

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

10 September 2020 @ 4:30 pm Lyall Creek Park

Present: Mairead Boland– Vice-Chair; Monica Morten – Treasurer; David Osborne; Rick Jones; Ian Gaines; Paul Brent —Chair

Regrets: Kyra Haworth;

Additional Notes: Meeting held outdoors, in person; following recommended guidelines for social distancing.

1. CALL TO ORDER – 16:39

2. ADOPTION OF AGENDA- adopted as submitted

3. APPROVAL OF MINUTES – 13 August 2020 – approved as submitted

4. TREASURER’S REPORT & 2021 OPERATING AND CAPITAL BUDGET–

- Nothing new from last month. There was some correspondence from CRD regarding the capital spending restrictions.
- Finalizing capital spending for 2021

David moves that we allocate \$33,000 to capital projects in 2021.

Moved by David Seconded by Mairead Carried

- See Appendix A for treasurers’ report.

Move to accept treasurers report.

Moved by Ian Seconded by Rick Carried

5. PROJECT REPORTS –

➤ LYALL CREEK PARK (Review 2020/21 Cap & Operating plans)–

- Rick spent time today with Parks Canada representatives, the decision has been made to no longer use electroshock in order to count salmon. Team from Parks Canada is very enthusiastic about revitalizing the Salmon Enhancement project. They are looking to procure an electric counter for Salmon. For SIPRC this means more funding and support the Lyall Creek project.
- Commissioners do a walk-through of the proposed new Salmon site along the Lyall Creek trail.

- NEW PARK (Initial trail signage & next steps) –
 - Mairead reports on her meeting with Jeannie from the Water Board. All conversation and notes were reviewed, final notes are to come out banning motorcycle and ATV use. The *only* motorcycle and ATV use will be permitted to Fire Department, SIR and maintenance, no recreational use. Also looking at creating a baseline survey so that all interested parties have an understanding and agreement on starting conditions. Next steps are signage and maps.
- THOMSON PARK (Disc Golf project)–
 - Paul updates that Kyra has worked with designer, the draft layout for a 9-hole course has been made. The site has the potential to be increased to an 18-hole course. Baskets have been ordered.
- PARKS & REC EMAIL ACCOUNT
 - Current email is flooded with spam email, not used often for its purpose. Monica to take on creating a new Gmail account.

6. FUNDING REQUESTS –

- FAB Covid Recreation enhancements. ~ David speaks to the need for renovations to create a Covid-safe space as well as a need for general updates.

Move to fund the FAB renovations for \$2,100.

Moved by Rick

Seconded by Monica

Carried

Note*** This money will be earmarked until invoices are received.

7. NEW BUSINESS –

- September Salmon BBQ ~ Sept. 27th Drive-Thru
 - Volunteers to arrive at Saturna Café @ 11am
 - Paul to provide BBQ on site
 - Chaya, Rick & Mairead to create handout
 - Paul to bring copies of SIPRC maps
 - David to organize traffic control equipment

8. CORRESPONDENCE –n/a

9. ADJOURNMENT – 17:36

Next Regular Meeting – Thursday 8 October 2020 @ 4:30 pm

Contracted Recorded Secretary—Chaya Katrensky

Appendix A
Saturna Island Parks and Recreation Commission
Treasurer’s Report – August 11, 2020

Current Financial Position

Our total budget of \$31,144 is split 58% (\$18,615) to Parks and 42% (\$13,529) to Recreation. We currently stand at 48% of our overall budget with only 4 ½ months to go until year end. In Capital Programs we have only spent 13% of our budget. This is due to the decrease in all activities as a result of the global pandemic.

SIPRC Proposed 2021 Budget

As Paul stated in his email: “Let’s all note that the Saturna 2020 SIPRC budget is 14% less than the 2011 budget. Let’s also note that in comparison, Galiano, Pender and Mayne P&R budgets are up 70%, 39% and 18% respectively for the same time period.”

We are proposing an increase in the SIPRC budget to accommodate more maintenance/enhancements for established parks and the additional creation of new trails and maintenance of such trails in New Park.

With that in mind, we are recommending the following increases:

	2020	2021	% Increase
Parks	18,615	22,140	19%
Recreation	13,529	14,899	10%
Total Budget	32,144	37,039	15%*

Further, we are recommending a Capital budget of \$11,000 for each project, namely, Lyall Creek, Thomson Park and New Park.

*Funds that have not been spent from this fiscal year’s Parks account will be rolled into our Capital program. In addition, we are anticipating \$3,000 in unspent funds in Recreation that will be rolled over to 2021. This results in an overall increase of just 6% in terms of tax requisition.