

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

12 November 2020 @ 4:30 pm Parks & Rec Office

Present: Paul Brent —Chair; Monica Morten – Treasurer (via Zoom); David Osborne (via Zoom); Rick Jones; Ian Gaines; Kyra Haworth (via Zoom)

Regrets: Mairead Boland– Vice-Chair;

Additional Notes: Meeting held outdoors, in person; following recommended guidelines for social distancing.

1. CALL TO ORDER – 16:31

2. ADOPTION OF AGENDA - adopted as submitted

3. APPROVAL OF MINUTES – 8 October 2020 – approved as submitted

4. TREASURER’S REPORT –

- Monica reports on latest expenditure for the month of October.
- Chaya provides current budget update; \$4,415 left in Parks operating and \$6,813 in Recreation operating budget for 2020.

Move to accept treasurers report.

Moved by Ian

Seconded by Rick

Carried

5. RECOMMENDATIONS OF NEW COMMISSIONER(S)

- Andre Green, he has previously applied and is still interested. Commission agrees to forward his recommendation to the CRD.

6. **PROJECT REPORTS –**

➤ **LYALL CREEK -**

- Rick reports that he is waiting for a call from Cowichan for equipment to pick up and there are 60,000 salmon eggs put aside at Goldstream.

Action Item: Rick and Paul to organize pick-ups in town.

➤ **NEW PARK –**

- The last date for setting up signage on the new trail was rained out; David Osborne was the only one to show up. David reports that he

has connected with a group of individuals interested in trail development that may be available to help on Saturna.

Action Item: David to communicate with his contacts and plan a new date around their availability. David to also coordinate with Mairead on announcing/advertising new signage day.

➤ THOMSON PARK (Disc Golf project)–

- Paul reports that we have all of the materials on hand. Some clearing and cleaning need to be completed before installation can begin.

Action Item: Katie to meet with our owner's engineer, Ian Gaines, and do a walk-through of site to determine approximate cost for the scope of work. Honorarium available for engineer's machine time.

7. FUNDING REQUESTS – n/a

8. NEW BUSINESS – n/a

9. CORRESPONDENCE – n/a

10. IN-CAMERA RE: CONTRACTS

- Rachel Harrison hired as the new bookkeeper/secretary. Commission to approach CRD about changing the job title to administrator.

11. ADJOURNMENT – 16:49

Next Regular Meeting – Thursday 10 December 2020 @ 4:30 pm

Contracted Recorded Secretary—Chaya Katrensky