \$500 as requested. SECONDED by Keith. MOTION CARRIED.

## 7. NEW BUSINESS –

- a. Discussion of name for new park and signage (Robyn) – trail across from Money Lake. Suggested “West Ridge Trail” as a working name, open to a First Nations name and blessing. ACTION: Rosemary to organize sign with big wooden round base “West Ridge Trail”.

- b. Refinishing picnic table tops (Robyn)- Saturna Beach picnic table needs refinishing. After discussion it was determined to be a spring job due to drying temperature of varnish. ACTION: tabled until March to organize in spring
- c. Implementation of new recreation funding guidelines for 2023 , and need for a paid coordinator (Called a Recreation Coordinator) (Sienna and Rosemary) – Discussion of whether we do need a designated Recreation Coordinator. Or whether we can afford.  
ACTION: tabled until February
- d. Shell Beach trail condition (Keith and Kyra) – tree down across trail and last couple of steps are eroding or have slipped. ACTION: Kyra to take a look and measure it, and source stone for mortaring on top.
- e. Thomson Park outhouse update on pumping (Rosemary and Sienna). Nothing to report because of follow up questions  
ACTION: Rosemary to follow up with contractors and report back
- f. Working group for memorial guidelines (Sienna) - tabled to next month
- g. Recommendation of new commissioner(s) - Larry Field has applied. Discussion. MOVED by Rosemary to recommended Larry, SECONDED by Keith, MOTION CARRIED
- h. Discussion of “new” path below East Point Road oceanside running adjacent to road (Sienna) – Determined this is not within Parks and Recreation Commission jurisdiction.
- i. Memorial Plaque Update (Sienna) – table to next month

‘Rise and Report’ from IN CAMERA SESSION, commencing at 5:26 pm

- a) Administrator Position – The Commission is pleased to offer the Recording Administrator position to Denise Kuzyk, effective December 1<sup>st</sup>, with a training period commencing as soon as possible. Current Administrator to work with Denise for a maximum of 6 hours in order to facilitate the handover.

8. NEXT MEETING – December 8, 2022

ADJOURNMENT – In Camera Portion adjourned at 5:40 pm